

On Monday, September 14, 2015 at 7:00 PM President pro tem Melissa Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Terry Reed	And:	Bonnie Beck, Clerk-Treasurer
	Melissa Fries		Jim Barney, Solicitor
	Craig Franklin		Tom Gray, Administrator
	Mark Rupp		
	Chris Raftery		

The financial statement and bank reconciliation for August was presented to Council in their packets.

Also attending: Dave Hamons, Dar Grodi, Dorian Grubaugh from Optotraffic (present at 7:05PM), and Zoe Greszler from the Norwalk Reflector (present at 7:24PM).

#### **EXCUSAL OF COUNCIL MEMBER**

Bonnie reported that Kevin had asked to be excused from tonight's meeting. Mark Rupp made a motion, seconded by Craig Franklin, to excuse Kevin from the meeting. No discussion. Motion carried with all voting "yea."

#### **APPROVAL OF AGENDA**

Mark Rupp made a motion, seconded by Terry Reed, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

#### **APPROVAL OF MINUTES**

Mark Rupp made a motion, seconded by Craig Franklin, to approve the minutes of the August 10<sup>th</sup> regular meeting and August 20<sup>th</sup> special meeting as presented. No discussion. Motion carried with all voting "yea."

#### **APPROVAL OF FINANCIAL REPORTS**

Chris Raftery made a motion, seconded by Terry Reed, to approve the August financial reports as presented. No discussion. All voted "yea."

#### **OPPORTUNITY FOR CITIZENS/GUESTS TO ADDRESS COUNCIL**

None.

#### **ADMINISTRATIVE REPORTS**

Police – Chief Lyons stated that August saw a lot of full-time officers off for vacations. It wasn't a bad month; there were 3 or 4 tickets issued for No Thru Trucks on North Street. The department participated in the Drive Sober or Get Pulled Over campaign August 21 – Sept 7. Eighty-seven traffic stops were initiated. The goal is to have better numbers each year. Nick Meyers is resigning for a full-time job in Fremont, starting September 21<sup>st</sup>. The Chief said he has talked to an officer who used to work here to see if he would come back on board. A meeting was held with Dorian Grubaugh, from **Optotraffic**, to discuss some questions regarding the agreement. The way the law reads, only full-time officers can work the laser device, and he doesn't want to hire an individual at this point. (Mr. Grubaugh present at 7:06PM) Chris asked about the location of the device, and the Chief replied that it will be a hand held device, so it will be mobile. The plan is to get used to the program and stick with the hand held device, which has a laser that can reach up to 600 ft. Two parking tickets have been issued to date, Chief Lyons noted, and he has told the officers that it's time to do parking enforcement. There's a new agreement coming up with the LESO program regarding government property acquirement. They are looking for generators, but what's available changes every day. The Mayor will need to sign the agreement. Bonnie asked if there was a deadline, and the Chief said he wasn't aware of one. Mr. Grubaugh stated that he will be coming to all of the meetings until all legislation is passed and the agreement terms can be implemented. Then a few people will be coming here to start the implementation of the program. Administrator - Tom reported that good progress was being made on the Phase X Project. The railroad permit form will be out the door tomorrow. The quotes for the **additional tree trimming** for the right of way maintenance is in place, and he would like to see the Herbert substation overgrowth removal accomplished while the crew is on site. The total cost will be \$9650, these funds being moved from the excess administrative funds. The work should begin on 9-28. Chris Raftery made a motion, seconded by Terry Reed, to approve the tree removal/trimming expenditure as presented. No discussion. Motion carried with all voting "yea." Tom proceeded to explain the **renewal process for Time Warner Cable and Once Community** agreements, as well as their pole attachment areas. He noted that the language for the agreements was established by the OMEA and is in sync with the cable companies and the legislative body of AMP Inc. The pole attachment rates have been negotiated for the next several years, through 2018. Chris Raftery made a motion, seconded by Craig Franklin, to approve the cable pole attachment agreements as presented. No discussion. Motion carried with all voting "yea." Tom briefly reviewed the issue regarding the repair versus purchase of a 730X lawn mower, with the repair cost being \$1476.52 and the cost for a new unit being \$1876.52. This process would push the trade-in for the mower to 2017. We are prepared to take delivery of the new mower. Tom shared with Council the information for an ODOT approved seminar covering roadway and street sign rules, at no cost to the Village. Attendance would allow 10 of our stops

signs to be refaced with the reflective surface at no cost, and therefore be compliant with the current regulations. Craig Franklin made a motion, seconded by Terry Reed, to approve Dar's attendance at this seminar. No discussion. Motion carried with all voting "yea." The hot button issue for the water department is the **harmful algae bloom (HAB)** that can cause significant issues with water supply. The EPA has mandated short term goals which require immediate action, including the establishment of on-going testing for HAB at the reservoir and the purchase of test and monitoring equipment. The EPA has a 100% non-matching grant which can be used for the purchase of required test equipment, and Norwalk will do the testing for us. PDG leads the field in remedial action plans in this regard. Tom asked for Council's approval to make use of the grant process, and Council agreed that Tom should move forward with that. (Zoe Greszler from the Norwalk Reflector present at 7:24PM) Tom related that we will need to have someone take a look at the roof on the Administrative Office building, as it has been determined that there are some repair issues at hand. We have reached out to Ted Caldwell for this matter. Tom concluded his report by saying that the division heads are doing a great job in their respective departments, and the meeting with Berry Plastics personnel went well. Clerk-Treasurer - Bonnie asked for Council's opinion on the matter regarding the water meter readings and consumption of 50 th gallons that is at issue. Chris asked if this needed to be decided tonight, and it was determined to discuss this at the next work session. Bonnie reported that Kevin Fries has moved to Willard until his new home is built, then will be moving back to Monroeville, but will reside outside the corporation limits. He is a Council appointee for the Recreation Board, which means he has to reside within the corporation limits pursuant to the ORC. Kevin has asked to change appointments with Abe Helmstetter, who resides within the corporation limits and is a School Board appointee. After a brief discussion it was determined that the School Board should be asked if this was ok with them before we discuss this any further. Bonnie will send them a letter in this respect. President pro-tem - Melissa asked Council, on behalf of the Mayor, to re-appoint Patt Enright to another 5-year term to the Shade Tree Commission. Chris Raftery made that motion, seconded by Craig Franklin. No discussion. All voted "yea." At the recommendation of the Mayor, Melissa asked for Council's approval to appoint Ron Graham to the Recreation Board. Chris Raftery made that motion, seconded by Melissa Fries. No discussion. Motion carried with all voting "yea." Melissa then read Jim Barney's letter of recommendation to amend Section 2.1 (B) of the employee handbook to eliminate external advertising for an open position if a suitable candidate applies during the internal advertising. Chris Raftery made a motion, seconded by Terry Reed, to approve the amendment as presented. No discussion. Motion carried with all voting "yea."

#### **BOARD/COMMITTEE REPORTS**

Planning Commission – Chris reported that the Planning Commission met on September 1<sup>st</sup> and had two guests at their meeting. One presented a plan to purchase property that would require a conditional use approval. A public hearing on 10-1-15 is good to go for that purpose. The second request was more contentious for building a property that started as a conditional use. More information is needed for this request, as it is not in the guidelines for a conditional use. A meeting with the individual will take place to hammer out the details. HRJFD – Terry reported that the HRJFD met on September 2<sup>nd</sup> and discussed the purchase of a new jaws of life, with 60,000 to 200,000 psi. A demo will be held at the fire station on 9-21. Rec Board – In the absence of Kevin, Tom reported that they met on August 17<sup>th</sup> and discussed some elements associated with winterization and to get the schedules more closely aligned. Shade Tree Commission - Melissa reported that they are one street from having a complete tree inventory, and she hopes to bring a complete report with her to the next meeting.

#### **ORDINANCE 2015-22 MUNICIPAL TAX ORDINANCE AMENDMENTS**

*An Ordinance to create Chapter 182 of the codified ordinances of the Village of Monroeville, Ohio regarding municipal income tax was presented for first reading. No discussion.*

#### **ORDINANCE 2015-23 WATER TAPS AND RATES**

*An Ordinance amending Sections 929.01 and 929.02 of Chapter 929 of Monroeville's codified ordinances regarding water taps and rates was presented for first reading. No discussion.*

#### **ORDINANCE 2015-24 SEWER RATES AND CHARGES**

*An Ordinance amending Section 921.02 of Monroeville's codified ordinances regarding sewer rates and charges for the Village of Monroeville was presented for first reading. No discussion.*

#### **RESOLUTION 2015-35 AGREEMENT STATE PLAN OF OPERATION**

*A Resolution authorizing the Mayor to enter into an agreement with the State of Ohio regarding the State Plan of Operation for Department of Defense property was presented for first reading. No discussion.*

#### **RESOLUTION 2015-29 OPTOTRAFFIC LLC AGREEMENT**

*A Resolution authorizing the Mayor to enter into an agreement with Optotraffic LLC for their imaging and administrative services using Optotraffic's proprietary system in the Village of Monroeville, Ohio was presented for second reading. Mark questioned this legislation versus Ordinance 2015-18. Jim Barney explained that this one addresses who does what, and the Ordinance established the system. No further discussion.*

#### **ORDINANCE 2015-18 AUTOMATED SPEED ENFORCEMENT**

*An Ordinance adopting an automated speed enforcement program and establishing civil penalties for automated speed violations was presented for third and final reading. Mark Rupp made a motion,*

seconded by Craig Franklin, to pass Ordinance 2015-18 for third reading by title only. No discussion. Motion carried. Mark Rupp made a motion, seconded by Craig Franklin, to suspend the rules for the following legislation. No discussion. Motion carried with all voting "yea."

**ORDINANCE 2015-21 SUPPLEMENTING APPROPRIATIONS**

*An Ordinance amending or supplementing certain funds for appropriations Ordinance No. 2015-11 was presented for adoption. Mark Rupp made a motion, seconded by Terry Reed, to pass Ordinance 2015-21 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015-30 REPAY GENERAL FUND-PHASE X ELECTRICAL UPGRADE PROJECT**

*A Resolution authorizing the Clerk-Treasurer to repay the General Fund for the advancement of funds used for the Phase X Electrical Distribution Upgrade Project, and declaring an emergency was presented for adoption. Mark Rupp made a motion, seconded by Melissa Fries, to adopt Resolution 2015-30 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015=31 REPAY GENERAL FUND-MONROE STREET SANITARY SEWER PROJECT**

*A Resolution authorizing the Clerk- Treasurer to repay the General Fund for a portion of the advancement of funds used for the Monroe Street Sanitary Sewer Project, and declaring an emergency was presented for adoption. Terry Reed made a motion, seconded by Craig Franklin, to adopt Resolution 2015-31 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015-32 AMOUNT AND RATES FOR NECESSARY TAX LEVIES**

*A Resolution authorizing the amounts and rates as determined by the Budget Commission and authorizing necessary tax levies, certifying them to the County Auditor, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Melissa Fries, to adopt Resolution 2015-32 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015-33 ADVANCE MONIES TO GENERAL FUND-PHASE X ELECTRICAL PROJECT**

*A Resolution authorizing the Clerk-Treasurer to advance monies from the General Fund to the Phase X Electrical Distribution Upgrade Project Fund to cover construction and material expenses until the American Municipal Power Inc. Funds are received and declaring an emergency was presented for adoption. Terry Reed made a motion, seconded by Craig Franklin, to adopt Resolution 2015-33 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015-34 ADVANCE MONIES TO GENERAL FUND-MONROE STREET SEWER PROJ**

*A Resolution authorizing the Clerk-Treasurer to advance monies from the General Fund to the Monroe St Sanitary Sewer Project Fund to cover construction expenses until the Ohio Water Development Authority Funds are received and declaring an emergency was presented for adoption. Terry Reed made a motion, seconded by Craig franklin, to adopt Resolution 2015-34 by title only. No discussion. Motion carried with all voting "yea."*

**RESOLUTION 2015-36 APPLICATION FOR OHIO EPA FOR WATER QUALITY**

*A Resolution authorizing the Village Administrator to make application for an Ohio EPA grant to protect the water quality for Monroeville, Ohio, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Melissa Fries, to adopt Resolution 2015-36 by title only. No discussion. Motion carried with all voting "yea."*

**APPROVAL OF BILL SUMMARY**

Craig Franklin made a motion, seconded by Chris Raftery, to approve the bill summary from check #035825 to check #035918, including check numbers 035798 and 032505, as presented. No discussion. Motion carried with all voting "yea."

**COUNCIL BUSINESS**

None

**ADJOURNMENT**

There being no further business to discuss Craig Franklin made a motion, seconded by Chris Raftery, to adjourn. No objections were vice. The meeting adjourned at 7:44PM.

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Bonnie Beck, MMC, Clerk-Treasurer

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Melissa Fries, President pro-tem

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