

On Tuesday, July 9, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Sam Wiley		Tom Gray, Administrator
	Chris Raftery		Jim Barney, Solicitor
	Mark Rupp		

Also attending: Chief Gary Lyons and Lt. Troy Kimball.

The June financial reports and bank reconciliations were previously distributed to Council via email.

EXCUSAL OF COUNCIL MEMBER

The Mayor informed Council that Craig Franklin had requested to be excused from tonight's meeting as he had to work. Sam Wiley made a motion, seconded by Sue Rogers, to excuse Craig from tonight's meeting. Motion carried with no discussion.

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval to amend the agenda to include Resolutions 2019-11 and 2019-12. Bob Whitacre made the motion to approve the agenda as amended, seconded by Sue Rogers. Motion carried with no discussion.

PRESENTATION OF PROCLAMATION

Mayor Fries Seip took the opportunity to welcome Jessica Wasserman, Stephanie Van Fleet and Haley Schaffer (and daughters) to the meeting, and presented them with a proclamation honoring them for the wonderful work they did in preparation for the successful first annual Village Flea Market.

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Sue Rogers, to approve the minutes of the June 11, 2019 regular Council meeting and the June 25, 2019 special Council meeting as presented. Motion carried with no discussion.

APPROVAL OF JUNE FINANCIAL REPORTS

Sam Wiley made a motion, seconded by Bob Whitacre, to approve the June 2019 financial reports as presented. Motion carried with no discussion.

APPROVAL OF SECOND QUARTER CREDIT CARD REPORTS

Chris Raftery made a motion, seconded by Sue Rogers, to approve the reports for the second quarter Village credit card expenditures as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police - Chief Lyons stated that Safety Town started last night with 20 kids registered. He attended the event with Tom and Lavin Schwan, who shared "Joey's Story", at the school. He was there as the law enforcement officer in case there were any questions about drugs, but none were asked. He stated that the traffic stats were down in June due to officers being off duty, and Officer Meyer will be attending training regarding tactical weapons. The new shotguns are in. The old ones were outdated. Once all of the new ones are cleared for usage, he will probably be asking Council's approval to authorize putting them out for auction. The new Remingtons will more likely be used when entering buildings due to the way they are made. The officers have been active with drug arrests; they had one over the weekend and the person was charged with drug trafficking. The officers are making good quality stops. Sam asked about the camera usage, and the Chief said the June stats were down slightly, and there was no Dragon camera activity because of the schools not being in session. He added that he and Lt. Kimball were extremely busy doing administrative things.

Administrator - Tom reported that the North Street guard rail work has been completed, and the sidewalk and crosswalk are next. The survey is being done for the S. Ridge St. railroad crossing. Tom asked for Council's consideration to increase Kevin Gerber's pay status from a Grade 1 (\$13.00/hr) to a Grade 2 (\$14.50/hr) in the Water/Wastewater Department as he has successfully passed the Ohio EPA Class I certification and has completed his second year with the department.

Fiscal Officer - Bonnie asked for Council's approval to pay the \$3067 for Builders Risk Insurance while the MMC is under construction. Sam Wiley made the motion to approve, seconded by Sue Rogers. Motion carried with no discussion.

Mayor - Mayor Fries-Seip asked Council for a motion to approve the pay increase for Kevin Gerber. Chris Raftery made a motion, seconded by Sam Wiley, to approve the pay increase as presented. Motion carried with no discussion. The Mayor then informed Sam of the Council committees he would be serving on for the remainder of his term. The committees are presented for any changes at the beginning of each year, she noted. She recommended that unless something comes up that Council needs to meet for a work session this month, that the Finance Committee could meet instead to discuss the employee wage ordinance and the Chief's request for pay increases. Chris remarked that this could take more than one meeting. The Mayor reminded Council that the employee handbook committee will be meeting tomorrow at 6PM. She stated that once the ID maker is ready to go and the employees all have their name tags, she would like Council members to have one, too. Council was informed that the PD is waiting for the software to come in. The Mayor commended the employees who assisted with the success of the Village Flea Market, adding that we have a stellar group of employees.

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD met on July 3rd. There were 7 calls in June. He stated that Paul Smith had moved and was no longer in the district, but because of all the secretarial work he does the Board reconsidered and he's back in the department. The building block needs to be resealed, and JHI will do that for \$7500. Tom Elmlinger will do the minor roof repairs.

Chris reported that the Planning Commission met last night and granted a lot split request for some Wye Street property. A request has been submitted for a zoning change from M1 to R1, and Council will see this request in a month or so. The PC clarified an R3 confusion in the zoning book so Dave Mahl can continue with his job.

ORDINANCES/RESOLUTIONS FOR PASSAGE

Sue Rogers made a motion, seconded by Chris Raftery, to suspend the rules for the following legislation. Motion carried with no discussion.

ORDINANCE 2019-13

AMEND/SUPPLEMENT

An Ordinance amending or supplementing certain funds for Appropriations Ordinance No. 2019-06 was presented for passage. Chris Raftery made a motion, seconded by Sue Rogers, to pass Ordinance 2019-13 by title only. Motion carried with no discussion.

RES 2019-09

STUDER-OBINGER CONTRACT

A Resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with Studer-Obringer Inc. for the construction of the Monroeville Municipal Complex Project, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Chris Raftery, to adopt Resolution 2019-09 by title only. Motion carried with no discussion.

RES 2019-10

ADVANCE FUNDS TO EWI PROJECT

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the Emergency Water Interconnect Project Fund to cover a construction change order until the Water Supply Revolving Loan Funds are received, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Sam Wiley, to adopt Resolution 2019-10 by title only. Motion carried with no discussion.

RES 2019-11

SIGNATORS FOR MMC PROJECT

A Resolution authorizing the Mayor and the Fiscal Officer to sign any and all documents to fund the Monroeville Municipal Complex Project, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Chris Raftery, to adopt Resolution 2019-11 by title only. Motion carried with no discussion.

RES 2019-12

LAND BANK AGREEMENT

A Resolution authorizing the Mayor to enter into an agreement with the Huron County Land Reutilization Corporation for them to act as the agent for Monroeville regarding abatements for buildings and properties, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sam Wiley, to adopt Resolution 2019-12 by title only. Tom was asked of there would be any cost to the Village, and he said "no". Motion carried.

APPROVAL OF BILL SUMMARY

Sam Wiley made a motion, seconded by Sue Rogers, to approve the bill summary for 6-7-19 to 7-12-19 for memo expenses and check #040360 to #040455 for a total of \$2,024,826.95. Motion carried with no discussion.

COUNCIL BUSINESS

Bob asked what the address was going to be for the new building, and Bonnie said it would be 21 North Main St.

EXECUTIVE SESSION

Sam Wiley made a motion, seconded by Sue Rogers, to adjourn to executive session for the purpose of discussing pending litigation. Motion carried with no discussion. The meeting adjourned to executive session with all attendees present at 6:31PM, and reconvened at 7:13PM.

FINAL COUNCIL BUSINESS

Sue asked about the sanitary sewer issue at the property just past Surrey Ct on River Rd. Tom explained that they will have to connect to our sanitary sewer system. They are planning on installing a grinding pump, eliminating the septic system, and tapping into our system through a lateral to our manhole. All this must be approved by the County Health Department's inspection.

ADJOURNMENT

There being no further business to discuss, Sue Rogers made a motion, seconded by Chris Raftery, to adjourn. Motion carried with no discussion. The meeting adjourned at 7:15PM.

Bonnie Beck, MMC, Fiscal officer

Melissa M. Fries-Seip, Mayor

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