

On Tuesday January 10, 2017 at 6:00 PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Craig Franklin		Tom Gray, Administrator
	Chris Raftery		
	Kevin Rasnick		

Also attending: Chief Gary Lyons, and Ivy Keller from the Norwalk Reflector.

The financial report and bank reconciliation for December 2016 was distributed to Council via email.

#### **EXCUSAL OF COUNCIL MEMBER**

Mayor Fries asked for a motion to excuse Mark Rupp due to illness. Chris Raftery made the motion, seconded by Craig Franklin. Motion carried with all voting "yea."

#### **APPROVAL OF AGENDA**

Bob Whitacre made a motion, seconded by Craig Franklin, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

#### **DISPOSITION OF MINUTES**

Chris Raftery made a motion, seconded by Bob Whitacre, to approve the minutes of the December 20, 2016 Council meeting as presented. No discussion. Motion carried with all voting "yea."

#### **APPROVAL OF FINANCIAL REPORTS**

Sue Rogers made a motion, seconded by Kevin Rasnick, to approve the December 2016 financial reports as presented. No discussion. Motion carried with all voting "yea."

#### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL**

None present

#### **ADMINISTRATIVE REPORTS**

Police - Chief Lyons reported that the December stats were down, which is typical for that month due to the school being closed for the holiday. There have been a few burglaries in the area. The doors had been left unlocked, so the Chief said he's encouraging everyone to lock their doors. They have had no luck finding the stolen items in any of the local pawn shops. The Chief stated "hats off" to the fire department for their prompt response to the fire at Surrey Court on December 29<sup>th</sup>. The Red Cross arrived quickly, which shows a great example of multiple entities working together. The Norwalk PD is hosting an extremely fine school on street crimes from February 13-15, the Chief said. Last year Sgt. Gleason was scheduled to attend, but the event got cancelled at the last minute. The cost is \$399 per person, and this year they are offering a two-for-one. Cpt. Bond's fee is being paid through EHOVE with Sgt. Gleason going as the free participant, so the Chief and Officer Kimball will be attending from the Village. The Chief asked Council if they had reviewed some of the policies he had sent them. The hiring practices and use of force polices are part of getting the department certified. These need to be approved by Council.

Administrator - Tom reported that Darrell Boldman has satisfactorily completed his one year probationary period as a full-time utility worker, so he asked if Council would approve **a 25 cent per hour pay increase retroactive to his start date of December 24<sup>th</sup>**. Chris asked if Tom would share the analysis of the evaluation, and Tom replied that Darrell is at the top of the review criteria with his attitude and willingness to do other duties. He is multi-faceted and multi-talented, and he brings with him mechanical and electrical skills, so he is a valuable asset to our workforce. Sue Rogers made a motion, seconded by Craig Franklin, to approve the pay increase as requested. No discussion. Motion carried with all voting "yea."

Mayor - Mayor Fries reviewed the list of Standing Council Committees, as well as the Council representatives to the various Village Boards and Commissions, and asked if anyone wanted to make any changes. She also asked if we were going to continue with a Recreation Board, noting that a determination will need to be made. Craig Franklin made a motion, seconded by Chris Raftery, to keep the committee representations as is. No discussion. Motion carried with all voting "yea." The Mayor asked Chris if she was willing to serve as the President pro-tem for another year, and Chris said she would. Kevin Rasnick made a motion, seconded by Sue Rogers, to appoint Chris Raftery as the Council President pro-tem for 2017. No discussion. Motion carried with all voting "yea." Mayor Fries announced that on February 6<sup>th</sup> at 7PM there will be a meeting of the sesquicentennial group in the Eby room at the school. She also informed Council that the office will be sending a floral arrangement for the funeral of former Mayor Bud Wilson. Craig informed Council of the calling hours and funeral time. Fiscal Officer - Bonnie said that the only thing she needed Council approval for was the list of purchase orders that exceeded \$2500. The p.o. list is as follows:

1.) USA Bluebook - **\$6500** – water and wastewater maintenance, repairs and lab supplies 2. Buckeye State Pipe - **\$4000** – supplies for water distribution system; new valves for filter effluent 3. City of Norwalk - **\$9230** – bacteria & copper, algae, ammonia & phosphate testing of water and sewer samples 4.) Bonded Chemicals – **68,400** – chemicals for water and wastewater treatment 5.) Tidewater - **\$10,000** – polymer for sludge press 6.) Power Line Supply - **\$5300** – electrical supplies, tools, rubber glove testing 7.) Power Line Supply – **\$17,818** – purchase remaining radio read electric meters 8.) Brownstown - **\$5200** – electrical supplies and tools 9.) Wolff Bros - **\$5100** – electrical supplies and tools 10.) Signal Services - **\$3989** – annual traffic signal maintenance; program and install new traffic signal controller; replace controller surge arrestor 11.) Cargill Deicing - **\$5598** – road salt per agreement for 100 ton. Chris Raftery made the motion, seconded by Sue Rogers, to approve the list as presented. No discussion. Motion carried with all voting “yea.”

#### **STATE OF THE VILLAGE**

Mayor Fries gave the annual State of the Village report, citing the many projects and accomplishments of the Village in 2016. ( A copy of the report is on file at the Administrative Offices)

#### **BOARD/COMMITTEE REPORTS**

HRJFD – Bob reported that the HRJFD met on January 4<sup>th</sup>. There were 17 December calls, and the jaws apparatus broke but has already been replaced. Chris stated that there was no Planning Commission meeting.

#### **ORDINANCE 2016-25 PEDDLING, TRANSIENT DEALERS AND SOLICITATION**

*An Ordinance prohibiting peddling, transient dealers and solicitation, repealing Ordinance No. 2010-10 and amending Chapter 721 of Monroeville’s Codified Ordinances* was presented for second reading. No discussion.

Sue Rogers made a motion, seconded by Chris Raftery, to suspend the rules for the following legislation. No discussion. Motion carried with all voting “yea.”

#### **ORDINANCE 2016-24 INCOME TAX AMENDMENTS**

*An Ordinance amending Chapter 182 of the Monroeville Codified Ordinances to require the due date for income tax return extensions to be filed, to amend the due date for taxes deducted and withheld, and to modify when withholding payments are considered to be paid on time with the Tax Administrator, and declaring an emergency as amended* was presented for passage. Craig Franklin made a motion, seconded by Bob Whitacre, to pass Ordinance 2016-24 by title only. No discussion. Motion carried with all voting “yea.”

#### **RESOLUTION 2017-01 REPAY GENERAL FUND FOR PHASE X ELECTRICAL PROJECT**

*A Resolution authorizing the Fiscal Officer to repay the General Fund for the advancement of funds used for the Phase X Electrical Expansion Project, and declaring an emergency* was presented for adoption. Chris Raftery made a motion, seconded by Craig Franklin, to adopt Resolution 2017-01 by title only. No discussion. Motion carried with all voting “yea.”

#### **APPROVAL OF BILL SUMMARY**

Kevin Rasnick made a motion to approve the bill summary for checks #037363 to #037419 for a total of \$588,751.11. No discussion. Motion carried with all voting “yea.”

#### **COUNCIL BUSINESS**

Craig Franklin did a presentation regarding weather safety. He noted that the Ohio Severe Weather Awareness week coincides with the National one from March 19-25. Tom Gray was able to acquire a Davis Vantage Pro II wireless weather station for us at no cost, and they’d like to create an internet page to livestream the weather. The weather station would sit on top of the Myers-Ziemke portion of the building and live feed the weather. The spotlight will be that we’re concerned about weather safety and we’re doing something about it. Craig noted that there is a lot of positive PR available. Council concurred that this project should move forward. Tom noted that initially there would be a main street web cam, then hopefully move on to a dam cam, a parks cam, and a reservoir cam.

#### **ADJOURN**

There being no further business to discuss Kevin Rasnick made a motion, seconded by Sue Rogers, to adjourn. No objections were voiced. The meeting adjourned at 6:35PM.

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Bonnie Beck, MMC, Fiscal Officer

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Melissa M. Fries, Mayor

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