

On Tuesday, April 9, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Chris Raftery	And: Melissa Fries-Seip, Mayor
	Mark Rupp	Thomas Gray, Administrator
	Debbie Smith	Ann Beck, Administrative Assistant
	Bob Whitacre	
	Craig Franklin	
	Sue Rogers	

Also attending: Chief Gary Lyons, Lt. Troy Kimball and Pat Rinner

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval to amend the agenda to include the Planning Commission with the Board/Commissions reports as well as presenting Ordinance 2019-08. Chris Raftery made a motion, seconded by Sue Rogers, to approve the agenda as amended. Motion carried with no discussion.

DISPOSITION OF MINUTES

Sue Rogers made a motion, seconded by Craig Franklin, to approve the minutes from the March 12, 2019 Council meeting and the March 26, 2019 special Council meeting. Motion carried with no discussion.

APPROVAL OF FINANCIAL REPORTS

Craig Franklin made a motion, seconded by Bob Whitacre, to approve the March financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

Pat Rinner introduced himself. Mr. Rinner presented an incident on February 5, 2019 in which he was driving through Monroeville and ran over a hole on Rt 20 by the high school which was from a dig the Village had done due to a water main break. Mr. Rinner informed Council that running over the hole caused damage to his tire and it had to be replaced. A police report was made and documents pertaining to the damage were shared with Council. He is asking Council for the Village to pay for the cost of replacing the tire. After much discussion it was decided to look into the matter further and discuss it at the next Council work session and Mr. Rinner will be contacted with their decision.

ADMINISTRATIVE REPORTS

Police – Chief Lyons presented a new statistics form. He believes this will make it easier for Council to read and see the numbers with regards to the breakdown of violations and calls. He indicated overall the department is doing very well, especially with the types of traffic stops the officers are making which have resulted in DUI's and finding drug paraphernalia. He then presented Cory Sosbe's resignation, effective immediately due to his full time position, and asked for Council's acceptance of Cory's resignation. Bob Whitacre made a motion, seconded by Sue Rogers, to accept Cory Sosbe's resignation. Motion carried with no discussion. Chief Lyons then made a recommendation to Council to hire two part-time officers. The recommendations are for Derek Henderson, recently graduated from the police academy, starting wage of \$10.50/hr. and Travis Wyczalek, who was previously employed with the Village of Monroeville, starting wage of \$11.50/hr. Mark Rupp made a motion, seconded by Craig Franklin, to hire both Derek and Travis at the recommended starting wages contingent upon the passing of their drug screenings. Motion carried with no discussion. Chief Lyons received a call from an individual who received a letter from collections for a citation from OPTO. He indicated he did not receive the initial delinquent notice with the added penalties due to a mailing issue. The Chief confirmed this and asked Council for approval to remove this individual from collections and have him pay the original citation of \$100. Bob Whitacre made the motion, seconded by Craig Franklin, to remove this individual from collections and collect the original citation amount. Motion carried with no discussion.

Administrator – Tom Gray referred Council to the packet they received from him. In addition to that, Tom presented them with an issue regarding a sewer line repair resulting from an electric pole installation which was part of our 2016 Phase X electrical project. Following a sewer backup, Roto Rooter was contacted by a property owner to clean out the line and camera it, at which time it was found that a pole had been placed through the sewer main. Discussion. Tom asked for a motion to reimburse \$2,164.00 to Connie Alt for expenses to repair the line due to a cause and effect of the Phase X construction. Bob Whitacre asked for clarification on the use of O.U.P.S. Further discussion. Sue Rogers made a motion, seconded by Mark Rupp, to reimburse Connie Alt \$2,164.00 for the necessary sewer line repairs. Motion carried with all voting "yea." Tom informed Council we would be adding a typewriter from the Police

department to the list of items to be placed in the Huron County Equipment auction. **Fiscal Officer** – Ann referred Council to Bonnie’s report. As part of her report a similar issue was brought to her attention regarding an OPTO traffic citation which has been turned over to collections. This individual indicated they had not received the original citation issued in July of last year because they had moved that same month. Based on the mph over the posted speed limit, the original citation would have been \$140. This individual is asking if any part of the citation, which now includes penalties, can be excused. Bob made a motion, seconded by Craig, to reduce the citation to the original amount of \$140. Motion carried with no discussion. Ann reminded Council that John Courtney will be at the April work session to present our annual utility rate analysis. **Mayor** – Mayor Fries-Seip addressed the Administrator’s list of action items.

Item #1 – Approve the attendance of Dustin Crabtree at a CareerTrack seminar on June 4, 2019, in Sandusky, at a cost of \$149.00. Mark Rupp made a motion, seconded by Sue Rogers, to approve item #1. Discussion regarding the possibility of all employees attending this type of seminar. Motion carried with no further discussion.

Item #2 – It is recommended that Council appoint Craig Franklin to the Huron County EMA Board of Directors, effective on this date. Chris Raftery made a motion, seconded by Sue Rogers, to appoint Craig to the EMA Board of Directors. Motion carried with no discussion.

Item #3 – Authorize the Village Administrator to approve a Change of Service Proposal for ADA Architects for foundation designs for the new Monroeville Municipal Complex, in an amount of \$6,500.00 upon the Fiscal Officer encumbering the funds for such expenditure. Mark asked for clarification to which Tom replied it was a result of the analysis of the soil bearing to continue into the final design phase. Chris Raftery made a motion, seconded by Craig Franklin, to approve item #3. Motion carried with no further discussion.

Item #4 – Authorize the Village Administrator to enter into a sale agreement with Utility Transformer Brokers, LLC for the purchase by UTB of a no longer needed 4kV, 2500 KVA, power transformer from the Gerber-Lee substation in an amount of \$2,500.00. Chris Raftery made a motion, seconded by Sue Rogers, to approve item #4. Motion carried with no discussion.

Item #5 – Authorize the Village Administrator to place into the Huron County Equipment auction a pickup truck, tractor and miscellaneous equipment items that are no longer needed by the Village. Said auction will take place on June 15th at the Huron County Fairgrounds. Craig Franklin made a motion, seconded by Chris Raftery, to approve item #5. Motion carried with no discussion.

Mayor Fries-Seip reported the Finance Committee has been asked to look into changes to the Police department wages including the nighttime shift. Chris said they would allow some time during the work session to discuss this and will look to make updates to the employee handbook as well. The Mayor is currently working on a grant to help with funding for a historical marker to be placed at the new municipal building. Funds may also be coming from the Sesquicentennial account but there will still be a shortfall. Discussion. Mayor Fries-Seip asked for a motion to officially list Council as a supporting party as part of her grant application. Discussion. Chris Raftery made a motion, seconded by Debbie Smith, to list Council as a supporting party. Continued discussion of what we would like to see on the marker. Motion carried with all voting “yea.”

BOARDS/COMMISSIONS REPORTS

HRJFD – Bob Whitacre reported on the HRJFD meeting held on April 3rd. The Fire District has determined it will be asking for a 1mil levy on the November ballot. This would cost a homeowner \$35 annually per \$100,000 of a home’s value and would generate approximately \$104,000 annually to the department. Bob cited an example of the cost of a new pumper at over \$400,000 along with other items, the need is there. The annual HRJFD chicken barbeque is Sunday, April 28th beginning at 11:00am. **Finance Committee** – Council received the minutes from the meeting held March 26th. No additional information was discussed. **Planning Commission** – Chris reported on the meeting of April 8th. She stated that there were two issues on the table for lot splits. No determination was made on either of the requests as there was a lack of information provided.

ORDINANCES/RESOLUTIONS FOR FIRST READING

ORD. 2019-07 An Ordinance granting the Director of Transportation authority to maintain State highways, apply standard longitudinal pavement markings and erect regulatory and warning signs on State highways inside the Village corporation, and giving consent of the Village to the plowing of snow and use of abrasives for ice control under the supervision of the Director of Transportation, State of Ohio. No discussion.

ORDINANCES/RESOLUTIONS FOR SECOND READING

RES. 2019-01 A Resolution authorizing the Fiscal Officer to advertise and receive bids for the construction of the Monroeville Building Complex project. No discussion.

Mayor Fries-Seip asked for a motion to suspend the rules for the following legislation. Craig Franklin made the motion, seconded by Sue Rogers, to suspend the rules. Motion carried with no discussion.

RES 2019-04 HAZARD MITIGATION PLAN

A Resolution adopting the 2019 federally approved Hazard Mitigation Plan and declaring an emergency. Chris Raftery made a motion, seconded by Debbie Smith. Bob asked for clarification on the Resolution. Clarification made by Tom Gray. Motion carried with all voting "yea."

ORD 2019-08 AMENDING APPROPRIATIONS

An Ordinance amending certain funds for Appropriations Ordinance 2019-06 and declaring an emergency. Sue Rogers made a motion, seconded by Craig Franklin. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Bob Whitacre made a motion, seconded by Debbie Smith, to approve the bill summary of check #040025 to #040123 for a total of \$624,804.13. Motion carried with no discussion.

COUNCIL BUSINESS

Discussion regarding a speaker at the public informational meeting being held for the municipal building. Council agrees it would be a good idea to have someone outside of Council to provide their input. Discussion of possibly having representation from Village Council at the Village Flea. Bob asked if the public informational meeting was rescheduled. The Mayor responded that it will be held May 22nd beginning at 6:00pm at the public school cafeteria.

ADJOURNMENT

There being no further business to come before them, Sue Rogers made a motion, seconded by Chris Raftery, to adjourn. Motion carried with no discussion. Meeting adjourned at 7:07PM.

Ann Beck, Administrative Assistant

Melissa Fries-Seip, Mayor

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