

On Tuesday, March 8, 2016 at 6:00 PM Mayor Melissa Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries, Mayor
	Susan Rogers		Bonnie Beck, Clerk-Treasurer
	Mark Rupp		Jim Barney, Solicitor
	Chris Raftery		Tom Gray, Administrator
	Kevin Rasnick		

Also attending: Dave Kradlak and Pat Scheid for the Monroeville Eagles Fast Pitch Association.

The financial report and bank reconciliation was sent to Council via email.

#### **EXCUSAL OF COUNCIL MEMBER**

Mayor Fries asked for a motion to excuse Craig Franklin from the meeting, as he had to work. Chris Raftery made that motion, seconded by Kevin Rasnick. No discussion. All voted "yea."

#### **APPROVAL OF AGENDA**

Mayor Fries read the title for Ordinance 2016-01 regarding the AMP Note renewal, and asked that it be included on the agenda. Chris Raftery made a motion, seconded by Mark Rupp, to approve the agenda with the addition of Ordinance 2016-01. No discussion. All voted "yea."

#### **DISPOSITION OF MINUTES**

Chris Raftery made a motion, seconded by Sue Rogers, to approve the minutes of the February 9, 2016 Council meeting as presented. No discussion. Motion carried with all voting "yea."

#### **APPROVAL OF FINANCIAL REPORTS**

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the March financial reports as presented. No discussion. Motion carried with all voting "yea."

#### **OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL**

David Kradlak and Pat Scheid introduced themselves, and Mr. Kradlak explained that they were from the Monroeville Eagles Fast Pitch Association (MEFPA), a group who is organizing the softball and t-ball programs this year. Mr. Kradlak said they would like to enter into an agreement with the Village for the use of the North diamond at Marsh Field and the south diamond at Clark Park. They had met previously with Jim Barney and a representative from Ohio Risk Plan and were informed that an agreement would be necessary. MEFPA understands that they will need to show proof of liability and agree to the terms of the agreement. Sue Rogers asked if the group had decided what they want to do – are they going to become licensed? Mr. Kradlak stated that it's an association that is pursuing 501C3 status and the status of a legal organization. Sue asked how long that would take, and Mr. Kradlak replied that it could take up to several months, but once you apply you can function as an organization. Jim Barney stated that right now they have no legal status, and they would have to enter into the agreement as MEFPA and as individuals because they are just a group of people at this point. The status of 501C3 merely allows for tax exemptions. Mayor Fries noted that at this point Council is aware of Mr. Kradlak's resignation from the Recreation Board, and that the terms of two of the Council appointees have expired. Council will need to make some decisions at the work session in two weeks. Kevin Rasnick asked if we have an agreement with Lefty Grove, and it was determined that there was no agreement. Kevin said they have asked for some of our teams to be part of their league, and they have played some games on our fields. Kevin stated that we need to make sure we have an agreement with Lefty Grove, too. Mayor Fries said that we need to lay out some guidelines and proceed, and we will let someone on the MEFPA know once that is done. Mark Rupp asked several questions regarding funding and maintenance. Right now the Village pays for all labor and maintenance costs, Mark noted, and asked if there would be any fund raising. Mr. Kradlak replied yes, they would like to expand the programs. Mark said he heard that there was some reluctance to give any money to the Village. Bob Whitacre interjected that this was a legality issue. Chris Raftery stated that we need to know what MEFPA wants to do. Kevin said they want some control to maintain expenses. Mr. Kradlak said that would depend on their responsibilities. Kevin stated that this doesn't need to be too complicated, and Bob added that the bottom line is that we want the kids to play ball. Mark noted that we already have an agreement with the school for the high school games. Mr. Kradlak said he spoke with the school about using the fields on Sundays, and they didn't have a problem with that. Sue asked why the programs couldn't be run like they have in the past until the association becomes legal. Jim Barney said he understood from the Recreation Board meeting that the Village collected all fees, which partially paid for maintenance expenses, and now they're not receiving anything. Kevin asked if it was ok to give the fees that have been collected to the Village until the agreement is reached. Mr. Scheid said they need to purchase t-shirts, etc. with the fees. Sue asked if Council could get a breakdown of what's been collected. Mr. Scheid replied that they just know what was spent last year. After some more discussion, the Mayor said the season is close to starting, and it was her understanding that the programs would operate as they have in the past until all legal issues have been resolved. Mr. Scheid said this would only affect the summer leagues since the school said they could use the fields on Sundays. Mayor Fries asked if all of the players were from the Village. Mr. Scheid said pretty much all of them were from the school district. Bob noted that in Norwalk if you don't live in the city you have to pay double the fees. Kevin said we wouldn't have a league if we did that. Mayor Fries stated that

she thinks Council has enough information to move forward. On behalf of Council, Kevin thanked Mr. Kradlak and Mr. Scheid for the time they served on the Recreation Board. Mayor Fries asked about the Village owned supplies, and Mr. Scheid said the coaches still have them. Mr. Scheid and Mr. Kradlak then left the meeting.

### ADMINISTRATIVE REPORTS

Police - Chief Lyons presented his monthly stats report, noting that March's stats have already increased. He reported that the time lapse is getting better on the DragonCam, adding that from 409 images about 94% of them are school zone offenders. Chief Lyons stated that 25 - 30% of the offenders are from the Norwalk/Bellevue areas. He reviewed the reasons for some of the dismissals, adding that they are still stopping vehicles as often as they can. The Mayor asked what the school zone times are, and the Chief said that in the morning it's about 6:45 to 7:30, St. Joe's has a midday time from about 11:05 to 12:25 and the after school one is 2:10 to 3:00. Kevin asked where the focus was going to be after school is out for the summer, and the Chief said they would be wherever the complaints are, such as North Street and South Ridge Street. The Chief also noted that as of the 15<sup>th</sup> there have been 273 mailed citations, and they're seeing about a 2-week lag time. Chief Lyons announced that Officer Schoewe has resigned as of today to take a full-time position at the Huron County Sheriff's Office. The Chief stated that it's been tough to find qualified candidates because we're competing heavily with Cedar Point and Put-in-Bay. He does, however, have a candidate who lives in Shelby who is willing to work here every other weekend. He's an ex-Marine who is quite accomplished with certification in truck enforcement. His name is Brian Nutter, and he currently works in New Washington at \$13.00/hr, but with limited hours. The Chief asked for Council approval to hire Brian Nutter, contingent upon his compliance with pre-employment drug tests, at \$11.00/hr. Bob Whitacre, made a motion, seconded by Kevin Rasnick, to hire Brian Nutter as presented. No discussion. Motion carried with all voting "yea." Chief Lyons then reported that he's well on his way to completing the state's requirements regarding certifications, and once that's submitted they will be eligible for a grant. They don't have any equipment now, and there's also a 25% grant match. The Chief asked for Council approval to apply for the grant. Bob asked what it was for, and the Chief replied that it's a one year grant for community policing relationships - to help build relationships within the community. He noted that the grant was very vague, and they're looking for novel ideas. On March 10<sup>th</sup> there's a class on this at Owens College. Chris Raftery made a motion, seconded by Sue Rogers, to approve the application for this grant. No discussion. Motion carried with all voting "yea." Administrator - Tom reported that meter readings started today. The plan is to GPS all of the meter pits this summer, which dovetails into the use of all personnel. Monroe Street was completed during the construction project. **Locks at Clark Park were re-keyed.** We don't know how many keys are "out there", so we're starting over. Three keys were made for the concession stand, coaches unit and storage, with one key for the Knox Box and one each for Darrell and Adam Gerber. We will key accordingly once the MEPPA agreement is done. Tom said he reached out to the Norwalk Recreation people regarding the operation of their programs. Dar will be attending a one-day OUPS recertification class on the 17<sup>th</sup>, and Don and Matt will be attending a one-day HAB class. These classes were pre-registered based on the work session conversations. Mark Rupp made a motion, seconded by Bob Whitacre, to approve Dar Grodi's attendance at the OUPS recertification class. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Mark Rupp, to approve the attendance of Don Clark and Matt Brooks at the HAB conference. No discussion. Motion carried with all voting "yea." The proposed Marsh Field transfer is still moving forward. Bonnie provided Mr. Moore a copy of the current agreement we have with the school for Marsh Field use. Tom will be attending the OBWC conference on Thursday at the Columbus Convention Center. Attending this class will help with our OBWC rating, and there's no cost to attend. Mark Rupp made a motion, seconded by Sue Rogers, to approve Tom's attendance at the OBWC Conference. No discussion. Motion carried with all voting "yea." Tom stated that if there's enough room in the budget he would like to **hire two seasonal employees**, who would mainly be mowers. Chris Raftery made a motion, seconded by Bob Whitacre, to hire two seasonal employees for mowing. No discussion. Motion carried with all voting "yea." Tom outlined the mower lease/return program and the purchase vs lease numbers. With proper maintenance, over 6 years we should be able to get 3000-6000 hours on the Z-turn, from which we currently get 300. We would save \$3426 over the 6 years. If purchased. We have four pieces of equipment for mowing. ODOT will not assist with wildflower seeds due to the amount of maintenance they require. The ATV purchase fits our m.o. more closely, and we will continue to schedule sharing the use of these pieces of equipment once purchased. There is no infinite life span for the ATV, but it does have 15 years minimal. Tom asked for a motion from Council to approve the purchases. Mark asked about the cost, and Tom replied that it will be \$27,000. Mark asked if this would eliminate any equipment, and Tom said no, but it would eliminate the cost of street sweeping. Mark asked about a loan, and Bonnie said that would be a Council decision. Tom said we would lose the state terms if we obtained a loan. Mark asked about using STAROhio funds for these purchases. Bonnie said there are enough funds to do this, and STAROhio does not penalize for withdrawals. Tom added that we will not be purchasing a new digger derrick, which is on the schedule for purchase. The current one is used so seldom, so we should be good with that for another 5-10 years. Chris Raftery made a motion, seconded by Sue Rogers, to **purchase a Z-turn at the cost of \$7975.72**. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Kevin Rasnick, to **purchase an ATV at the State Term cost of \$27,047**. No discussion. Motion carried with all voting "yea." Clerk-Treasurer - Bonnie said that unless there were any questions about her report, the only motion she's requesting is to adopt the amendment to the employee handbook for the hours paid for seasonal time changes. Bob Whitacre made a motion, seconded by Chris Raftery, to approve the amendment as presented. No discussion. Motion carried with all voting "yea." Mayor - Mayor Fries acknowledged the receipt from David Kradlak of his letter of

resignation from the Recreation Board. This leaves us with two expired terms and one resignation, so in effect we have no Recreation Board. This will be discussed at the work session. She then recommended the re-appointment of Gary Rasnick to the Board of Zoning Appeals for another three year term. Chris Raftery made a motion, seconded by Sue Rogers, to approve the recommendation. No discussion. Motion carried with all voting "yea." The Mayor asked Bob and Sue about their attendance at the public records conference, and they both shared a little about it.

#### **BOARD/COMMITTEE REPORTS**

Planning Commission - Chris reported that the PC held a general meeting on March 7<sup>th</sup>. There were no matters of real substance. They caught up on the minutes and discussed some old business. Recreation Board - Kevin reported that the Rec Board met on February 18<sup>th</sup> and discussed the MEFPA and the associated legalities. Jim Barney informed the Rec Bd members that they could not serve on the Rec Bd and the MEFPA at the same time. Mark asked about the documents required to do what they want to do. Jim commented that they have been very clandestine with their information. The MEFPA is not a legal entity, and someone has to take responsibility for their proposed plans. Discussion. Mark said that maybe we need to redefine the role of the Rec Bd. Jim said the ORC is very vague on this. After more discussion, it was suggested that an option would be to do away with the Rec Bd and have a committee who reports to Council and does the same thing a Rec Bd would do. The Mayor commented that we need to make sure that the cost of field prep is included in the MEFPA agreement. Jim said that Council needs to create a policy that everyone has to abide by. HRJFD – Bob reported that he attended the HRJFD meeting on March 2<sup>nd</sup>. There wasn't a lot of discussion. They are getting training on the use of medication called Narcan, which is used as an antidote for overdoses. They re-did the floors at the station, and they look beautiful.

#### **RESOLUTION 2016-05 AGREEMENT EMPLOYMENT OF SOLICITOR**

*A Resolution authorizing the Village Administrator to enter into an agreement for the provision of the employment of a Solicitor for the Village of Monroeville was presented for first reading.*

Mayor Fries asked for a motion to suspend the rules for the following legislation. Chris Raftery made a motion, seconded by Bob Whitacre, to suspend the rules. No discussion. Motion carried with all "voting "yea."

#### **RESOLUTION 2016-04 AGREEMENT EMPLOYMENT OF FISCAL OFFICER**

*A Resolution authorizing the Mayor to enter into an agreement with Bonita Beck for the position of Fiscal Officer for the Village of Monroeville, Ohio, and declaring an emergency was presented for adoption. Mark Rupp made a motion, seconded by Chris Raftery, to adopt Resolution 2016-04 by title only. No discussion. Motion carried with all voting "yea."*

#### **ORDINANCE 2016-01 OMAP AGREEMENT FOR AMP LOAN**

*An Ordinance authorizing the Village's participation in the Treasurer of Ohio's Market Access Program; and authorizing the preparation and filing of an application for that Program and the execution and delivery of a Standby Note Purchase Agreement with the Treasurer, an amended Loan Agreement with American Municipal Power, Inc., and other necessary and appropriate documents, and declaring an emergency was presented for passage. Sue Rogers made a motion, seconded by Chris Raftery, to adopt Ordinance 2016-01 by title only. No discussion. Motion carried with all voting "yea."*

#### **APPROVAL OF BILL SUMMARY**

Kevin Rasnick made a motion, seconded by Bob Whitacre, to approve the bill summary that includes check #036376 to #036458 as presented. No discussion. Motion carried with all voting "yea."

#### **COUNCIL BUSINESS**

None

#### **ADJOURNMENT**

There being no further business to discuss Chris Raftery made a motion, seconded by Sue Rogers, to adjourn. No objections were voiced. The meeting adjourned at 7:32PM.

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Bonnie Beck, MMC, Clerk-Treasurer

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Melissa Fries, Mayor

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