

On Tuesday, December 20, 2016 at 6:00 PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries, Mayor
	Susan Rogers (6:15PM)		Bonnie Beck, Fiscal Officer
	Craig Franklin		Jim Barney, Solicitor
	Mark Rupp (6:13PM)		Tom Gray, Administrator
	Kevin Rasnick		
	Chris Raftery		

Also attending: Chief Gary Lyons, Wayde Huddleston, and Ivy Keller from the Norwalk Reflector.

The financial report and bank reconciliation for November 2016 was distributed to Council via email.

APPROVAL OF AGENDA

Chris Raftery made a motion, seconded by Kevin Rasnick, to approve the agenda as presented. No discussion. Motion carried with all present voting "yea."

DISPOSITION OF MINUTES

Bob Whitacre made a motion, seconded by Craig Franklin, to approve the minutes of the November 15, 2016 Council meeting as presented. Motion carried with all present voting "yea."

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Kevin Rasnick, to approve the November financial reports as presented. No discussion. Motion carried with all present voting "yea."

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police – Chief Lyons reported that the OPTO fines were down due to the holidays and other things. He couldn't get all of the stats compiled, so the report only goes through November 23rd. There appears to be a trend coming up with break-ins. None have been reported in Monroeville, but other municipalities are having this problem. He will post something on Facebook alerting others to this concern. The Chief said that while he has not received a formal resignation letter, John Hartman has resigned. Hartman thought he wanted to continue with police work, but has changed his mind. (Mark Rupp present at 6:13PM) The Chief then introduced Wayde Huddleston, who is working on his Associates Degree and is with the court security for the City of Lorain, as well as being an auxiliary officer for the Lorain PD. The Chief noted that Huddleston has local ties to the community, and asked for Council's approval to hire Huddleston at a rate of \$10.50/hr. Administrator – Tom reported that he received an e-mail from the Traffic Division of ODOT informing us that the **Chapel Street and Rt 20 traffic survey** would be done shortly. Once the count is available ODOT will contact the Village and review the options for improved traffic flow on Chapel Street. (Mark present at 6:13PM) He would like Council's approval to obtain proposals for the 2018 electrical line tree trimming in an amount not to exceed \$3000. (Sue present at 6:15PM) Noting how well this year's seasonal staff worked out, Tom asked for Council approval to employ up to two part-time seasonal employees and two part-time seasonal employees through HCJFSD. Bonnie informed Council that she has applied for the HCJFSD summer employment program for the past few years, and last year we were unable to employ anyone due to the lack of candidates eligible for our type of work. Mark asked if the employees from this year were coming back, and Bonnie replied that the young man wanted to, but his sister is pursuing her nursing degree so she wasn't sure she would be in the program next year. Bonnie sad she just wanted Council to be aware that our employment opportunities from the HCJFSD are based on the pool of available candidates. Tom concluded his report by requesting approval to retain the professional services from GPD, PDG and Courtney & Associates for 2017. Fiscal Officer – Bonnie said that the only item she needs a formal Council opinion on is the request from a couple insurance companies asking if we were going to bid out our property and casualty insurance package for next year. The current program expires on April 1, 2017, and Bonnie reminded Council that we stayed with the Ohio Plan because we have had no experiences that required needing their services. Council concurred that it would be a good idea to get proposals this year. Council will set up a presentation date at the January meeting. Mayor – Mayor Fries entertained a motion to approve the **hiring of Wayde Huddleston** as a part-time police officer at \$10.50/hr. Mark Rupp made the motion, seconded by Craig Franklin. No discussion. Motion carried with all voting "yea." The Mayor then commended everyone who was involved with the Christmas event in the park, giving special recognition to those employees who volunteered their time to make this an event that was nicely done. She also commended the Street Department personnel for making our streets the best in the area after the recent snow and ice weather we experienced, and furthered her commendation to include appreciation to all of the Village employees. Sue Rogers stated that she wanted to commend the HRJFD for their dedicated work. Chris remarked that the Christmas lights look great, and the entire Village looks so nice. Mark added that one

of his co-workers commented on how nice our decorations look, too. The Mayor asked for Council's opinion on having Jim Barney attend **the work sessions rather than the Council meetings**, as that's where so much of the informal discussions take place regarding Council business. Kevin asked why we just don't call the work sessions a Council meeting. Discussion. The consensus was to keep the Council meetings and work sessions as is, and have Jim attend the work sessions. Mayor Fries entertained motions for the following action items from the Administrator's report: 1) Authorize Tom to seek proposals for tree trimming and clearing for the electrical lines for a not-to-exceed amount of \$3000. Sue Rogers made the motion to approve, seconded by Chris Raftery. No discussion. Motion carried with all voting "yea." 2) Authorize Tom to work with Bonnie to secure appropriate seasonal employees as presented. Bob Whitacre made the motion, seconded by Sue Rogers. No discussion. Motion carried with all voting "yea." 3) Authorize Tom to send letters to PDG, GPD and Courtney & Associates to secure their professional services for 2017. Chris Raftery made the motion, seconded by Mark Rupp. No discussion. Motion carried with all voting "yea." The Mayor asked Bonnie to send a thank you to the township trustees for the use of their building and to express our interest in continuing the use throughout 2017.

BOARD/COMMITTEE REPORTS

HRJFD – Bob reported that the HRJFD Board met on December 7th. There were 13 calls in November, and Janotta and Herner will be re-caulking the building's walls.

ORDINANCE 2016-24 DUE DATE FOR INCOME TAX EXTENSIONS

An Ordinance amending Chapter 182 of the Monroeville Codified Ordinances to require the due date for income tax return extensions to be filed with the Tax Administrator by the day the return is due was presented for first reading. No discussion.

ORDINANCE 2016-25 PROHIBITING PEDDLING, TRANSIENT DEALERS AND SOLICITATION

An Ordinance prohibiting peddling, transient dealers and solicitation, repealing Ordinance NO. 2010-10 and amending Chapter 721 of Monroeville's Codified Ordinances was presented for first reading. No discussion.

Mayor Fries asked for a motion to suspend the rules for the following legislation. Mark Rupp made the motion, seconded by Craig Franklin. No discussion. Motion carried with all voting "yea."

RESOLUTION 2016-31 REPAY MONIES FOR PHASE X ELECTRICAL PROJECT

A Resolution authorizing the Fiscal Officer to repay the General Fund for the advancement of funds used for the Phase X Electrical Expansion Project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Bob Whitacre, to adopt Resolution 2016-31 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2016-32 REPAY MONIES FOR PUCO JACKSON ST RAILROAD ENHANCEMENTS

A Resolution authorizing the Fiscal Officer to repay the General Fund for the advancement of funds used for the Public Utilities Commission of Ohio Jackson Street Railroad Enhancements Project, and declaring an emergency was presented for adoption. Bob Whitacre made a motion, seconded by Chris Raftery, to adopt Resolution 2016-32 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2016-22 WAGE/SALARY INCREASES

An Ordinance authorizing the wage/salary increase for certain employees of Monroeville, Ohio, and declaring an emergency was presented for passage. Bob Whitacre made a motion, seconded by Sue Rogers, to pass Ordinance 2016-22 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2016-23 TEMPORARY APPROPRIATIONS

An Ordinance to make temporary appropriations for expenses and other expenditures of the Village of Monroeville, State of Ohio, during the fiscal year ending December 31, 2017, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Sue Rogers, to pass Ordinance 2016-23 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2016-26 SUPPLEMENTING APPROPRIATIONS

An Ordinance amending and supplementing certain funds for appropriations Ordinance No. 2016-02 was presented for passage. Chris Raftery made a motion, seconded by Bob Whitacre, to pass Ordinance 2016-26 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Kevin Rasnick made a motion, seconded by Sue Rogers, to approve the bills as presented in the summary that included check # 037249 to check #037362, including check numbers 037198, 137214, 037218, 037225, and 037245 for a total of \$555,912.35. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

Bob Whitacre stated that someone asked him about the rules for trees in the tree lawn that cause the sidewalks to buckle. Tom said there were some on Rt 99 that the Village will need to level. Bonnie commented that when the locust tree was removed from the tree lawn in front of her home, she was responsible for leveling the sidewalk. Discussion. It was determined that the sidewalk/tree ordinances needed to be reviewed regarding this matter.

ADJOURNMENT

There being no further business to discuss Kevin Rasnick made a motion, seconded by Craig Franklin, to adjourn. No objections were voiced. The meeting adjourned at 6:40PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries, Mayor

On 12-28-16 the following e-mail poll was sent to Council:

As you know, we did an informal bid for the reclosers/sectionalizers for the Phase X Expansion Project. The bid tab is attached for your review. Although we have worked with both Thompson and US Utility (the two lowest bids), Thompson did build our lines so they are very familiar with our distribution system.

Could you please respond with your vote by Tuesday, January 3rd as to who the bid should be awarded so we can get this project completed?

JW Didado \$239,717 Thompson Electric \$96,408 US Utility \$100,410 Vaughn Industries \$221,924

Responses were: Sue Rogers, Craig Franklin, Kevin Rasnick and Bob Whitacre voted for Thompson. No responses from Chris Raftery (due to her father's death) and Mark Rupp.

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