

On Tuesday, August 13, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Sam Wiley		Tom Gray, Administrator
	Chris Raftery		
	Craig Franklin		

Also attending: Officer Jordan Hanuscin

The July financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval of the agenda. Sam Wiley made the motion, seconded by Craig Franklin. Motion carried with no discussion.

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Sue Rogers, to approve the minutes of the July 9, 2019 regular Council meeting as presented. Motion carried with no discussion.

APPROVAL OF JULY FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sam Wiley, to approve the July 2019 financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Police - The Mayor stated that everyone should have received the police report. She referenced the letter regarding an OPTO fine from 2017 in which the offender moving and not receiving the citation timely. The offender is willing to pay the original citation amount of \$120, and is asking for all late fees to be waived. He also asked for consideration of the Coalition Against Bigger Truck (CABT) movement. Chris asked what roads would they be on, and it was noted that the notice referred to all roadways. Special interest groups want to push the **maximum weight limit** from 80,000 pounds to 91,000 pounds. Chris said she is opposed to changing the weight limit. Officer Hanuscin stated that he did hear about this, and noted that we do not have a certified inspector on staff for weight verification. At the minimum a citation would be for a truck off route. He said the question can be asked about what happens to damaged roads if the weight is increased, especially at the intersections. He noted that there's a risk issue on both sides of the movement. Discussion. Bob asked if there's anything the Village can do about this. The Mayor said we can support or disapprove of the endeavor, or contact our State Representatives. We don't want it to effect our farmers' trucking. Officer Hanuscin explained the process with the OPS involvement when a truck is pulled over with suspicion of being overweight. Sue Rogers made a motion, seconded by Chris Raftery, to approve **the OPTO offender's request** to waive all late fees from the citation and pay the original citation amount. No discussion. Motion carried with all voting "yea." No one expressed support of the CABT movement. Officer Hanuscin left the meeting.

Administrator - Tom informed Council that our vac truck is in need of repair to the tune of about \$15,000. It's been down about 30 days now, and while it's not used often, we do need it. The value of this truck is \$350,000 new. We purchased it used from Southeastern, and are waiting for a second quote. Tom stated that Bonnie already amended the ordinance for tonight's passage to include the cost for this repair. Sue questioned the dollar amount on the ordinance, and Bonnie explained that the cost for the repairs is split among the departments that use the truck. Tom commented that today was MMC day in the office. He and Bonnie worked the better part of the day answering phone calls, e-mails and requests and getting documents together for the final steps to proceed with the MMC project. An ALTA survey will be needed, and PDG (Poggemeyer Design Group) has agreed to do this for \$2000. They did the original property survey, and they will also be doing the site management for the MMC construction. PDG will be sending another agreement for the ALTA survey, with Council approval. No one objected to this. Jim Barney was asked for his legal opinion regarding the State's ruling on traffic enforcement cameras. Jim is part of the consortium with the Cleveland firm of Squire, Sanders and Boggs, who has reviewed the previous injunctions, or TRA's for specific entities only. Jim is recommending that we seek our own injunction with Judge Conway to bring our program back alive, as we can prove that our program is safety driven. Jim is also recommending that we do this as a solo effort, as the program in Greenwich (who offered to join us in an injunction) is money driven. The cost to do this will be around \$2500, which can be taken from the Gatso funds. Council is already on record that we want to keep the program as well as the Dragon camera. To added that the Chief is in favor of the injunction. The hearings are being done correctly but they may require some modifications.

The Mayor asked if we have to wait for a decision on the injunction, and Tom said that we did. It will take about 2 weeks to prepare the injunction, and then Judge Conway will need time to render his decision. Jim will be preparing the injunction with one of his attorney partners, Rich Gillum, and they may have to appear in court. Sue Rogers made a motion, seconded by Sam Wiley, to approve moving forward with an injunction. No discussion. Motion carried with all voting "yea."

Fiscal Officer - Bonnie reminded Council of the public hearing immediately before the September Council meeting regarding the zoning change request for a portion of Wye Street.

Mayor - Mayor Fries-Seip reported that the pre-con meeting for the MMC was held yesterday, and was attended by the contractor, sub-contractors, the architects and engineers, and some of our employees. It looks like they might be able to start work next week. Tom interjected that this might be delayed. We need to get the title work done so our title insurance can be issued, which is critical to avoid a mechanics lien. They should be able to earnestly start in September. The Mayor said she will be contacting Tony Schaffer to talk to him about a ground breaking ceremony. She would like to shoot for one of the first few days in September. The Mayor said that she may not be here for the September Council meeting, as her husband will be having surgery that day. She noted that she has received a request to appoint Karen Wagner and Doug Long to the **Shade Tree Commission**. Chris Raftery made the motion, seconded by Craig Franklin, to approve the appointment as presented. No discussion. Motion carried with all voting "yea." Sue asked when we should start selling bricks for the new MMC building. Discussion. Given that we're going into the fall/winter season and the sidewalks would be among the last things to install, it was decided to wait until spring. The Mayor said this would be a great spring newsletter article. The Mayor asked Council if they would like to forgo having an August work session. Council determined that unless something dire came up, there would be no work session this month.

BOARD/COMMITTEE REPORTS

HRJFD - Bob reported that the HRJFD met on August 7th. There were 10 calls in July. The Mayor noted that with the summer months ending we'll need to be more expedient with our meetings due to the time change.

Planning Commission - Chris reported that the Planning Commission had a public hearing on August 12th for the zoning change request made by the Whiteside's for a portion of Wye Street, who have asked for a change from M-1 to R-1. The PC had already approved the request, and is recommending the zoning change request be approved. Council will be doing the same public hearing process, and with their approval the zoning change can be finalized.

Finance Committee - Chris reported that the Finance Committee met on July 23 and August 7, and the minutes have been distributed to everyone. The Committee is looking at our financial package regarding the wage ordinance, and will be working toward equitable pay by bringing information together to make comparisons with other municipalities. No time frame has been established for this, as it may take a while. Issues have been posed and the Committee wants to make sure positions in each department are looked at for fair and equal pay.

ORDINANCES/RESOLUTIONS FOR PASSAGE

Chris Raftery made a motion, seconded by Craig Franklin, to suspend the rules for the following legislation. No discussion. Motion carried with all voting "Yea."

RESOLUTION 2019-13

TRANSFER FOR NORTH ST GUARD RAIL

A Resolution authorizing the Fiscal Officer to transfer funds from the General Fund to the Permissive MVL Fund for the construction of the North Street guard rail, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Chris Raftery, to adopt Resolution 2019-13 by title only. No discussion. Motion carried with all voting "yea."

RESOLUTION 2019-14

TRANSFER FOR MUNICIPAL BUILDING

A Resolution authorizing the Fiscal Officer to transfer funds from the General Fund to the Municipal Building Fund for the professional services expenses, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Sue Rogers, to adopt Resolution 2019-14 by title only. No discussion. Motion carried with all voting "yea."

ORDINANCE 2019-15

AMEND AND SUPPLEMENT APPROPRIATIONS

An Ordinance amending or supplementing certain funds for Appropriations Ordinance No 2019-06 was presented for passage. Chris Raftery made a motion, seconded by Sam Wiley, to pass Ordinance 2019-15 by title only. No discussion. Motion carried with all voting "yea."

APPROVAL OF BILL SUMMARY

Sam Wiley made a motion, seconded by Sue Rogers, to approve the bill summary for memo expenses and check #040444 to #041391 for a total of \$526,258.95. No discussion. Motion carried with all voting "yea."

COUNCIL BUSINESS

Bob asked when the light pole in front of the Post Office and Snippers was going to be done. Tom replied that it would be late this week or next week. The base is now in, and other tasks that needed to be done usurped this project. Tom was asked about the sidewalk concrete across from the Administrative Offices. Tom said this would be part of our downtown clean-up project. We'll need to hire a civil engineer to design the new sidewalks. Bonnie said a really nice design had been prepared a few years ago. She will pull it for everyone to see. Discussion about new businesses along Main Street. Metals for Moms is remodeling behind their building. Their water is now on, the permits have been pulled, and electric is being done. Chili Dog's buildings are currently being used for storage only. The Mayor thanked Sue and Chris for spearheading the employee luncheon, which was very nice.

Tom left the meeting at 6:55PM

EXECUTIVE SESSION

Sue Rogers made a motion, seconded by Chris Raftery, to adjourn to executive session to discuss employment of a public employee, and compensation for 2 public employees. No discussion. The meeting adjourned to executive session at 6:56PM and reconvened at 7:15PM.

Chris stated that in revisiting the information from the Finance Committee meetings, Council needs to work to bring in line our employee handbook and our wage ordinance regarding pay increases due to training. We need action to bring those items together. She made a motion, seconded by Sue Rogers, to approve a 25 cent per hour pay increase for Officers, Eggleston, Hanuscin and Meyer for completing specified training, effective 8-12-19. The Mayor asked about the retro date since the original request was in May. Chris said we need to follow the ordinance, and there are no rules for retro pay. Motion carried with all voting "yea." Chris restated the section in the wage ordinance regarding pay increases based on training, and made a motion, seconded by Sam Wiley to remove from the wage ordinance the statement "Raises in steps of twenty-five cents (.25) to the maximum hourly wage at this level are at the discretion of the Chief of Police upon completion of specified training, which has also been approved by the Chief of Police" from Section 6 Police Officer. No discussion. Motion carried with all voting "yea." Chris then made a motion, seconded by Sue Rogers, to approve the hiring of a part-time office assistant for a maximum of 20 hours per week at the starting wage of \$12/hr and go through the usual employee hiring process. Bob asked about the starting wage, and Bonnie said it's the entry level wage for most departments. Chris asked if the new employee would be in OPERS, and Bonnie said yes. Motion carried with all voting "yea." Sue Rogers made a motion, seconded by Craig Franklin, to approve a \$1/hour pay increase for Ann Beck and Deb Ewell effective 8-12-19. No discussion. Motion carried with all voting "yea."

ADJOURNMENT

Mayor Fries-Seip reminded Council that there would be no work session this month, and a public hearing will be held at 6:00PM before the September Council meeting begins. There being no further business to discuss Craig Franklin made a motion, seconded by Sue Rogers, to adjourn. Motion carried with all voting "yea." The meeting adjourned at 7:23PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa Fries-Seip, Mayor

This is not a ratified or
approved copy

