

On Monday, August 10, 2015 at 7:00 PM Mayor Adelman opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Terry Reed	And:	Mike Adelman, Mayor
	Melissa Fries		Bonnie Beck, Clerk-Treasurer
	Craig Franklin		Jim Barney, Solicitor
	Mark Rupp		Tom Gray, Administrator
	Kevin Rasnick		
	Chris Raftery		

Also attending: Don Clark, Kurt Leber, and Zoe Greszler from the [Norwalk Reflector](#).

The financial report and bank reconciliation for June and July 2015 were presented to Council in their packets.

APPROVAL OF AGENDA

Melissa Fries made a motion, seconded by Kevin Rasnick, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Terry Reed made a motion, seconded by Mark Rupp, to approve the minutes of the June 17th special meeting, July 13th regular meeting, and July 28th special meeting. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Craig Franklin made a motion, seconded by Kevin Rasnick, to approve the June and July financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

Kurt Leber presented information to Council as a member of the Monroeville Football Alumni Association. Last year the MFAA re-crowned the football field, and this year they are raising funds to support the **replacement of the football stadium's lights**. The school's insurance company informed the school that the light poles needed to be addressed, as they have exceeded their life span. Techline will be doing the project, and their engineers provided the single line drawing as requested by the Village. The new poles will be located off the sidelines to mitigate injuries. Four to eight poles will be 50ft off the sidelines and behind the bleachers, and will be 60ft in height. Core sampling has been completed for ground structure, and final plans will be sent to Richland County Engineers for their approval. Two weeks ago it was decided to wait until the end of the season to do the project, with October 9th being the last home game. Funds for the project are created through donations and fundraising, and the school signed the loan documents for repayment to the MFAA. Mark asked if the project was being done by volunteers, and Kurt said that it would mostly be volunteers, but none of them would be on the poles. Kurt added that Clyde worked with the same company, and he understands they are great to work with. Chris asked about the cost, and Kurt replied that it would be \$68,000 for the material, and \$15-20,000 for labor – the total cost should be under \$90,000. They will be doing directional boring, with wiring, conduit and concrete. Mayor Adelman said we will look into the liability issues. It was noted that Tom Herbert has already reviewed the electrical plans and okayed them only as far as the Village's utility is concerned. Mayor Adelman recommended that Council approve this project. Craig Franklin made the motion to approve the football stadium lighting project, seconded by Kevin Rasnick. No discussion. Motion carried with all voting "yea."

ADMINISTRATIVE REPORTS

Police- Chief Lyons reviewed the July stats, noting that some of the stats need improvement. They had their first fatal accident in quite some time. There were about 35 participants in this year's Safety Town. The Chief said he's noticed that there has been an increase in semi-truck traffic on North Street, and speculated that maybe a "no thru trucks" sign could be put up. He also noted the number of trucks on Monroe Street, and he has told the officers to start citing the drivers. Discussion about maybe having Berry Plastics help by erecting a couple of signs directing the delivery trucks to the Industrial Park roadway. Mark asked if someone could contact Berry Plastics' traffic department to get their assistance with contacting their carriers about using the IP roadway. Chief Lyons said he could try to find out who that person is. Chief Lyons said there is no word yet on the grant. He noted that he and Jim Barney have been working on the language for the **Optotraffic** documents and the agreement and ordinance look ok now. The Chief concluded his report by noting that he had submitted a letter at the May Council meeting regarding a pay increase for Officer Schoewe, who has completed his probationary period. Action on the letter's request was overlooked at that meeting, so he asked for Council's approval for a retroactive fifty cent per hour pay increase pursuant to the letter. Melissa Fries made a motion, seconded by Craig Franklin, to approve the retroactive pay increase. No discussion. Motion carried with all voting "yea."
Administrator - Tom reported that he will be attending the HCDC meeting this Friday. Regarding

the parks, Tom reported that the chains on the Marsh Field swing set need to be replaced, and Darrell will be getting prices for that. Pursuant to Travis Thompson, our risk management agent, the swing placements will need to be changed for the child and standard swings. While we're still looking into safety mulch, wood chips from the tree trimming project were used to expand the mulched area in the playground. The Village sidewalks are being cleaned up east on Rt 20, and Thompson was back on site today for the Phase X project. Walker will be here tomorrow to verify the operation of the clarifiers at the WWTP. Tom proposed the hiring of Doug Long to complete the mowing season for this year. Bonnie has confirmed the availability of funds for this purpose. Mark asked if Doug would be doing this next year, and Tom said that option hasn't yet been explored. Melissa Fries made a motion, seconded by Craig Franklin, to hire Doug Long at minimum wage to complete the mowing season. No discussion. Motion carried with all voting "yea." Clerk-Treasurer – Bonnie commented on how welcome Tom has been to the office staff. She then asked for Council's approval to excuse \$27.79 of sewer charges from account #04*1222*1 due to a water leak that our employees confirmed did not go into our sanitary sewer system. Chris Raftery made the motion, seconded by Melissa Fries, to excuse the sewer charges as presented. No discussion. Motion carried with all voting "yea." The **Monroe Street sewer project bid** was then discussed, with Tom noting that while (UUI) is fully qualified for the project, theirs was the only bid received. Tom said we have looked at the scope of work and bidding process, as well as noting that the materials needed for the project seem to be correct. The project's schedule is to be fast tracked due to the closing of the asphalt plants in early November. He's looked at the disruption of services, the access for residents, the Rt 20 detours and the cause and effect of the traffic pattern. Bonnie noted that the project cost went up 20% in one week – 10% for PDG's addendum to the bid to include their contingencies, and 10% from UUI over the bid's projected cost. Tom noted that if the project isn't done by November and cold patch is used, there would be additional responsibility for UUI. We also just learned that the project's timeline got bumped from November to January. Additionally, Jim Barney has reviewed the agreement proposed by Poggemeyer Design Group for the contract engineering and there are similar exclusions that would place greater liability on the Village. The extended time frames as we move into winter are a concern, as we would want the progress of the project to properly serve our community. Tom asked about curbing – should we look at adding that to the project. The two catch basins on Rt 20 were not addressed. The pole line on Monroe St needs to be coordinated into the timeline of the project, and the concern there is that Thompson has the contract exclusion that they can be called at any time for storm damage assistance elsewhere. Flaggers for the railroad work area are \$750 a day, and UUI is ready to get started on the project right away. Discussed concerns at length. Melissa said she would like to have seen more competitive bids. The Mayor said he would not recommend turning down the UUI bid. Jim Barney stated that the decision doesn't need to be made tonight. Mayor Adelman said he appreciates the input, and suggested that we talk to UUI about their time frame. It was determined a special meeting would be called to review and determine the results of that discussion. Mayor - Mayor Adelman read a proclamation to recognize 811 day on August 11th. This is the OUPS number to dial before digging. He then asked for Council's approval to renew his \$40 membership into the Mayor's Association of Ohio. Chris Raftery made the motion to approve the \$40 membership, seconded by Terry Reed. No discussion. Motion carried with all voting "yea."

BOARD/COMMITTEE REPORTS

HRJFD – Terry reported that the HRJFD Board met on August 5th. There were 12 calls in July. Curt Stang's wife will be doing the lettering on the new truck, which has been used quite a bit lately. Recreation Bd- Kevin reported that the Rec Bd met on July 27th. Although there was no quorum, Tom was introduced and some concerns were shared. New lawn equipment was discussed for next year's budget.

ORDINANCE 2015-18 AUTOMATED SPEED ENFORCEMENT PROGRAM

An Ordinance adopting an automated speed enforcement program and establishing civil penalties for automated speed violations was presented for first reading. Jim Barney said he's just throwing it out there, but the agreement for this program says the Village Administrator will enter into the agreement. Legislation will be needed for that as well. No discussion.

Melissa Fries made a motion, seconded by Chris Raftery, to suspend the rules for the following legislation. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-26 REPAY ENGINEERING SERVICE FEE FOR WWTP PROJECT

A Resolution authorizing the Clerk-Treasurer to repay the General Fund for the advancement of funds used for engineering services for the Wastewater Treatment Plant Rehabilitation Project, and declaring an emergency was presented for adoption. Craig Franklin made a motion, seconded by Melissa Fries, to adopt Resolution 2015-26 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-27 COPS GRANT APPLICATION

A Resolution authorizing the Chief of Police to make application for a COPS grant, and declaring an emergency was presented for adoption. Kevin Rasnick made a motion, seconded by Craig Franklin, to adopt Resolution 2015-27 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2015-28 CONTRACT UNDERGROUND UTILITIES INC

A Resolution authorizing the Village Administrator to enter into a contract with Underground Utilities Inc. for the Monroe Street Sanitary Sewer Project, and declaring an emergency was presented for adoption. Tabled until discussion with UUI.

ORDINANCE 2015-20 SUPPLEMENTING THE APPROPRIATIONS

An Ordinance amending or supplementing certain funds for appropriations Ordinance No. 2015-11 was presented for passage. Terry Reed made a motion, seconded by Mark Rupp, to pass Ordinance 2015-20 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Kevin Rasnick made a motion, seconded by Terry Reed, to approve the bill summary for check #035725 to #035824 as presented. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

None

ADJOURNMENT

There being no further business to discuss, Kevin Rasnick made a motion, seconded by Melissa Fries, to adjourn. No objections were voiced. The meeting adjourned at 8:00PM.

Bonnie Beck, MMC, Clerk-Treasurer

Mike Adelman, Mayor

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