

On Tuesday, February 14, 2017 at 6:00 PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Craig Franklin		Tom Gray, Administrator
	Mark Rupp (present at 6:03PM)		
	Kevin Rasnick		
	Chris Raftery		

Also attending: Gary Lyons, David Kradlak, Abe Helmstetter, Ivy Keller from the Norwalk Reflector, and Doug Tomsic and several of his family members and friends.

The financial report and bank reconciliation for January 2017 was distributed to Council via email.

APPROVAL OF AGENDA

Mayor Fries requested amendments to the agenda to include Resolution 2017-05 and an executive session to discuss the employment of a public employee. Sue Rogers made a motion, seconded by Craig Franklin, to approve the agenda with these amendments. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Bob Whitacre, to approve the minutes of the January 10, 2017 Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sue Rogers, to approve the January financial reports as submitted. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

David Kradlak introduced himself and Abe Helmstetter, from the Monroeville Eagles Fast Pitch Association, and stated that last year they had an agreement with the Village for use of the North diamond at Marsh Park and the fields at Clark Park. They would like to have the same agreement for this year, with the spring season starting in April. Mr. Kradlak stated that everything went well last year, and the Village employees did a great job with field maintenance. MECPA had 30 games, 15 played at each park. (Mark present at 6:03PM) Tom asked if they were going to use the same scheduler, and Mr. Helmstetter said yes, but they are looking for umpires for this year. He echoed Mr. Kradlak's statement that they would like to have the same agreement as last year. No discussion on the terms of the agreement.

ADMINISTRATIVE REPORTS

Police- Chief Lyons reported that the flu bug hit the troops pretty hard in January, and the stats reflect that. Officers Bond, Eggleston, Gleason and Kimball are attending the street crimes classes in Norwalk. The Chief announced that he had received an e-mail from the FBI allowing him to join a national subcommittee for compliance and evaluation of government agencies. All of the expenses for his attendance at the subcommittee meetings will be paid by "Uncle Sam." Chief Lyons stated that his department is one officer short. The problem is that we're kind of a turnstile for part-time officers who are leaving for full-time positions. Currently two officers are #1 on lists for full-time officers at other police departments. The Chief then introduced Doug Tomsic, who has limited law enforcement experience, but in talking to his references the Chief is confident Tomsic will pick up on things quickly. Mark asked if any of our full-time officers were working elsewhere, and the Chief said only one was. Mark asked if overtime was available, and the Chief said that's kept at a minimum. He added that he likes to do his schedules 2-3 months ahead, so he doesn't mind sharing officers as long as the schedules don't conflict. Administrator- Tom stated that we need to begin the process of addressing our water quality issues. Flushing hydrants and dead ends are done regularly. The WTP aeration system and TTHM reduction are key 2017 issues, and Tom promised that we would be good stewards as we begin to spend the funds necessary to address these issues. Mark asked if Poggemeyer will do these tasks timely, and Tom replied that they would, as we have broken through that shell. Tom referred to the Resolution that was amended to the agenda, stating that PUCO has agreed to fund safety enhancements for the Broad Street railroad crossing similar to that of the Jackson Street crossing. Chief Lyons asked if the stop signs are staying, and Tom replied that we can't get rid of those because it's a federal issue. The Mayor asked for motions on Tom's action items. Chris Raftery made a motion, seconded by Sue Rogers, to authorize Tom to enter into an agreement with the EPA, Wheeling, WV in the amount of \$1920 for the **disposal of 7 transformers** no longer needed by the Village. No discussion. Motion carried with all voting "yea." Sue Rogers made a motion, seconded by Kevin Rasnick, to authorize Tom to engage ODOT for identifying parking, pavement marking and signage, at no cost to the Village, for **traffic patterns on Chapel Street**. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Bob Whitacre, to approve purchase order numbers BL170059/60/61 for Poggemeyer Design Group's services for EPA mandates, water quality issues

and emergency interconnection evaluations, totaling \$49,150. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Sue Rogers, to approve the **purchase of a new electric service truck for \$39,054.84**, including a trade-in credit of \$5000. The truck will include snow plow, two-way radio, utility tool boxes and emergency lighting. No discussion. Motion carried with all voting "yea." Mayor Fries asked for approval for Village participation in the 6-21-17 "Wall that Heals" event. Craig Franklin made the motion, seconded by Bob Whitacre. No discussion. Motion carried with all voting "yea." Mayor - Mayor Fries recommended hiring Douglas Tomsic as a part-time police officer at \$10.50/hour. Sue Rogers made a motion, seconded by Craig Franklin, to approve the recommendation as presented. No discussion. Motion carried with all voting "yea." The Mayor proceeded with swearing in Mr. Tomsic. Mayor Fries then gave Mr. Tomsic and his family and friends the opportunity to leave the meeting if they so desired, which they did. Mayor Fries informed Council that there was one vacancy on the **Board of Zoning Appeals**, and Don Wangler has expressed an interest in serving on that Board. Mayor Fries recommended appointing Don Wangler to this vacant seat. Mark Rupp made the motion to approve the recommendation, seconded by Chris Raftery. No discussion. Motion carried with all voting "yea." Mayor Fries stated that she had attended the Mayor's Conference last year and learned so much from the sessions. She asked if Council would approve her attendance at the 2017 conference to be held in June. Chris Raftery made a motion, seconded by Craig Franklin, to approve the attendance of Mayor Fries at the annual Mayor's Conference in June. No discussion. Motion carried with all voting "yea." Council was asked for a formal motion to approve the proposed policies and procedures presented by Chief Lyons. Mark Rupp made the motion, seconded by Craig Franklin, to approve them as presented. No discussion. Motion carried with all voting "yea." Mayor Fries spoke about the Village's Sesquicentennial, which will kick off at the first home football game on September 7, 2018. The festivities will continue the entire weekend. There will be a celebration event each month of 2018, starting in January. The next meeting is scheduled for March 6 at 7:00PM at the Library. Mark said he spoke with Megan about the remaining funds from the Dam Festival, and she was open to giving those funds (about \$2000) to the Sesquicentennial Committee as soon as they are ready to receive them. Mayor Fries noted that the celebration information, including the logo contest, will be posted on the website and Facebook, as well as on the school's website. The logo submissions are due by March 31st. Fiscal Officer - Bonnie shared with Council that two residents experienced water leaks recently, and asked for Council's approval to excuse \$463.02 of sewer charges from account #06*1650*3 and \$145.58 of sewer charges from account #04*1342*11. Discussion about the cause of the leaks. Mark Rupp made a motion, seconded by Bob Whitacre to excuse the sewer charges as presented. No further discussion. Motion carried with all voting "yea." Bonnie stated that Council had the opportunity to review the proposed changes to the **Employee Policy** regarding the credit card policy, and reminded them that Jim Barney had mentioned at the work session that there was a small issue with the proposed police policies being compliant with the Employee Policy. Jim recommended language to include in the Policy regarding police evaluations, which Bonnie provided to Council. Bonnie asked for Council approval to amend the Employee Policy Handbook to include both the revised credit card policy and the new section for police evaluations. Craig Franklin made that motion, seconded by Chris Raftery. No discussion. Motion carried with all voting "yea." At the work session, the language for BZA membership had been discussed. Bonnie stated that Jim Barney had also provided language for that amendment, which was shared with Council. Chris Raftery made a motion, seconded by Bob Whitacre, to approve the language whereas any new BZA member must be a resident of the Village. No discussion. Motion carried with all voting "yea." Bonnie shared with Council conversations she has had with the financial advisor who assisted with the USDA loan re-fi. We have never tried to sell our AMP BAN competitively, and Bonnie asked if Council would be willing to see if we could get a more competitive interest rate and extended loan term elsewhere. Currently it costs the Village almost \$20,000 annually in fees to re-finance the AMP loan, and it could be beneficial to see what other options are available that could save us on interest rates and annual re-fi fees. After a brief discussion, Mark Rupp made a motion, seconded by Sue Rogers, to approve looking into re-financing the AMP loan more competitively. No further discussion. Motion carried with all voting "yea." (FO Note: Re-financing was not possible due to terms of the AMP agreement for notification.)

BOARD/COMMISSION REPORTS

HRJFD - Bob reported that the HRJFD met on February 8th. There were 8 calls in January, and 142 total for 2016. Over half of those calls were for first responders. Planning Commission - Chris reported that the PC met on February 13th to hear a request for small cell tower equipment on our utility poles. They had no options to deny the request, so it was approved. They may possibly have another request at a later time. Chris was asked about the purpose of the equipment, and she replied that this equipment enhances the transmission process from the broadband aspect for people traveling on the highways.

RESOLUTION 2017-02 COST RECOVERY AGREEMENT

A Resolution repealing Resolution 2011-08 and authorizing the Mayor to enter into an agreement with Cost Recovery Corp. LLC to provide cost recovery services as needed by the Monroeville Police Department was presented for first reading. No discussion.

ORDINANCE 2017-02 CIVIL PENALTY FINES FOR SPEED ENFORCEMENT VIOLATIONS

An Ordinance amending Ordinance No. 2015-13(B) to reflect civil penalty fines for the automated speed enforcement program's speed violations was presented for first reading. No discussion.

RESOLUTION 2017-03 MUNICIPAL COLLECTIONS OF AMERICA AGREEMENT

A Resolution authorizing the Mayor to enter into an agreement with the Municipal Collections of America, Inc. for the collection of unpaid fines from the Optotraffic speed enforcement program for the Village of Monroeville, Ohio was presented for first reading. No discussion.

ORDINANCE 2016-25 PEDDLING, TRANSIENT DEALERS AND SOLICITATION

An Ordinance prohibiting peddling, transient dealers and solicitation, repealing Ordinance No. 2010-10 and amending Chapter 721 of Monroeville's Codified Ordinances was presented for third and final reading. Sue Rogers made a motion, seconded by Chris Raftery, to pass Ordinance 2016-25 on third and final reading by title only. No discussion. Motion carried with all voting "yea."

Mayor Fries stated that the following legislation was being presented for emergency passage, and asked for a motion to suspend the rules. Craig Franklin made that motion, seconded by Bob Whitacre. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-01 ALLOCATION OF WAGES

An Ordinance authorizing the amendment to the allocation of wages in Section 14 for certain employees of Monroeville, Ohio, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Craig Franklin, to pass Ordinance 2017-01 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-03 CABLE FRANCHISE FEE DISTRIBUTION

An Ordinance amending Section 1 of Ordinance No. 2012-07 authorizing the Fiscal Officer to transfer an established portion of the revenue from cable franchise fees into specific capital funds, and declaring an emergency was presented for passage. Kevin Rasnick made a motion, seconded by Sue Rogers, to pass Ordinance 2017-03 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-04 CODIFICATION OF ORDINANCES

An Ordinance approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the codified Ordinances of Monroeville, Ohio and declaring an emergency was presented for passage. Bob Whitacre made a motion, seconded by Chris Raftery, to pass Ordinance 2017-04 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-05 AMENDING AND SUPPLEMENTING CERTAIN FUNDS

An Ordinance amending and supplementing certain funds for Temporary Appropriations No. 2016-22 was presented for passage. Chris Raftery made a motion, seconded by Sue Rogers, to pass Ordinance 2017-05 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-04 ADVANCE MONIES FOR PHASE X ELECTRICAL PROJECT

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the Phase X Electrical Expansion Project Fund to cover expenses until funds are received from the American Municipal Power Inc. loan, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Craig Franklin, to adopt Resolution 2017-04 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-05 AUTHORIZATION FOR PUCO GRANT

A Resolution authorizing the Village Administrator to enter into an agreement with the State of Ohio, acting by and through the railroad staff at the PUCO, for the Broad Street railroad safety enhancement project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Bob Whitacre, to adopt Resolution 2017-05 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Kevin Rasnick made a motion, seconded by Sue Rogers, to approve the bill summary for check #037420 to check # 037531, and #037413 and #037417 for a total of \$471,647.17. No discussion. Motion carried with all voting "yea."

EXECUTIVE SESSION

Sue Rogers made a motion, seconded by Kevin Rasnick, to adjourn to executive session to discuss the employment and compensation of a public employee. No discussion. Motion carried with all voting "yea." The meeting adjourned to executives session with Council, the Mayor and the Fiscal Officer at 6:47PM and reconvened at 7:29PM.

ADJOURNMENT

There being no further business to discuss Kevin Rasnick made a motion, seconded by Chris Raftery, to adjourn. No objections were voiced. The meeting adjourned at 7:29PM.

On January 27, 2017 the following e-mail poll was presented to Council:

At the work session on Tuesday Tom provided information to you regarding the lead and copper system mapping, including the Poggemeyer (PDG) proposal to provide the engineering services to assist with this project. Today Jim Barney reviewed the proposal and signed his certification page as our attorney. The proposal is for a not-to-exceed fee of \$5000. The EPA's drop dead date for compliance on this project is March 9th, and PDG needs one month to complete their services. Since our next Council meeting is 2-14, I am respectfully asking for Council's approval of the \$5000 PDG proposal ASAP so they can begin their services.

All responded "yea" except Mark Rupp, who did not reply.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries, Mayor

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