

On Tuesday, December 12, 2017 at 6:00PM Mayor Fries opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

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|-----------------------|----------------|------|-----------------------------|
| Present at roll call: | Bob Whitacre | And: | Melissa Fries, Mayor |
| | Susan Rogers | | Bonnie Beck, Fiscal Officer |
| | Craig Franklin | | Tom Gray, Administrator |
| | Mark Rupp | | |
| | Kevin Rasnick | | |
| | Chris Raftery | | |

Also attending: Ann Beck, Chief Gary Lyons, and Troy Kimball

The financial report and bank reconciliation for November, 2017 was previously distributed to Council via email.

APPROVAL OF AGENDA

Sue Rogers made a motion, seconded by Craig Franklin, to approve the agenda as presented. No discussion. Motion carried with all voting "yea."

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Bob Whitacre, to approve the minutes of the November 14, 2017 Council meeting as presented. No discussion. Motion carried with all voting "yea."

APPROVAL OF FINANCIAL REPORTS

Craig Franklin made a motion, seconded by Sue Rogers, to approve the November financial reports as presented. No discussion. Motion carried with all voting "yea."

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police- The Chief stated that he was happy to report that November was an extremely active month, and was the most productive month since he's been here. This month's court report shows that our traffic fines were higher than Norwalk's. He said the troops deserved a pat on the back. Due to some state requirements and rebuilding the department some training has been delayed, so they're rushing to get training done by the end of the year. Troy has completed training for the handling of forensic drugs, and on December 3rd everyone had four hours of defensive tactics training. Today they all had 6 hours of training via webinar for trauma informed policing. Blue Courage offers online classes as well. The officers need at least 20 hours of training to be eligible for the state's **CPT compensation**. He anticipates receiving about \$1200. On December 10th firearms qualifications were done by Greg Hall for all firearms except the M-16s. The Chief said the M-16s were pulled from the cruisers. He added that Mt. Hall does this training at the academies. The Chief stated that with Council's approval he will be asking for Nick Meyer to be designated as our firearms instructor after he completes his training next May. The Chief reported that Father Schock came to the station recently with eight \$20 BP gas cards that were donated to give to those who may have a need for them. He commented that sometimes the officers have paid for gas from their own pockets. Administrator - Tom stated that his information is contained in his report. Don and Bret were called to Berry Plastics regarding a water quality issue and found that the drinking water had been compromised with an internal issue. There are two check valves that prohibit any backflow into the public water system. Tom stated that he wanted to make certain that, by motion, we would continue to develop the **Monroeville Municipal Complex (MMC)** in 2018. Tom explained the step by step procedure needed to move forward. Mark asked how we can get in front of this, as the last time it was a disaster. Bonnie reminded Council that the last time Council had four (publicized) meetings before the final one that killed the project. Tom said we will have open meetings similar to what we did for the wastewater treatment plant. Mark said he just doesn't want to see Council fold in a public forum like before. Tom cited several cost saving examples, and discussion ensued. Fiscal Officer - Bonnie asked for Council's formal approval of **excusing \$238.18 of sewer charges** from utility account #04*1166*2. Our personnel confirmed that the water from the leak did not go into our sanitary sewer system. Chris Raftery made the motion, seconded by Bob Whitacre, to approve the excusal. Motion carried with all voting "yea." She then asked for a motion to approve the recommended Employee Handbook amendments for the police uniform requirements. Sue Rogers made the motion, seconded by Craig Franklin, to approve the amendments as recommended. No discussion. Motion carried with all voting "yea." At the work session, Bonnie had presented the renewal rate with a 3% increase in the Village's dental premium, and asked for Council's approval. Chris Raftery made the motion, seconded by Sue Rogers, to accept the rate increase. No discussion. Motion carried with all voting "yea." Council previously passed legislation to enter into a joint lawsuit with other municipalities to oppose the proposed HB49 changes to the tax laws. An engagement letter has subsequently been sent for approval, and Jim Barney went to bat for us regarding the fees. The original correspondence alluded that the \$1000 was for our portion of the lawsuit, but the letter stated

that it was simply a retainer, and we would be charged their hourly rates after the retainer was depleted. The engagement letter was amended to state that we could remove ourselves from the lawsuit should the case be ongoing after our retainer was depleted. Sue Rogers made a motion, seconded by Chris Raftery, to approve signing the engagement letter with the amendment. No discussion. Motion carried with all voting "yea." Jim Barney had sent a request from Attorney Curtis Koch asking for approval to waive the late fees for an OPTO ticket for one of his clients. Apparently the deadline to make the timely payment was missed due to the delayed action of the attorney. Chris Raftery made the motion, seconded by Bob Whitacre, to waive the late fees (\$105) as requested. No discussion. Motion carried with all voting "yea." Mayor - Mayor Fries said she couldn't thank everyone enough for all of the work put into the Christmas event in the park. She reminded Council of the employee luncheon on the 21st (at the Legion). The Oaths of Office were then administered by Mayor Fries to Kevin Rasnick, Chris Raftery, Mark Rupp and Bob Whitacre, and to Mayor Fries by Chris Raftery. The Mayor then asked for motions on Tom's action items. Chris Raftery made a motion, seconded by Bob Whitacre, to approve 2018 **electric line tree trimming in the amount of \$5000**. No discussion. Motion carried with all voting "yea." Sue Rogers made a motion, seconded by Chris Raftery, to authorize Tom and Bonnie to secure the employment of 2 seasonal employees through the HCJFSD for 2018. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Craig Franklin, to retain the professional services of PDG, GPD, and Courtney & Associates for 2018. No discussion. Motion carried with all voting "yea." Craig Franklin made a motion, seconded by Sue Rogers, to approve the recommendation for a 25 cent per hour pay increase, retroactive to his start date of 12-5-16, for George Latteman for successfully completing his probationary period. No discussion. Motion carried with all voting "yea." Craig Franklin made a motion, seconded by Bob Whitacre, to approving seeking a grant through the State Capital funds for funding of parks and recreational facilities improvements. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Craig Franklin, to authorize Tom and Bonnie to finalize the plans, specs, and design of **the MMC**, submit said plans to the Planning Commission for review, work with the Croghan Colonial Bank and Jim Barney to establish an agreement for the properties, and explore funding through Croghan Colonial Bank. No discussion. Motion carried with all voting "yea." Craig Franklin made a motion, seconded by Sue Rogers, to approve seeking a no match grant through DEED for electric automation. No discussion. Motion carried with all voting "yea." Chris Raftery made a motion, seconded by Sue Rogers, to pursue a grant through PUCO for safety enhancements at the Monroe Street railroad crossing. No discussion. Motion carried with all voting "yea."

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD Board met on 12-6. There were 8 calls in November, with 113 for the year. They will be having another meeting tomorrow to appoint a new fire chief.

ORDINANCE 2017-28

TRAFFIC VIOLATION PENALTIES

An Ordinance requiring the Council for the Village of Monroeville to withdraw civil traffic violation penalties from collection was presented for first reading. No discussion.

ORDINANCE 2017-22

SIDEWALKS

An Ordinance amending Ordinance 02-11 and Section 909.02 of the Village of Monroeville's Codified Ordinances pertaining to sidewalks was presented for second reading. No discussion.

RESOLUTION 2017-24

MEDICAL MARIJUANA

An Ordinance creating a conditional use for the legal cultivation and processing of medical marijuana in the M-2 District in the Village of Monroeville was presented for second reading. No discussion.

ORDINANCE 2017-19

CAPITAL PROJECT FUNDS

An Ordinance repealing Ordinance No 2005-06 and authorizing the Fiscal Officer to establish capital project funds for the various Village departments for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets, and to transfer those revenues from the appropriate funds to the specific revenue funds was presented for third and final reading. Chris Raftery made a motion, seconded by Craig Franklin, to pass Ordinance 2017-19 on third reading by title only. No discussion. Motion carried with all voting "yea."

Mayor Fries asked for a motion to suspend the rules for the following pieces of emergency legislation. Sue Rogers made the motion, seconded by Chris Raftery. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-26

2018 WAGES

An Ordinance establishing wages and salaries for the employees of the Village of Monroeville, Ohio for the fiscal year 2018, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Craig Franklin, to pass Ordinance 2017-26 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2017-27**CIVIL PENALTIES FOR AUTOMATED SPEED ENFORCEMENT**

An Ordinance repealing Ordinance No 2015-18(B) and Ordinance No 2017-02 and creating an Ordinance to reflect civil penalty fines for the automated speed enforcement program's speed violations, and declaring an emergency was presented for passage. Sue Rogers made a motion, seconded by Chris Raftery, to pass Ordinance 2017-27 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-21**PUCO/MONROE STREET RAILROAD CROSSING**

A Resolution authorizing the Village Administrator to make application for financial assistance from the State of Ohio, acting by and through the railroad staff at the PUCO, for the Monroe Street railroad crossing safety enhancements, and to enter into an agreement with said agency upon approval, and declaring an emergency was presented for adoption. Craig Franklin made a motion, seconded by Sue Rogers, to adopt Resolution 2017-21 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-22**STATE CAPITAL OBM FINANCIAL ASSISTANCE**

A Resolution authorizing the Village Administrator to make application for financial assistance from Ohio's Office of Budget and Management for a recreational trail at Clark Park, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Bob Whitacre, to adopt Resolution 2017-22 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2017-23**DEED GRANT**

A Resolution authorizing the Village Administrator to make application for financial assistance from the American Public Power's DEED grant program for enhancements in Monroeville's Electric Division, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sue Rogers, to adopt Resolution 2017-23 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Kevin Rasnick made motion, seconded by Sue Rogers, to approve the bill summary of check #038460 to #038553 and #038350, 038351, 038372, 038409, 038421, 038439, 038452 for a total of \$520,517.33. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

Craig mentioned the sky warn meeting and the remote camera at the solar field. The national weather channel has our loop so we're now on their weather map.

ADJOURNMENT

There being no further business to come before them Kevin Rasnick made a motion, seconded by Bob Whitacre, to adjourn. No objections were voiced. The meeting adjourned at 6:53PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries, Mayor

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