

On Monday, May 11, 2015 at 7:00 PM President pro-tem Melissa Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call: Terry Reed
Mark Rupp
Melissa Fries
Kevin Rasnick
Chris Raftery

And: Bonnie Beck, Clerk-Treasurer
Jim Barney, Solicitor

Also attending: Chief Gary Lyons, Don Clark, Amber Stanley, Nicholas Meyers and Jordan Eggleston and their family members, Madeline Bollenbacher, Gretchen Schafer, Haley Myers, Pam Hansberger, and Aaron Krause from the Norwalk Reflector.

The bank reconciliation, special check register, and financial report for April 2015 was presented to Council in their packets.

EXCUSAL OF COUNCIL MEMBER

Chris Raftery made a motion, seconded by Mark Rupp, to excuse Craig Franklin from the Council meeting as requested. No discussion. Motion carried with all voting "yea."

APPROVAL OF AGENDA

Melissa asked that Ordinance 2015-14 be included in the agenda, and noted that Resolution 2015-15 should read as an Ordinance. Mark Rupp made a motion, seconded by Kevin Rasnick, to approve the agenda with these amendments. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Mark Rupp made a motion, seconded by Terry Reed, to approve the minutes of the April 13, 2015 regular Council meeting and the April 28, 2015 special Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Terry Reed made a motion, seconded by Kevin Rasnick, to approve the April financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

Pam Hansberger addressed Council with the news that two grants were obtained this year from the Ohio EPA, and that Wakeman will be the site for the \$14,000 tire recycling program this year. The other grant is for drug boxes in which to collect unused or outdated drugs. A police officer has to be present at all times at the box. Ms. Hansberger stated that the Huron County Sheriff recently got a drop box with a grant from Fisher-Titus. New London, Norwalk and Willard PD's have tamper proof drop boxes too, so she reached out to the departments that don't have one. Wakeman and Monroeville have expressed an interest in getting these boxes, so a grant was written. The boxes cost about \$1000 and must be anchored to the ground and be visible from inside the police department. She also talked to both FFA chapters and they have offered to do the installation as a community service. They are going to try to tie the kick-off of these boxes with the high schools' anti-drug campaigns. A planning meeting will take place in the summer so the appropriate boxes can be chosen. Don Clark then informed Council that he was looking into a used **vac truck** for purchase that would cost \$70,000 compared to the \$90,000 that has already been appropriated. The truck has already been demoed, and Jim Barney has reviewed the sales order and recommended having it signed by the President pro-tem (in the Mayor's absence). The truck is a 1999 model with low hours on it, and needs some repair work done. It will be demoed again and if satisfactory Don would like to make the purchase. He noted that a new truck would cost around \$300,000.

ADMINISTRATIVE REPORTS

Police- Chief Lyons reviewed the April stats, noting that the only down side is that he has the troops writing some of the offenses under the state code because of the seriousness of the offense so we don't have to pay for the jail time. Officer Sirse does a great job and is continuing to show increased activity. On May 29th at 9am the Hooked on Fishing event will take place at Clark Park. The DARE trailer will be in the parade and the DARE kids will then join the HOF event. The Chief has nominated Troy Kimball for Officer of the Year, with the award being presented at the Memorial Day ceremony. Five hundred dollars was donated from WalMart for the HOF event, and with the ODNR grant there should be sufficient funds for the event. The Chief announced that he is applying for **the COPS grant** again, which will be for a full-time SRO officer. Chief Lyons noted that he's getting an increased number of people asking where they can drop off unused drugs. He will need to update the department's policies and procedures to incorporate the rules for the drop off box. The annual Click-it-or-Ticket program is May 18th to May 31st. He will try to schedule the officers for optimal effect. The equipment they have received in the past from this program, such as lasers, has been quite useful. The Chief then announced that Officer Tenore resigned his position effective May 1, 2015, and he has offered employment to Jordan Eggleston and

Nicholas Meyers. After a brief bio on each of the gentlemen, Chief Lyons asked that they both be approved for hire at \$10.50/hr. Chris Raftery made a motion, seconded by Terry Reed, to hire both Eggleston and Meyers as recommended. Jim Barney asked if the Mayor made the recommendation, and Bonnie said he did via e-mail. Motion carried with all voting "yea." President pro-tem then did the Oath of Office for each of the newly appointed officers. Chief Lyons then spoke about the changes in the dispatching services. He has talked to the Police Chiefs in Norwalk and Bellevue regarding this matter. The Sheriff won't "pull the plug" on the current services until next July at the earliest. Dispatching will probably end up costing us more in the long run, which may have to be worked into next year's budget.

Clerk-Treasurer - Bonnie asked for Council's opinion on having them sign off on a computer generated **report listing the bills** rather than bringing in all of the bills. Council concurred that they will sign the report rather than all of the individual bills. The matter of purchasing/leasing a gator was then discussed. Chris commented that it's hard to get the work done without one. Mark suggested getting quotes on a used gator, and asked what the Rec Board was going to give up in their budget to work in the cost. Kevin will take this matter to the Rec Board. Bonnie asked for Council's opinion on purchasing a different uniform style for one of the employees, which would cost more, rather than having alterations made to the current pants. Mark said that the budget has already been established with the current cost, and any proposed uniform changes can be discussed for next year's budget. Following a brief discussion, Mark Rupp made a motion, seconded by Chris Raftery, to hire Darr Grodi at \$8.10/hr for the second seasonal employee, starting May 18, 2015. No discussion. Motion carried with all voting "yea." Bonnie stated that she checked with Jim and confirmed that the cost for the rental of the park pavilions was Council's decision since it falls under real property. She noted that the Marsh Field rental rate hasn't been raised since she's been in office, and the cost for Clark Park was minimal because it didn't have electricity. Now Clark Park has electricity in the pavilion as well as lights, so she asked if Council wanted to consider raising the rental rates. Kevin said he could ask the Rec Board about this. It was agreed they could make a recommendation to Council. Bonnie shared with Council the request from Ralph Moore to use the Marsh Field ballpark for football practice since the school's practice field is not useable due to the construction of the athletic complex. It was noted that the 5th and 6th grades use that field for flag football. Bonnie was asked to get more information about when the field would be used for football practice, and specifically what portion of the field was needed, and Kevin will check with the Rec Board. Bonnie reported that it has been suggested that a deposit be required before any key could be given to an athletic program coach since they are not being returned and we have to keep making duplicate keys. Mark suggested looking into reprogrammable combination locks instead of using keys.

BOARD/COMMITTEE REPORTS

Chris stated that the Planning Commission did not meet last week. HRJFD - Terry reported that there were 13 calls last month, three more sets of turnout gear were ordered, the chicken barbeque was a success, and they are trying to start a Junior Cadet program. Recreation Board - Kevin reported that the Rec Board discussed the need for a gator, and the 5th and 6th graders would be using Marsh Field for flag football.

RESOLUTION 2015-14 EMERGENCY MANAGEMENT SERVICES

A Resolution in the matter of determining emergency management services for the political subdivision of the Village of Monroeville was presented for first reading. No discussion.

ORDINANCE 2015-14 AMENDMENT OF VILLAGE FEES

An Ordinance authorizing the Council for the Village of Monroeville to adopt or amend fees by a majority vote of Council was presented for first reading. No discussion.

RESOLUTION 2015-13 PICK-UP PLAN FOR POLICE PENSION

A Resolution amending Resolution 2014-12 regarding the pick-up plan through the Ohio Police & Fire Pension Fund for the position of Chief of Police was presented for second reading. No discussion.

ORDINANCE 2015-12 ATHLETIC PROGRAM FEES SCHEDULE

An Ordinance repealing Ordinance 2008-03 and recreating the athletic program fees schedule was presented for second reading. No discussion.

Mark Rupp made a motion, second by Chris Raftery, to suspend the rules for the following legislation. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-15 ADVANCE MONIES FOR PHASE X ELECTRICAL PROJECT

A Resolution authorizing the Clerk-Treasurer to advance monies from the General Fund to the Phase X Electrical Upgrade Project Fund to cover construction and material expenses until the American Municipal Power Ohio, Inc. funds are received, and declaring an emergency was presented for adoption. Chris Raftery made a motion, second by Mark Rupp, to adopt Resolution 2015-15 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-16 REPAY FUNDS FOR WWTP

A Resolution authorizing the Clerk-Treasurer to repay the General Fund for the advancement of funds used for the Wastewater Plant Rehabilitation Project, and declaring an emergency was presented for adoption. Mark Rupp made a motion, second by Chris Raftery, to adopt Resolution 2015-16 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2015-15 WATER RATES

An Ordinance amending Section 929.02 of Chapter 929 of Monroeville's codified ordinances regarding water rates, and declaring an emergency was presented for passage. Chris Raftery made a motion, second by Kevin Rasnick, to pass Ordinance 2015-15 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2015-13 SUPPLEMENTING THE APPROPRIATIONS

An Ordinance amending or supplementing certain funds for Appropriations Ordinance 2015-11 was presented for passage. Chris Raftery made a motion, second by Terry Reed, to pass Ordinance 2015-13 by title only. No discussion. Motion carried with all voting "yea."

PRESENTATION OF BILLS

Kevin Rasnick made a motion, seconded by Terry Reed, to approve the bills as presented on the special check register for bills paid from April 13, 2015 to May 11, 2015. No discussion. Motion carried with all voting "yea."

EXECUTIVE SESSION

Mark Rupp made a motion, second by Chris Raftery, to adjourn to executive session to discuss the employment of a public employee. No discussion. Motion carried with all voting "yea." The meeting adjourned to executive session at 7:51PM and reconvened at 8:10PM.

COUNCIL BUSINESS

Mark stated that he created a model of expenses for the enterprise funds. The numbers will need to be tweaked, and he needs the percentages of wage distribution for the administrative personnel. Bonnie stated that the Mayor has asked her to remind them of his request to have the Finance Committee consider pay increases for those employees who have "carried the load" of the Village Administrator in the absence of one. Council determined this would be discussed in the work session.

ADJOURNMENT

There being no further business to discuss Kevin Rasnick made a motion, seconded by Terry Reed, to adjourn. No objections were voiced. The meeting adjourned at 8:12PM.

Bonnie Beck, MMC, Clerk-Treasurer

Melissa Fries, President pro-tem

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