

On Tuesday, May 14, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call: Bob Whitacre And: Melissa Fries-Seip, Mayor
 Susan Rogers Bonnie Beck, Fiscal Officer
 Craig Franklin Tom Gray, Administrator
 Chris Raftery
 Mark Rupp (present at 6:10PM)

Also attending: Chief Gary Lyons, Lt. Troy Kimball, and Tony Schaffer.

The April financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval of the agenda. Sue Rogers made the motion, seconded by Craig Franklin. Motion carried with no discussion.

DISPOSITION OF MINUTES

Craig Franklin made a motion, seconded by Bob Whitacre, to approve the minutes of the April 9, 2019 regular Council meeting and the April 23, 2019 special Council meeting as presented. Motion carried with no discussion.

APPROVAL OF APRIL FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sue Rogers, to approve the April 2019 financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police - The Chief reported that Officer Meyer made two exceptional arrests, one being a drug arrest and the other was an equipment violation that involved 6 guns, three of them loaded. The guns and 300 rounds of ammo were seized. The grand jury for the drug arrest is on Friday, and he's hoping the drug tests will be back by then. The Police Department currently has almost \$35,000 locked up in a newly purchased safe. Hooked on Fishing is scheduled for May 27th right after the Memorial Day event is done in Commons Park. Donations have already been received. The law enforcement surplus military site opened back up, and Kimball was able to find a laser printer and several laptops. Everything has to go to law enforcement agencies. He is ready to apply for a D.A.R.E. grant for the 2019-2020 school year. He'll be asking for \$2000. (Mark present at 6:10PM). Craig Franklin made a motion, seconded by Sue Rogers, to approve the application for a D.A.R.E. grant. Motion carried with no discussion. Administrator - Tom noted the timeline for the legal notice for the MMC bid, stating that the delay in getting the document to us won't compromise the bid period. The Planning Commission approved the site plan at their meeting last night, and Tom had distributed copies to each Council member. Fiscal Officer - Bonnie asked for Council's approval to excuse \$29.86 of sewer charges for account #06*1890*1 due to a water leak that was caught fairly quickly. Chris Raftery made the motion, second by Sue Rogers, to excuse the sewer charges as presented. Motion carried with no discussion. Bonnie asked if Council had the opportunity to consider Patrick Rinner's request to reimburse him for damages done to one of his tires due to hitting an unpaved area from a water leak. Chris Raftery made the motion, seconded by Bob Whitacre, to approve the request for reimbursement. Motion carried with no discussion. Bonnie reminded Council that with the new **credit card policy** passed in February, quarterly reports had to be submitted to Council listing all of the charges made to the various credit accounts (Lowe's, Rural King, VISA, etc.) for their approval. Sue Rogers made a motion, seconded by Chris Raftery, to approve the credit card charges as presented. Motion carried with no discussion, and Chris signed off on the reports acknowledging Council's approval. Bonnie reported that she, Tom and Deb met with our health insurance reps regarding the renewal rates for the Village's **health insurance premium**, which will be effective July 1. Bonnie stated that the increase was 5.13%, and the form needed Council approval for acceptance of the rate increase. Chris Raftery made the motion, seconded by Sue Rogers, to accept the health insurance rate increase as presented. Motion carried with no discussion. Mayor - The Mayor informed Council that Jim Barney had created a **liability waiver** for Mr. Rinner to sign so he couldn't come back later with another claim for the tire damages. She then asked for Council's approval for her to attend the Mayor's Conference June 12-14. (Tony Schaffer present at 6:15PM). Sue Rogers made the motion, seconded by Craig Franklin, to approve the Mayor's request. Motion carried with no discussion. The Mayor reminded Council to keep looking for a new Council member. One letter of interest has been received, but Council has another week to see if anyone else expresses an interest. With the submission of Debbie Smith's letter of resignation, Mayor Fries-Seip asked Council to accept her resignation. Bob Whitacre made a motion, seconded by Chris Raftery, to regretfully accept Debbie's resignation as a Council member. Motion carried with no discussion.

BOARD/COMMISSION REPORTS

HRJFD – Bob reported that the HRJFD met on May 1st. There were 11 calls in April. They are working on the ballot language for the November levy, and they have two guys who are interested in being firemen. They sold out of chicken at the barbeque on April 28th, and Chief Chapin from New London went to Columbus recently regarding volunteer firemen getting a tax break as an incentive to recruit more firemen. Finance Committee - Chris stated that the minutes for the April 23rd meeting were distributed to Council, and everything was pretty straight forward. Planning Commission - Chris reported that the PC met last night and reviewed the site plan for the MMC. The delivery for the plans was very nice. The PC approved the site plan and recommends that Council approve them as presented. Craig Franklin made the motion, seconded by Sue Rogers, to approve the Planning Commission's recommendation to approve the site plan for the MMC as presented. Motion carried with no discussion. Chris stated that the PC hasn't had a lot split request for a long time, but one was presented to them and they approved it with conditions.

ORDINANCE 2019-07**ODOT AUTHORITY**

An Ordinance granting the Director of Transportation authority to maintain State highways, apply standard longitudinal pavement markings and erect regulatory and warning signs on State highways inside the Village corporation, and giving consent of the Village to the plowing of snow and use of abrasives for ice control under the supervision of the Director of Transportation, State of Ohio was presented for second reading. No discussion.

RESOLUTION 2019-01**ADVERTISE FOR MMC BUILDING**

A Resolution authorizing the Fiscal Officer to advertise and receive bids for the construction of the Monroeville Municipal Building Complex project was presented for third and final reading. Chris Raftery happily made the motion, seconded by Sue Rogers, to pass Resolution 2019-01 on third reading by title only. Motion carried with no discussion.

Mark Rupp made a motion, seconded by Craig Franklin, to suspend the rules for the following legislation. Motion carried with no discussion.

RESOLUTION 2019-05**EMA SERVICES**

A Resolution in the matter of determining emergency management service for the political subdivision of the Village of Monroeville, and declaring an emergency was presented for approval. Sue Rogers made a motion, seconded by Bob Whitacre, to pass Resolution 2019-05 by title only. Motion carried with no discussion.

RESOLUTION 2019-06**TRANSFER FUNDS**

A Resolution authorizing the Fiscal Officer to transfer monies from the General Fund to the Municipal Building Fund to cover the architect's change order and reimbursable expenses, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sue Rogers, to pass Resolution 2019-06 by title only. Motion carried with no discussion.

ORD 2019-10**AMEND/SUPPLEMENT APPROPRIATIONS**

An Ordinance amending or supplementing certain funds for Appropriations Ordinance 2019-06 was presented for passage. Chris Raftery made a motion, seconded by Bob Whitacre, to pass Ordinance 2019-10 by title only. The question was asked about the MMC building amendment, and Tom said it was for the additional foundational changes that needed to be made. Motion carried.

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Craig Franklin, to approve the bill summary that included memo expenses and check #040124 to #040254 for a total of \$594,905.21. Motion carried with no discussion.

COUNCIL BUSINESS

Tony Schaffer, Executive Assistant to the Huron County Chamber of Commerce/Visitors Bureau, was present to encourage Council with his expertise in community development as they continue in their endeavors to build the MMC. Tony stated that inspiring change, not making change, is important. He encouraged Council to work on bringing people together. A few of the points Mr. Schaffer made were: The Village should be leading the way for businesses; nice municipalities attract nice things; consider "keeping up with the Jones's". Cities all around us attract thousands of people annually (Sandusky – Cedar Point, Norwalk – the raceway, Vermilion and Huron – Lake Erie). We need to try to make Monroeville some place to be, and make sure that our community knows our vision. (Sue left at 6:45PM). Council engaged with Mr. Schaffer and numerous positive comments were shared. Mr. Schaffer said he feels we are on the right track and was pleased with Council's enthusiasm for the project. He said he would be at Wednesday's meeting. Mr. Schaffer left at 7:12PM.

Mayor Fries-Seip reviewed the phases for the building project. Mark asked when the Administrative Offices building would be going up for sale. Tom said that there are a couple people who are interested in the building. We need to get the building appraised first, then prepare bid specs before advertising.

Bonnie was asked to check with Croghan Colonial Bank to see if the building was part of our portfolio. Council would like to get everything lined up so we're ready to sell it as soon as we're comfortably settled in the new building.

ADJOURNMENT

There being no further business to come before them, Craig Franklin made a motion, seconded by Bob Whitacre, to adjourn. Motion carried with no discussion. The meeting adjourned at 7:25PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor

**This is not a ratified or
approved copy.**