

On Monday, January 19, 2015 at 7:00 PM Mayor Adelman opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Terry Reed	And:	Mike Adelman, Mayor
	Chris Raftery		Bonnie Beck, Clerk-Treasurer
	Craig Franklin		Jim Barney, Solicitor
	Mark Rupp		
	Kevin Rasnick		

Also attending: Troy Kimball, Aaron Krause from the Norwalk Reflector.

The bank reconciliation and financial report for December 2014 were distributed to Council in their packets.

EXCUSAL OF COUNCIL MEMBER

Mark Rupp made a motion, seconded by Chris Raftery, to excuse Melissa Fries from tonight's meeting. No discussion. Motion carries with all voting "yea."

APPROVAL OF AGENDA

Chris Raftery made a motion, seconded by Kevin Rasnick, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Kevin Rasnick made a motion, seconded by Craig Franklin, to approve the minutes of the December 15, 2014 Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Terry Reed, to approve the December 2014 financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police- Chief Lyons stated that December was a busy month. Officer Tenore has been indoctrinated and is getting up to speed quickly due to his experience with the Greenwich PD. They did have to have some coverage for sickness from the flu, including some hours for himself. Officer Poggiali's hours have increased to almost full-time hours for the Bellevue PD, but he would like to give hours to the other officers we have on staff rather than hiring another officer. The Supreme Court has ruled on the **red light cameras**. Some communities can do the extra duty with their existing camera system within their department's hours. The new bill severely restricts the rules, and some may pursue changes. There are companies willing to partner with us, but he's neutral on that decision. Chief Lyons said he doesn't want to do the red light cameras to improve revenue, but rather that safety issues take precedent. We'll take a wait-and-see stance right now based on Jim Barney's recommendation. Mayor Adelman agreed. The Chief said he attended the District Chiefs meeting, where body cameras and the cleanup of meth labs were topics discussed. There are questions as to who is responsible for the meth lab cleanups and who pays for them. Some require specific legislation for this – they're looking for some vehicle that would shield the community from the cost of meth lab cleanup. A lot of departments are purchasing the body cameras, but there's an issue with public records because they would be on all the time. The Chief said he thinks this is a good tool, but he would want it properly addressed in the policies and procedures and the public records. Chief Lyons concluded by informing Council that Officer **Troy Kimball** will be a father in March and is requiring FMLA leave for the baby's birth and six weeks of time off. (C-T note: the Village does not qualify for FMLA leave). Chief Lyons stated that Jim Bond was granted additional sick leave for the birth of his son, so he is asking for Council's approval for six weeks of sick time for Troy, who has sufficient sick time accrued to cover the time off. The Chief added that Officer Kimball is an exemplary employee. Craig Franklin made a motion, seconded by Terry Reed, to approve the requested six weeks of sick time for Officer Kimball when and after the baby is born. No discussion. Motion carried with all voting "yea." Clerk-Treasurer – Bonnie reminded Council that at the December meeting Kevin had asked on behalf of the Recreation Board for Council's approval to use some of the Christmas in the Park money to purchase a thank you gift for **Steve Reer** for his years of volunteer service. **Council agreed on a not-to-exceed amount of \$75 for the expenditure**. Bonnie asked for Council's opinion on seeking bids for **liability insurance**, noting that we've been with Ohio Plan for two years now and have yet to see how efficiently they handle a claim because we have yet to have one since joining with them. She also noted how happy some of the employees are with the risk management portion of the Ohio Plan, as Travis visits the Village frequently and has provided check lists for playground equipment and buildings. Council agreed to not pursue bids for liability insurance this year. Bonnie noted that on her report she stated in error that the Planning Commission would need a Council appointee. Chris will retain that position through the end of

her Council term. Bonnie concluded by asking Council to schedule a work session so that a Poggemeyer representative can talk to us regarding the Monroe Street sanitary sewer project. On that note, she also asked if Council would forego the **RFQ's for civil engineering** until a later date due to the time constraints of permit applications for the Monroe Street project. Council agreed.

BOARD/COMMITTEE REPORTS

No January Planning Commission report – they did not have a meeting. HRJFD – Terry reported that the HRJFD Board met on January 7th. There were 104 calls in 2014, which was almost double the usual calls. They are glad they purchased the new truck, which has been put to use already. Keith Stanley was nominated as the Fireman of the Year, of which he is very deserving. Finance/Audit – Chris reported that the Finance/Audit Committee met on January 13th and discussed pay increases for employees. The Committee recommends that all non-probationary bi-weekly employees receive a 50 cent per hour pay increase and the Zoning Inspector to receive a \$25 per month pay increase retroactive to January 1, 2015. Two part-time officers will be eligible for this pay increase in February at the end of their probationary period and based on a favorable evaluation. They also recommend a \$25 per month pay increase for Council members and the Mayor effective with the next term, and that will be addressed in separate legislation. They also discussed an amended pay range for the Village Administrator's position, and are recommending the range to be \$35,000-\$55,000 annually depending on experience. Chief Lyons reviewed his department's proposed budget, and is asking for an expenditure for ammo. The Committee recommends purchasing the ammo as requested. The Committee reviewed the North Street Phase III bid tabulation, and is recommending awarding the bid to Gerken Paving for \$107,100.98. They agreed with Bonnie's suggestion to delay the advertising for engineering RFQ's due to the permit application time restraints for the Monroe Street sanitary sewer project, and learned that Tom Herbert will bill us through GPD for the Phase X electrical upgrade engineering. Items for the Recreation Board budget were looked at, and it was determined that more information was needed. Jim reminded Council that when the two part-time officers are ready to come off probation, the Chief has to make that recommendation to the Mayor. Bonnie noted that the Committee made several recommendations, so she suggested a motion be made to approve the recommendations. Chris Raftery made the motion, seconded by Craig Franklin, to approve the Finance/Audit Committee recommendations as presented. No discussion. Motion carried with all voting "yea."

STATE OF THE VILLAGE

Mayor Adelman presented the State of the Village, and started by thanking the Council for their time and effort and doing what needs to be done. He also thanked the employees for their dedication and loyalty, noting the little bumps that were experienced, expected and worked through. The Mayor said we are continuing to stretch the tax dollars, noting that tax dollars are the Village's largest source of revenue and criminal and civil income tax suits are pursued. The Mayor touched on utility rate increases, the North Street pavement project, and the salt shortage. He very emphatically noted that it would be nice if the General Assembly would start giving money back to the municipalities. The State's budget has been balanced due to reducing or getting rid of several sources of local revenue, and now communities are faced with salt shortages, and accidents are a result of this. Our Superintendents have been very aware of the budget constraints and have responsibly and effectively made expenditures within their budgets. The Village had no citations on their 2013 audit, and the Mayor congratulated the office staff for that. AMARC has moved into the Industrial Park, and their business sounds promising. Elmer's Barber Shop, All Air, and Leis Furniture store all closed their businesses, Janotta & Herner is expanding their office building, and Vanson's restaurant is scheduled for demolition. The Recreation Board is active and has done lots of work this year, including the expansion of the Marsh Field parking area and more work at Clark Park. He has received lots of comments on how good Clark Park looks. The trails head for Firelands Rails to Trails is right here in our Village. They have done a nice job on the restoration of the depot, and they have lots of historical memorabilia on display. The Mayor added that he always sees people on the trails. The Police Department took advantage of the LESO 1033 Program by obtaining numerous items for free – we only had to pick them up – at a savings of over \$40,000 if we would have purchased the items. The items included tents, computers, and furniture. Eight water main breaks occurred during the cold winter months. 64 million gallons of water were treated, and 92 million gallons of sewage was treated. The Electric Department hired Jake Underwood, who is currently enrolled in the lineman's school, and Doug Anderson retired after 30 years with us. All of the Christmas lights were converted to LED, and the first solar powered residence was added to our utility system. The Street Department worked on catch basins and the salt building, and assisted with cleaning the dam off a couple of times. Sign replacement per ODOT's specifications will continue. The Mayor again commended the employees, noting that a lot of good people are doing good things, which helps to make us the best little town by a dam site.

Mark Rupp made a motion, seconded by Kevin Rasnick, to suspend the rules for the following emergency legislation. No discussion. Motion carried with all voting "yea."

ORDINANCE 2015-01 WAGE/SALARY

An Ordinance authorizing the wage/salary increase for certain employees of Monroeville, Ohio, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Terry Reed, to pass Ordinance 2015-01 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-01 ENTERPRISE ZONE AGREEMENT WITH AMARC, LTD

A Resolution approving the Enterprise Zone Agreement between the Village of Monroeville and AMARC, Ltd., and authorizing the Mayor to execute the necessary agreement documents, and declaring an emergency was presented for adoption. Kevin Rasnick made a motion, seconded by Craig Franklin, to adopt Resolution 2015-01 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-03 AGREEMENT WITH GERKEN PAVING FOR NORTH ST PHASE III

A Resolution authorizing the Mayor to enter into an agreement with Gerken Paving Inc. for the North Street Phase III project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Craig Franklin, to adopt Resolution 2015-03 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2015-02 LEGISLATIVE AUTHORITY SALARIES

An Ordinance repealing Ordinance 2013-15 and re-creating an Ordinance establishing salaries for the legislative authority for Monroeville, Ohio was presented for first reading. No discussion.

RESOLUTION 2015-02 TRANSFER MONIES FOR CAPITAL PROJECT NORTH STREET PHASE II

A Resolution authorizing the Clerk-Treasurer to transfer monies from the General Fund to the Capital Project North Street Phase II Reconstruction Fund for the purpose of debt coverage was presented for first reading. No discussion.

PRESENTATION OF BILLS

Kevin Rasnick made a motion, seconded by Terry Reed, to approve the bills as presented in Schedule A attached herein. No discussion. Motion carried with all voting "yea."

APPROVAL OF BLANKET REQUISITIONS

The following blanket requisitions were presented for approval: 1) Bonded Chemical - **\$66,900** for water/wastewater chemicals (increased by \$4400 from 2014); 2) MASI - **\$4900** for water/wastewater sample testing; 3) H&L Biosolids - **\$2500** for sludge hauling; 4) Buckeye State Pipe - **\$3000** for water distribution system supplies; 5) Power Line Supply - **\$4250** for electric supplies and tools; 6) Brownstown - **\$4150** for electric supplies and tools; 7) Dueco - **\$4000** for the annual dielectric testing & inspection/repairs for bucket trucks; 8) Midway - **\$2500** for electric trucks maintenance and repair; 9) Wolff Bros - **\$3100** for electric supplies and tools; 10) Sealmaster - **\$5000** for 3 pallets of crack sealant for the streets; 11) Marett Unlmted - **\$3000** stone for storm sewer projects; 12) Hach Chemical - **\$4000** for water/wastewater chemicals; 13) Power Services - **\$10,700** for substation preventative maintenance and testing (per agreement); 14) Marett Unlmted - **\$4900** road salt. Terry Reed made a motion, seconded by Chris Raftery, to approve the requisitions as presented. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

Council agreed to leave the Council Boards, Commissions and committee appointees the same as last year. The Mayor made a recommendation to reappoint **Marcia Adelman** to another 6-year term with the **Planning Commission**. Chris Raftery made a motion, seconded by Craig Franklin, to approve the Mayor's recommendation. No discussion. Motion carried with all voting "yea." Mark Rupp made a motion, seconded by Kevin Rasnick, to reappoint **Melissa Fries as the Council President pro-tem**. No discussion. Motion carried with all voting "yea." Chris said that she spoke with Archie Leis about having Council go through his buildings as consideration for the Village offices. Chris said she's looking for a date to do this, and asked if Saturday at 10AM would work. All agreed. Chris will make sure this works for Mr. Leis. The Mayor said we have a few application's for the Village Administrator's position, and asked if interviews could be scheduled soon. Council agreed to a work session on January 27th at 6:00PM at the Administrative Offices.

ADJOURNMENT

There being no other business to come before them, Kevin Rasnick made a motion to adjourn, seconded by Craig Franklin. No objections were voiced. The meeting adjourned at 8:40PM.

Bonnie Beck, MMC, Clerk-Treasurer

Mike Adelman, Mayor

SCHEDULE A

1. Marett Unlimited	\$	594.11
2. American Municipal Power		450.00
3. Fisher-Titus Medical Center		87.80
4. Tandem Media Network		221.34

5. Staples Credit Plan	97.51
6. Verizon Wireless	231.80
7. Huron County Sheriff	415.00
8. Mettler Toledo	222.50
9. Tidewater Products Inc	1,665.00
10. MASI Labs	425.35
11. Stang Automotive Service	503.00
12. John Deere Financial Farm Plan	326.00
13. Stearns Commercial Finance	570.00
14. Business tax refund	98.00
15. Poggemeyer Design Group	663.38
16. Richard Palmer	163.26
17. Norwalk Municipal Court	15.00
18. Janotta & Herner	334.59
19. OPERS	5,091.45
20. Lifelink AED Specialist	289.00
21. First Communications	135.99
22. Blake's Sanitation	3,600.00
23. Federal Field Services	1,800.00
24. Aqua-Line Inc	514.00
25. City of Norwalk	224.00
26. Time Warner payments	956.06
27. Payroll Account	25,119.37
28. Croghan Colonial Bank	363.66
29. Tandem Media Network	78.12
30. H & L Biosolid Management	945.00
31. Robert Del Vecchio	2,800.00
32. Spoerr Precast Concrete	370.00
33. Croghan Colonial Bank	397.51
34. R A Bores Excavating	375.00
35. Wal-Mart Community/GECRB	116.28
36. MASI Labs	107.00
37. W W Williams	570.00
38. United States Postal Service	191.04
39. SummaCare Inc	14,981.33
40. Utility deposit refund	54.23
41. AMP Inc payments	263,670.58
42. AMP Inc	450.00
43. Ohio Cat	116.33
44. Payroll Account	24,494.94
45. Croghan Colonial Bank	342.18
46. MASI Environmental Labs	20.00
47. Tandem Media	396.80
48. Treasurer State of Ohio	100.00
49. Payroll Account	16,694.62
50. Croghan Colonial Bank	242.07
51. PollardWater	1,146.95
52. Hy-Tek Truck & Auto Center	2,288.44
53. GPD Associates	444.50
54. Jonesy's Clean Cut Concrete and Asphalt Cutting Service	275.00
55. United States Postal Service	440.00
56. OPERS	4,923.55
57. Republic Services	94.52
58. City of Norwalk	1,560.00
59. Bureau of Workers Compensation	21,407.05
60. AMP payment	345.25
61. Ed Strobel	360.00
62. Columbia Gas of Ohio Inc	1,007.00
63. GreatAmerica Financial Services	439.60
64. Verizon Wireless	231.82
65. The Ohio Municipal League	450.00
66. Huron County Treasurer	467.18
67. BP	1,597.71
68. Walter H Drane Company	390.00
69. Rinehart-Walters-Danner	100.00
70. Treasurer State of Ohio	1,050.00
71. G.O.A.T.A.	25.00

72. Fitzgerald Body Shop	141.24
73. Roesch Associates Inc	49.95
74. Courtney & Associates	100.00
75. CMI	9,935.00
76. Kocher & Gillum	1,864.50
77. Poggemeyer Design Group	1,913.13
78. American Water Works Association	295.00
79. Guardian	650.70

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