

On Tuesday, March 12, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Craig Franklin		Tom Gray, Administrator
	Chris Raftery		
	Debbie Smith		
	Mark Rupp		

Also attending: Ben Rupp, Chief Gary Lyons and Lt. Troy Kimball.

The February financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval to amend the agenda to include Resolution 2019-02 to advertise and receive bids for the police department property. Craig Franklin made the motion, seconded by Sue Rogers to approve the agenda as amended. Motion carried with no discussion.

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Debbie Smith, to approve the minutes of the February 12, 2019 Council meeting as presented. Motion carried with no discussion.

APPROVAL OF FEBRUARY FINANCIAL REPORTS

Sue Rogers made a motion, seconded by Debbie Smith, to approve the February 2019 financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police – Chief Lyons said he was still working on his year end report, and apologized for the late delivery of the February report. He reviewed a few of the stats from the report, noting that the average mph over the speed limit was 14. He is contemplating a request to change the traffic light on Monroe Street to a four second time change. He would also like to change the fines for red light violations so that any violation over 2-3 seconds (of the light being red) would have a higher citation fee. Discussion on red light violations. Craig asked if anyone ever disputed them, and the Chief said the first one will be at this month's hearing. He said they are difficult to dispute as the video can go frame by frame to show the violation. He added that the word is getting out, and crashes are down. Ben Rupp asked about truck traffic on Monroe Street. The Chief stated that we can't prohibit them because Monroe Street is part of a state route. Discussion about tonnage and signs. Administrator – Tom referred to the quotes from Main Lite Electric for \$36,000 and Kiley's Tree and Truck Service for no cost for the removal of the 4kV substation structures at the Gerber-Lee substation. Tom noted that Kiley's is a tree and small project electrical contractor and they are qualified for structure removal. He asked for Council's approval to accept the no cost quote from Kiley's for this task. He added that we actually have a net gain for this project, as it was discovered that there was some equipment we were able to keep from the structures. Bob asked about the status of the baseball group who wants to upgrade Marsh Field, and Tom said they are still going forward. Fiscal Officer - Bonnie asked for Council's approval of several **forms** that have been used internally for compliance with rules, regulations, and audit requests. Those forms include: utility service application, water and sewer tap applications, electric service request, request for water meter shut off, income tax registration, utility payment automatic transfer authorization, utility shut off policy, backflow test and maintenance report, authorization forms for starting wage and pay increase, direct deposit application, public records sign out, and ethics law acknowledgment. Bonnie stated that any future new forms would be presented to Council for approval. Chris Raftery made a motion, seconded by Craig Franklin, to approve the forms as presented. Motion carried with no discussion. Bonnie asked for Council approval of the following requisitions: 1) Tapco- \$8096.27 for North St. crosswalk signs and a 45mph blinker sign for Rt 20; 2) Mast-Lepley Turf - \$30, 290 for a Ventrac tractor; 3) PDG - \$26,050 for electrical engineering projects; 4) Power Line Supply - \$9362.50 for the completion of the downtown LED lighting fixtures; 5) AT Emmett - \$10,916 for installation of the G-L emergency generator; 6) Sunrise - \$5280 for the generator tank and fuel; 7) Main Lite - \$45,092 for work at the Herbert sub and misc Village overhead distribution work; 8) Power Services - \$9330 for the installation of controls and circuits at the Herbert sub and the removal of bushings at the Gerber-Lee sub; 9) Power Line Supply - \$3782 for the distribution transformers; and 10) Leimeister Crane & Tree Service- \$6840 for the trimming and removal of trees for the Shade Tree Commission. Sue Rogers made a motion, seconded by Chris Raftery, to approve the requisitions as presented. Motion carried with no discussion. Mayor – The Mayor asked for a motion to

accept Tom's recommendation to allow Kiley's to remove the 4kV structures at the Gerber-Lee substation. Chris Raftery made the motion, seconded by Craig Franklin. Motion carried with no discussion.

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD met on March 6th. There were 15 fire calls in February. They need to have the levy all figured out by August 1, so they are working on that. Chris reported that the Finance Committee met on February 26th and March 5th. Everyone received the minutes, and good information was provided at the meetings. Mayor Fries-Seip asked if there would be another Finance Committee meeting to discuss brick sales, etc. After a brief discussion it was determined that another meeting would be scheduled for March 26th after the Special Council meeting. Debbie said she would be unable to attend that meeting. The Mayor said she would be excused at the meeting.

ORDINANCES/RESOLUTIONS FOR FIRST READING

RES 2019-01 A Resolution authorizing the Fiscal Officer to advertise and receive bids for the construction of the Monroeville Municipal Building Complex project was presented for first reading. No discussion.

ORDINANCES/RESOLUTIONS FOR PASSAGE

Mayor Fries-Seip read the titles to the following legislation and asked for a motion to suspend the rules. Sue Rogers made the motion, seconded by Craig Franklin. Motion carried with no discussion.

ORD 2019-03 CODIFIED ORDINANCES

An Ordinance approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the codified ordinances of Monroeville, Ohio, and declaring an emergency was presented for passage. Chris Raftery made a motion, second by Debbie Smith, to pass Ordinance 2019-03 by title only. Motion carried with no discussion.

ORD 2018-04 OMAC APPLICATION

An Ordinance authorizing the Village's participation in the Treasurer of Ohio's Market Access Program; authorizing the preparation and filing of an application for that program and the execution and delivery of a standby note purchase agreement with the Treasurer, and other necessary and appropriate documents, and declaring an emergency was presented for passage. Chris Raftery made a motion, second by Bob Whitacre, to pass Ordinance 2019-04 by title only. Motion carried with no discussion.

ORD 2019-05 WAGES/SALARIES WATER DEPT

An Ordinance amending Section 9 of Ordinance 2019-01 wages or salaries for water/wastewater employees of Monroeville, Ohio, and declaring an emergency was presented for passage. Sue Rogers made a motion, second by Debbie Smith, to pass Ordinance 2019-05 by title only. Motion carried with no discussion.

RES 2019-02 ADVERTISE FOR BIDS/POLICE BLDG

A Resolution authorizing the Fiscal Officer to advertise and receive bids for the exchange or purchase of certain real estate owned by Monroeville, Ohio and declaring an emergency was presented for adoption. Chris Raftery made a motion, second by Debbie Smith, to adopt Resolution 2019-02 by title only. Mark asked what would happen if someone bids higher (than an exchange). Bonnie explained that the lowest bid would be accepted, adding that Jim Barney is writing the legal notice for this. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the bill summary that included memo expenses and check #039941 to #040024 for a total of \$486,951.71. Motion carried with no discussion.

COUNCIL BUSINESS

The Mayor asked if a motion was needed to authorize the signatures for the MMC loan contract. Bonnie said that wasn't necessary as we're following the ORC, and Derek has been advised of that. Craig asked about the dilapidated building on Monroe Street. Tom said that Jim could explain that at the next meeting.

ADJOURNMENT

There being no further business to discuss, Craig Franklin made a motion, seconded by Sue Rogers, to adjourn. Motion carried with no discussion. The meeting adjourned at 6:31PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor

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