

On Tuesday, June 13, 2017 at 6:00PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Craig Franklin		Tom Gray, Administrator
	Mark Rupp		
	Chris Raftery		

Also attending: Chief Gary Lyons

The financial report and bank reconciliation for May, 2017 was distributed to Council via email.

EXCUSAL OF COUNCIL MEMBER

Mayor Fries stated that Kevin Rasnick had asked to be excused from this meeting due to work commitments. Chris Raftery made a motion, seconded by Mark Rupp, to excuse Kevin from the meeting as requested. No discussion. Motion carried with all voting "yea."

APPROVAL OF AGENDA

Mark Rupp made a motion, seconded by Chris Raftery, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Bob Whitacre, to approve the minutes of the May 9, 2017 Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the May financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None present

ADMINISTRATIVE REPORTS

Police - Chief Lyons stated that the stats on the May report were partly due to the Click it or Ticket campaign, which was pretty successful. Twelve seat belt violations were given, as well as a number of speeding tickets and no motorcycle helmets within the one year of probation. There have been three car vandalisms within one month, he added. Chris said she's noticed that the numbers have been down considerably for each individual, and has also noticed that Officer Kimball hasn't been as active as he usually is. Chief Lyons responded that Officer Kimball has had some health issues that have been severe and knocked him for a loop. He said that Kimball feels bad about his lack of activity, as he wants to work and needs to work. Despite his reluctance to do so, the Chief said he had to note this in Kimball's evaluation. He stated that he also brought the lack of activity to another full-time officer's evaluation. The Chief said he prefers to encourage and give examples, but there comes a time when something has to be said. He said that Kimball is scheduled for a slew of tests. Discussed sick time options. Chief Lyons said that **Safety Town** is scheduled for June 26 – 29 at the MAC building from 5-7PM. Graduation will be 6PM Thursday the 29th. The Chief reported that for the **Hooked on Fishing** event the weather cleared up nicely, although the river was high and fast. There were 78 participants, and two hundred hot dogs and burgers were cooked, with about that many people attending overall. Previously they had received 1000 fishing poles from the State, but they may have to start hanging onto them. The PD will be doing traffic control at two intersections for the Wall that Heals procession. Administrator - Tom reported that ODOT has informed him that July 10th should be the start date for the **Monroe Street resurfacing project**. Gerken Paving was awarded the bid. Two American flags will be hanging over Rt 20 at Broad Street for the Wall that Heals procession. Tom asked for Council's approval to apply for a Local Government Efficiency Program Grant to upgrade residential water meters. Fiscal Officer - Bonnie asked for a motion to officially appoint Deborah Ewell as the Administrative Specialist effective May 31, 2017 at \$16/hr. Chris Raftery made the motion, seconded by Craig Franklin. No discussion. Motion carried with all voting "yea." Bonnie explained that Mary Ruffing was in the office to pay her utility bill, and was quite emotional at the recent loss of her husband and then losing the checkbook. She asked if the \$15.16 of late fees could be excused from her account, as they have never paid late. Bob Whitacre made a motion, seconded by Craig Franklin, to excuse the late fee as presented. No discussion. Motion carried with all voting "yea." Bonnie informed Council that she received a phone call from the County Health Department and was told that they received a grant that would allow them to set the mosquito traps in the same places that they did last year. Bonnie told Ms. Leber that she was sure Council would not object, and Council agreed. Mayor - Mayor Fries asked for a motion to approve Tom applying for the Local Government Efficiency Program Grant (for up to \$100,000) as requested. Sue Rogers made the motion to approve, seconded by Chris Raftery. No discussion. Motion carried with all voting "yea." Mayor Fries stated that good things are

happening, noting specifically that the parks looked fabulous over the holiday. She also recognized Sue Long for her longevity with our Village's office staff. She noted that she and Bonnie will distribute small flags to the onlookers for the Wall that Heals procession, with a 9:15AM lineup. Mayor Fries is asking that the administration make sure they have their employee evaluations done. Samples of employee evaluations have been distributed for discussion at the next work session. The Mayor said she leaves tomorrow for the Mayor's Conference so Chris should be contacted if needed.

BOARD/COMMISSION REPORTS

HRJFD – Bob reported that the HRJFD met on June 7th. There were 12 calls in May, with 46 to date. The department received approval for a computer grant for \$3675 through Firelands Electric. Craig stated that we are the only fire department in the district without a repeater, which boosts radio signals. Bob asked for prayers for Rick Schaffer, who will be having intense brain surgery tomorrow. Chris added that Jeff Doss needs prayers as well for surgery on his leg. Planning Commission - Chris reported that the PC met last night with a full agenda. They spoke at length about the **medical marijuana** issue, and determined that they want the Village to be proactive and look into every avenue. Jim Barney is reviewing some of the details regarding medical marijuana. The PC would like to have a joint work session with Council in two weeks to hear Jim's review and the PC recommendations for Council approval. It was determined to hold the joint work session at 6:00PM. Members also talked about the pool fences, and after reviewing the requirements they determined that they weren't going to change anything. The language does appear to be a little convoluted, but it will remain the same, Chris noted. The PC is looking into LED signage regulations. The members then talked about the neglected and abandoned properties, and are trying to firm up the language to handle the process more effectively. Tom interjected that presently we're strangled by the process. More consultation with Jim Barney will be needed. It was noted that there is a third party on the deed for 274 Monroe Street, and Bonnie noted that they have tried unsuccessfully to find out where the person lives, or even if she is still alive. The Mayor stated that we are cleaning up a few of the properties, and Chris asked if anyone was being charged for our services. Bonnie said that the known property owners are assessed the charges.

ORDINANCE 2017-11 AMP REMAINING REQUIREMENTS

An Ordinance authorizing the execution of remaining requirements energy supply schedule with American Municipal Power, Inc. (AMP) was presented for first reading. No discussion.

ORDINANCE 2017-12 ELECTRIC UTILITY BILLING ADJUSTMENTS

An Ordinance providing for adjustments in electric utility overbilling and underbilling in the Village of Monroeville was presented for first reading. No discussion.

Mayor Fries asked for a motion to suspend the rules for the following legislation. Chris Raftery made the motion, seconded by Craig Franklin. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-13 APPROPRIATIONS

An Ordinance amending and supplementing certain funds for Appropriations Ordinance No 2017-08 was presented for passage. Mark Rupp made a motion, seconded by Sue Rogers, to pass Ordinance 2017-13 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-11 CONTRACT FOR HURON COUNTY DISPATCHING SERVICE

A Resolution repealing Resolution 2012-13 and authorizing the Mayor to enter into a contract with the Huron County Sheriff's Office for limited dispatching service for the Police Department of Monroeville, Ohio, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Craig Franklin, to pass Resolution 2017-11 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017 – 12 SOLID WASTE MANAGEMENT PLAN

A Resolution to adopt the Solid Waste Management Plan for the Huron County Solid Waste Management District and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Craig Franklin, to pass Resolution 2017-12 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the bill summary as presented. The summary includes check #037850 to #037981 for a total of \$2,119,103.75.

COUNCIL BUSINESS

Craig asked Council to revisit the stray cats concern. He said he had a friend come to him very irate because now the cats are along Rt 20 by the high school. They are getting really messy, their urine smells, bad, and some of them are having litters. After much discussion, there was no conclusion about how to handle this problem. Bob asked about school zone signage coming off Broad Street onto Rt 20. Tom said they were moving forward with suggestions from ODOT, as it has to be an active sign notifying drivers of

the school zone. A cost based review is in progress. Mark said that he has seen a couple trucks running the red light at Monroe and Rt 20. The Mayor and Chris said they saw this also when they were going to the Administrative Offices earlier today. The Chief said that in the summer months this gets worse as there's more traffic and they're going too fast. Mark asked about the Ordinance for the salary of the elected officials, wanting to confirm the Mayor's pay increase. The Mayor said that the salary for her position was increased at the same time as the Council Members'. Mark commended her on a job well done across the board. Bob asked about the purpose of emergency legislation and why they have to be passed as such. The Mayor explained that emergency legislation has to be presented when contracts or agreements are about to expire or there's a limited time to enact something. Bonnie added that there is always an emergency clause in the body of the legislation that explains why the legislation is being passed as an emergency. She also noted that with Council only meeting once a month, some of the legislation has to be passed as an emergency to meet the deadlines that the Mayor referenced. She stated that she has to be careful with how legislation is presented because if it's not passed as an emergency then it has to have three separate readings, and isn't effective for 30 days after its passed. In that case it's four months before its effective. The Mayor said the thirty days effective date is to allow anyone to file a petition against the legislation.

ADJOURNMENT

There being no further business to come before them, Sue Rogers made a motion, seconded by Chris Raftery, to adjourn. No objections were voiced. The meeting adjourned at 6:55PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries, Mayor

On June 16, 2017 Bonnie did an e-poll to Council members stating the Croghan Colonial Bank requires the legislative authority to approve check signatories, and asked for their approval to add both Ann Beck and Deborah Ewell as signatories for the corporate and payroll accounts, as they are both being cross trained in all aspects of the office functions. Sue Rogers, Bob Whitacre, Chris Raftery and Kevin Rasnick responded with "yeas." As of June 20, 2017 no responses were received from Craig Franklin or Mark Rupp.

**THIS IS NOT AN APPROVED
OR RATIFIED COPY**