

On Monday, February 9, 2015 at 6:00 PM Mayor Adelman opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Terry Reed	And:	Mike Adelman, Mayor
	Melissa Fries		Bonnie Beck, Clerk-Treasurer
	Craig Franklin		Jim Barney, Solicitor
	Mark Rupp		
	Kevin Rasnick		
	Chris Raftery		

Also attending: Don Clark, Dar Grodi and Chief Gary Lyons.

The bank reconciliation and financial report for January 2015 was distributed to Council in their meeting packets.

APPROVAL OF AGENDA

Mayor Adelman noted that Ordinance 2015-06 needed to be included on the agenda, and asked for a motion to approve the agenda with that amendment. Melissa Fries made that motion, seconded by Terry Reed. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Terry Reed made a motion, seconded by Craig Franklin, to approve the minutes of the January 19, 2015 Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCE REPORTS

Chris Raftery made a motion, seconded by Kevin Rasnick, to approve the January financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

Bonnie stated that Don was at the meeting to answer any questions regarding the legislation on the agenda for the **Monroe Street sanitary sewer** project's engineering services. She noted that Jim Barney has reviewed the agreement and with the exception of deleting the limited liability section it appeared to be ok. No one had any questions for Don. Dar referred Council to the mower quotes that were provided to them, and recommended going with Polen this year since their quote was half of the next lowest quote. The quotes for the X730 and the Z turn mowers, with trade-in values, were: Holkenborg - \$5000; Polen Equipment - \$2485; Shearer's - \$4350. Mark Rupp made a motion, seconded by Craig Franklin, to purchase the mowers from Polen Equipment for \$2485. No discussion. Motion carried with all voting "yea." Bonnie noted that Dar had obtained quotes to repair the 1-ton dump truck/salt spreader, but because this is the year to purchase a new one he is now getting quotes for a new truck.

ADMINISTRATIVE REPORTS

Police- Chief Lyons briefly reviewed his year end report for the PD, noting that some areas were up and some were down. A more concerted effort is being made to serve income tax warrants, and Troy has been successful with his efforts. Some of the stats were down due to the inexperience of the part-time officers, but they are doing much better now and are being rewarded with extra hours. The Chief stated that we had purchased the bumper-to-bumper warranty on the new cruisers, which saved us hundreds of dollars recently when there was a problem with the alternator and steering column after just 40,000 miles, and the \$1200 bill was reduced to \$119. Sergeant Gleason is finishing up the DARE trailer, and is taking pictures as the project progresses. Fitzgerald's has volunteered to paint the trailer. Clerk-Treasurer - Bonnie briefly reviewed the ongoing process with the application for **an AMP loan** for the Phase X electrical project. A verbal approval has been received, and John Courtney has provided the required feasibility study to AMP, whose Board will make the final decision on our request for a \$1.7 million loan. Roger Dickman contacted Bonnie about purchasing signs for **the historical Rt 20 signage** endeavor. Bonnie said she contacted ODOT about the placement of the signs, and as long as they are within the corporation limits, they do not visually block accesses and are east of Rt 99 we can place them wherever we want. The Mayor suggested putting one at each end of the Village. Craig Franklin made a motion, seconded by Melissa Fries, to purchase two signs for the Rt 20 project at \$90 per sign. No discussion. Motion carried with all voting "yea." Bonnie asked for Council's approval to excuse \$125.07 of sewer charges from account #06.1888.1 due to a water leak in which 21 thousand gallons of water was lost. The Water Department personnel confirmed that the water loss did not go into our sanitary sewer system. Melissa Fries made a motion, seconded by Terry Reed, to excuse the sewer charges as presented. No discussion. Motion carried with all voting "yea." Bonnie said that she had asked Jim for a legal opinion of **gifting a volunteer**, as the Recreation Board had purchased a \$50 gift certificate for the person who plays Santa Claus for their Christmas in the Park event and wants to be reimbursed, and Council had previously approved a \$75 expenditure for a gift for Steve Reer, who volunteered to mow Clark Park for the past few years. The request was for the gifts to come from unused donations. Jim's opinion is that

“the Council may expend public funds for other amenities as long as the municipality determines that the expenditure serves as a proper public purpose” and that the “expenditure of funds must be pursuant to a resolution establishing the public purpose prior to the expenditure.” Mayor Adelman said he would like to think about this. Jim stated that if a donation was made for a specific purpose it would be different. Chris asked if the donations were tracked. Bonnie replied that they were, but not because it is required, adding that the donations are public funds once deposited. Melissa asked if a collection could be taken up, and Jim said “sure.” Don Clark noted that the Norwalk Park & Recreation gives coaches a gift certificate to one of their recreation programs. Jim explained the process, noting that paying a volunteer is a whole other issue. The Mayor reiterated that he wanted to give this some thought. Bonnie confirmed that the next work session was scheduled for February 24th at 6PM. The Mayor said he would not be able to attend that meeting. Melissa asked Bonnie if she had welcomed the auditors, and she replied that she had. Mayor - Mayor Adelman read a letter from a Greenwich doctor who travels through Monroeville every week. The Doctor commended the Village on its Christmas decorations, and noted that our roads are cleared better than any of the other Rt 20 towns that he drives through. The Doctor also said he appreciated the “black and whites”, and that he took Twist and Shout’s challenge about trying to find a better burger, and he can’t. The Mayor then read a Proclamation for the Leis Furniture business, which is scheduled to close soon. He asked about the progress for the Village Administrator applications and was informed that this would be part of the work session. Mayor Adelman recommended re-appointing **Kevin Fries to the Recreation Board** for another 5-year term. Chris Raftery made a motion, seconded by Melissa Fries, to approve the Mayor’s recommendation. No discussion. Motion carried with all voting “yea.”

BOARD/COMMITTEE REPORTS

Planning Commission – Chris reported that the Planning Commission met on February 3rd and reviewed the site plan Ken Schafer presented for the proposed gymnasium for the school. The plan is not yet 100% done, but is far enough along that Poggemeyer can review it. Chris stated that Ken had asked if all of the Village’s permit fees could be waived for this project, noting that Ken was going to contact Poggemeyer about waiving their engineering fee for their storm sewer review. Jim said that we should get all of the information if Poggemeyer does waive their fees, as they should know that they work for the Village. Bonnie asked about Poggemeyer’s fees, and Chris suggested that she contact Ken Schafer about them. Chris Raftery made a motion, seconded by Mark Rupp, to **waive all of the Village’s permit fees** for this project. No discussion. Motion carried with all voting “yea.” HRJFD – Terry reported that the HRJFD Board met on February 4th. He passed around a picture of the new truck that was recently purchased. He reported that there were 6 people interested in the first responder’s course, which would bring the first responder’s up to 16-18 people. They will be purchasing three more outfits.

ORDINANCE 2015-04 CASH RESERVE POLICY

An Ordinance authorizing the adoption of a cash reserve policy was presented for first reading. No discussion.

ORDINANCE 2015-05 CAPITAL OUTLAY POLICY

An Ordinance authorizing the adoption of a capital outlay policy was presented for first reading. No discussion.

ORDINANCE 2015-02 LEGISLATIVE AUTHORITY SALARIES

An Ordinance repealing Ordinance 2013-15 and re-creating an Ordinance establishing salaries for the legislative authority for Monroeville, Ohio was presented for second reading. No discussion.

RESOLUTION 2015-02 TRANSFER MONIES FOR CAPITAL PROJECT NORTH STREET PHASE II

A Resolution authorizing the Clerk-Treasurer to transfer monies from the General Fund to the Capital Projects North Street Phase II Reconstruction Fund for the purpose of debt coverage was presented for second reading. No discussion.

Melissa Fries made a motion, seconded by Craig Franklin, to suspend the rules for the following emergency legislation. No discussion. Motion carried with all voting “yea.”

ORDINANCE 2015-03 SUPPLEMENTING TEMPORARY APPROPRIATIONS

An Ordinance amending or supplementing certain funds for temporary Appropriations Ordinance NO. 2014-19 was presented for passage. Chris Raftery made a motion, seconded by Terry Reed, to pass Ordinance 2015-03 by title only. No discussion. Motion carried with all voting “yea.”

RESOLUTION 2015-04 BIDS FOR PHASE X ELECTRICAL PROJECT

A Resolution authorizing the Clerk-Treasurer to advertise and receive bids for the Phase X Electrical Distribution Upgrade Project, and declaring an emergency was presented for adoption. Terry Reed made a motion, seconded by Kevin Rasnick, to adopt Resolution 2015-04 by title only. No discussion. Motion carried with all voting “yea.”

RESOLUTION 2015-05 POGGEMEYER AGREEMENT FOR MONROE ST SEWER PROJECT

A Resolution authorizing the Mayor to enter into an agreement with Poggemeyer Design Group for engineering services for the Monroe Street Sanitary Sewer Project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Craig Franklin, to adopt Resolution 2015-05 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2015-06 RECODIFICATION OF ORDINANCES

An Ordinance approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the codified ordinances of Monroeville, Ohio and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Melissa Fries, to pass Ordinance 2015-06 by title only. No discussion. Motion carried with all voting "yea."

PRESENTATION OF BILLS

Kevin Rasnick made a motion, seconded by Terry Reed, to approve the bills as presented in Schedule A incorporated herein. No discussion. Motion carried with all voting "yea."

APPROVAL OF REQUISITION

A requisition for \$120,000 to GPD for their 2015 engineering projects was presented for approval. Chris Raftery made a motion, seconded by Craig Franklin, to approve the requisition as presented. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

Melissa asked if Council would consider moving their meetings to 6:00PM as discussed in the work session. Chris said that time wasn't good for her. Kevin asked about changing the time to 6:30. Mayor Adelman said we should just leave it at 7:00PM.

ADJOURNMENT

There being no further business to come before them, Kevin Rasnick made a motion, seconded by Craig Franklin, to adjourn. No objections were voiced. The meeting adjourned at 6:36PM.

Bonnie Beck, MMC, Clerk-Treasurer

Mike Adelman, Mayor

SCHEDULE A

1. United States Post Office	\$	588.00
2. Time Warner payments		957.58
3. Police uniform allowances		1,492.25
4. Payroll Account		26,448.65
5. Croghan Colonial Bank		382.94
6. United States Postal Service		1,179.40
7. Clerk's petty cash		66.48
8. MASI Labs		256.50
9. Marett Unlimited		2,344.32
10. Staples Credit Plan		255.69
11. First Communications		136.14
12. Huron County Sheriff		415.00
13. Seagate Office Products		110.97
14. Action Auto Supply		223.80
15. SummaCare Inc		15,624.75
16. Fidelity Security Life Ins/Eyemed		103.16
17. United States Postal Service		193.97
18. Richard Palmer		75.00
19. AMP payments		274,529.50
20. Guardian payment		650.70
21. Croghan Colonial Bank		368.10
22. Payroll Account		26,282.15
23. City of Norwalk		254.00
24. MASI Labs		215.00
25. Judco Inc		33.46

26. Abtech Mechanical	1,800.00
27. Bonded Chemical Inc	3,740.50
28. International Association of Chief	170.00
29. Caranfa Ford	219.95
30. Republic Services # 263	94.52
31. USA Blue Book	495.55
32. Courtney & Associates	100.00
33. City of Norwalk	1,560.00
34. East Side Tire	836.78
35. Stang Automotive Service	184.48
36. CMI	1,750.00
37. Action Auto Supply	54.14
38. Cintas Corp Loc # 318	362.88
39. Midway Inc	1,055.92
40. Power Line Supply Co	30.00
41. Kiesler's Police Supply Inc	960.00
42. Tandem Media Network	66.96
43. Kocher & Gillum	1,352.50
44. AMP Inc	450.00

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