

On Tuesday, April 12, 2016 at 6:00 PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Craig Franklin	And:	Melissa Fries, Mayor
	Kevin Rasnick		Susan Long, Asst. Clerk
	Bob Whitacre		Jim Barney, Solicitor
	Susan Rogers		Tom Gray, Administrator
	Chris Raftery		
	Mark Rupp (present @ 6:15 PM)		

Also attending: Chief Gary Lyons and Ann Beck.

The financial report and bank reconciliation for March 2016 was presented to Council via email.

APPROVAL OF AGENDA

Chris Raftery made a motion, seconded by Susan Rogers, to approve the agenda as presented. No discussion. Motion carried with all voting "yea".

DISPOSITION OF MINUTES

Bob Whitacre made a motion, seconded by Kevin Rasnick, to approve the minutes from the March 8, 2016 regular meeting and the March 22, 2016 special meeting. No discussion. Motion carried with all voting "yea".

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Kevin Rasnick, to approve the March 2016 financial reports as presented. No discussion. Motion carried with all voting "yea".

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police-Chief Gary Lyons reported the department has had a busy month operating the Dragon Cam. The tally of images taken was up to 330 for the month of March and into the first week of April. He reported approximately 50% have paid their violations. A number of people have requested a hearing and the first hearings will be May 5, 2016 at 5:00 PM. They are still in search of a location for the hearings. The location needs to have a secure internet server to Optotrafic. He said the Administrative office will not work and he has contacted Chief Tom Beck with the fire department but as of yet has not heard back from him. So the first hearings will be at the Police station in their interview room. He reported new Police Officer Brian Nutter has started working alone. Last evening he made an arrest for a traffic stop and found the individual had magic mushrooms. The Chief stated "**Hooked on Fishing**" will be May 30, 2016 at Clark Park. It will start at 11:00 AM this year. The Chief said he has talked to the American Legion Commander and they were ok with this time and he had even invited them down to the event. He stressed the need for volunteers for the event. The department has applied for a Wal-Mart grant and the ODNR "Hooked on Fishing" grant. The rest of the supplies are paid for from private donations so no money comes from the police budget. The Chief said he would like to make application for a **DARE grant** again this year. There is a match for this grant but the match can come from the Community Outreach Fund. The grant application deadline is April 15, 2016. He said the application is complete it only needs Council's approval and the signatures of the Fiscal Officer and the School Superintendent. Craig Franklin made a motion, seconded by Susan Rogers, to approve the application of a DARE grant. No discussion. Motion carried with all voting "yea". The Chief presented a new candidate to be a part-time police officer for the Village. Her name is **Lisa Jenne**, she is a graduate of Lakota High School and Tiffin University. She presently works part-time for the City of Norwalk. She can only get so many hours in Norwalk so she is trying to get more law enforcement hours. He suggested the starting wage to be \$11.00 an hour. Tom Gray asked if the department can accommodate a female officer. The Chief replied, yes as there have been female officers in the past, they have a unisex restroom. Ms. Jenne has a vest from Norwalk and the Chief intends to acquire the approval of Chief Light from Norwalk for her to use the vest here. He did state that Norwalk will probably hire her full time but at a later date. Susan Rogers made a motion, seconded by Craig Franklin, to hire Lisa Jenne at a rate of \$11.00 per hour for a part-time police officer. No discussion. Motion carried with all voting "yea". Mayor Fries asked the Chief to contact her with a time for swearing in Ms. Jenne. Village Administrator-Tom Gray reported most of his report was FYI for the Mayor and Council. He did note he will need motions to send Darrell Boldman, Dar Grodi, Dustin Crabtree and Rick Whiteside to attend an AMP Confined Space Rescue training in Wellington on April 18, 2016 at no cost to

the Village and to send Dave Hamons and Darrell Boldman to attend the Brownstown/ZEMAR voltage regulator training in Bellefontaine on May 4, 2016 at no cost to the Village. Tom said there is a plate at the intersection of Rt 99 and Rt 547 that is covering a water valve that will be repaired as soon as the weather permits. On April 27, 2016 the PUCO and railroad representatives will be in town to discuss the installation of warning gates on the tracks located on Jackson St. The discussion will include Chief Lyons, Chief Tom Beck, and Dar Grodi. Tom said he is going to discuss the stop signs on the Broad St railroad crossing, the proposed signs for the Monroe St crossing and the condition of the crossing on South Main St. Tom announced the Monroeville Local Schools-Village of **Monroeville Community Service Day** is set for May 9, 2016 and the rain date is May 10, 2016. There will be 158 students participating. The school has gloves for some of the students but Tom will try to get more donated from Rural King. This time all the departments will have some work for the students. He also mentioned he was going to approach Chief Lyons to see if he could get safety vests from Bellevue to protect the students when picking up trash near the highway. Tom noted there have been some issues with meter readings and he thought there is some new technology which would notify the Administrative computers if there is an abnormal amount of water used. He is going to research the cost. Tom stated he has been approached by AEP for the possible use of the reservoir property for a **solar field**. John Courtney will be supplying the necessary operating data to AEP so a feasibility study can be undertaken. If a solar installation is made it would be a benefit to the Village in the avoidance of peak transmission and energy charges. AEP would fund, construct, install, connect to our distribution system and operate the solar field at no cost to the Village. Mark Rupp asked if the reservoir property was in the Village. Tom responded it was not it is located in the township but it is Village property and all requirements that the township would need will be completed before going forward. Tom will keep Mayor and Council informed of further developments. The Mayor said she appreciated Tom keeping them informed of all these developments and making them proactive. Craig Franklin made a motion, seconded by Chris Raftery, to approve sending Darrell Boldman, Dar Grodi, Dustin Crabtree and Rick Whiteside to the AMP Confined Space Rescue training in Wellington on April 18, 2016. No discussion. Motion carried with all voting "yea". Susan Roger made a motion, seconded by Bob Whitacre, to approve sending Dave Hamons and Darrell Boldman to the Brownstown/ZEMAR Voltage Regulator training in Bellefontaine on May 4, 2016. No discussion. Motion carried with all voting "yea".

BOARD/COMMITTEE REPORTS

Planning Commission-Chris Raftery reported the Planning Commission met on April 11, 2016. Zach Jones from Janotta & Herner presented plans for the Firelands Federal Credit Union addition to the front bank building (former PNC building). The building is going to be used for credit card processing and will employ 10 -12 people. The site plan was approved and the construction should be completed by Labor Day. Also discussed pods used for living quarters. Dave Mahl was asked to research this. He determined that in our zoning only one residence is allowed so pods could not be constructed on the same property as a house. The next Planning Commission meeting is May 9, 2016. HRJFD-Bob Whitacre reported there were 6 calls in March. The firemen will be having a Sky Warn training on April 18, 2016. Their annual Chicken BBQ is April 24, 2016. The Fire District will be sending a 1991 Dodge pick up to the county auction as it is no longer needed. Bob stated Chief Tom Beck noted he will not be able to leave his work at Certainteed as much as he had in the past since they have a new regime and they are not as flexible as the old regime. Discussion about Village employees who are also firemen. Shade Tree Commission-Craig Franklin reported a meeting was held on March 16, 2016. The Arbor Day Celebration will be April 30, 2016 at 10 AM. A Blaze Silver Maple will be planted at Marsh Field in honor of Arbor Day and the Final Four State Girls Volley ball team. There will be 3 Lilac trees planted, 2 at 136 N Ridge St. and 1 at 252 Monroe St. The uptown planters were discussed and Patt Enright will make calls to businesses to have them care and maintain the planters.

RES. 2016-05 AGREEMENT FOR SOLICITOR

A Resolution authorizing the Village Administrator to enter an agreement for the provision of the employment of a Solicitor for the Village of Monroeville was presented for second reading. No discussion.

Mark Rupp made a motion, seconded by Kevin Rasnick, to suspend the rules for the following legislation. No discussion. Motion carried with all voting "yea".

ORDINANCE 2016-03 RECODIFICATION OF ORDINANCES

An Ordinance approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Monroeville, Ohio, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Susan Rogers, to adopt Ordinance 2016-03 by title only. No discussion. Motion carried with all voting "yea".

RESOLUTION 2016-06 EMERGENCY MANAGEMENT SERVICE

A Resolution in the matter of determining emergency management service for the political subdivision of the Village of Monroeville, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Craig Franklin, to adopt Resolution 2016-06 by title only. No discussion. Motion carried with all voting "yea".

RESOLUTION 2016-07 KUBOTA EXPENSE

A Resolution authorizing the Fiscal Officer to transfer monies from the General Fund to the various capital project funds to cover the expenditure of a Kubota, and declaring an emergency was presented for adoption. Susan Rogers made a motion, seconded by Bob Whitacre, to adopt Resolution 2016-07 by title only. No discussion. Motion carried with all voting "yea".

APPROVAL OF BILL SUMMARY

Kevin Rasnick made a motion, seconded by Susan Rogers, to approve the bill summary for check #036459 to check #036570 as presented. No discussion. Motion carried with all voting "yea".

COUNCIL BUSINESS

Kevin Rasnick said he received a call from Dave Kradlak from the Monroeville Eagles Fastpitch Association to thank the Village for getting the agreement done and they are happy with it and glad to moving forward. Mark Rupp asked if the centralized dispatch was still going forward. Tom Gray said yes and a survey would be sent out to officials for their input. Bob Whitacre asked if the Monroeville Athletic Boosters got their agreement for the concession stand. Tom answered they have but because they are sanctioned under the school they fall under the school's insurance. He stated that the agreements will be reviewed in the fall.

ADJOURNMENT

There being no further business to discuss Kevin Rasnick made a motion, seconded by Bob Whitacre to adjourn. No objections were voiced. The meeting adjourned at 6:45 PM.

Susan Long, Asst. Clerk

Melissa Fries, Mayor