

On Tuesday, October 8, 2019 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Sam Wiley		Tom Gray, Administrator
	Mark Rupp		
	Chris Raftery		
	Craig Franklin		

Also attending: Lt. Troy Kimball, Chief Gary Lyons.

The September financial reports and bank reconciliations were previously distributed to Council via email.

#### **APPROVAL OF AGENDA**

Mayor Fries-Seip asked for Council's approval of the agenda. Sam Wiley made the motion, seconded by Craig Franklin. Motion carried with no discussion.

#### **DISPOSITION OF MINUTES**

Sue Rogers made a motion, seconded by Sam Wiley, to approve the minutes of the September 10, 2019 regular Council meeting as presented. Motion carried with no discussion.

#### **APPROVAL OF SEPTEMBER FINANCIAL REPORTS**

Chris Raftery made a motion, seconded by Craig Franklin, to approve the September 2019 financial reports as presented. Motion carried with no discussion.

#### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL**

None

#### **ADMINISTRATIVE REPORTS**

Police - The Chief noted that his report shows less activity due to the significant drug issues. They recently conducted a successful search warrant and obtained about two grand in cash. They are still following up on some leads. They have been stationary at the school for the past few days due to a vague threat. They periodically do walk throughs, and they are doing what they can to keep the schools safe. This takes a lot of officer time. He anticipates receiving about \$2208 as a refund from the unused warranty on the totaled cruiser. They have scavenged all the parts they could from the cruiser, and he's researching for the market value on the parts that cannot be used for the new cruiser. The Chief announced that Doug Clifford resigned as the **Hearing Officer** for traffic citation appeals about 2 hours before the last hearing, and dismissed all 29 cases that were on the docket. He submitted his last invoice for \$380, which included charges for talking to Jim Barney, researching HB 62, and writing his resignation letter. He asked Council if they want to dispute it or pay it. His contract expired this year, and had a 60-day notice for termination of the contract, which he did not give. The Chief would like Council's approval to dismiss the current list of appealers since we don't have a Hearing Officer now. After a brief discussion, Chris Raftery made a motion, seconded by Bob Whitacre, to pay the invoice and dismiss the current appealers. Motion carried with no further discussion. After conferring with Jim Barney, he spoke with Russ Leffler, who said he would be interested in the position. The TRO/injunction hearing is on the 24<sup>th</sup>, and he and Bonnie will be testifying. The Chief reminded Council that he had submitted policies and procedures, and asset forfeiture and seizure for adoption. He wants to modify the current policy and create a Law Enforcement Trust Fund in which money is earmarked for certain things for which we can be as specific as we want. There is leeway, but we need accountability. The accounting restrictions are within the ORC. These will be ready to go at the work session. The Drug Law Enforcement Fund (DLEF) is restrictive, and the ORC states that a policy is needed. The cost to test the drugs from a recent drug bust was \$900. These funds provide a cushion so the regular budget doesn't take a hit. He and Lt. Kimball have been talking to several vendors regarding security options for the MMC. The quotes will be based on state pricing. He doesn't want to break the bank, but nothing can be retro fitted from the current building and he doesn't want to piece meal the security. As for the funding, there are only DLEF funds available, but they can't be used for this purpose. He recommends using Gatso monies as the security is about officer and victim safety. He said the earlier they can get involved in the construction process the cheaper it will be for the Village, like using pre-cut doors. Lt. Kimball secured 74 rolls of CAT 6 cable after searching online. The rolls are 1000 ft long, and are free. Tom said there is no cabling or jack fields in the contract, as we will be installing that in house. It was determined that the free cabling has to be used for law enforcement only. The Chief said the ID maker is up and running. He just needs photos to produce tags for the other employees.

Administrator - Tom noted that his report was in the packet. He stated that just the water loss alone for the Rt 20 leak was between \$1500-\$2000. The below surface radar will be done soon. Our system has an inherent loss - 18% loss is normal, but ours is 27% because of the aging system and meters. Hydrant flushing was recently completed, and no main breaks were discovered. Fiscal Officer - Bonnie said she didn't have anything to add to her written report, but she did remind the Chief that if he wants to sell any of the cruiser parts, there needs to be either Council approval (for less than \$1000 value) or legislation (for

value of more than \$1000). Mayor – Mayor Fries-Seip said she thought it would be a great idea to take some of the decision making for the MMC from the office ladies and task a committee with choosing colors, carpeting, tiles, etc. Chris and Sue offered to be on that committee. She received an invitation to attend a meeting for the next Flea on 10-21 at 6PM. She invited anyone who was interested to attend. She also reminded Council that Old Soul Woodworking would have its grand opening on 10-12 from 9-1. The next work session is 10-22, at which Council can discuss the PD policies. She said she will be late for that meeting.

#### **BOARD/COMMISSION REPORTS**

Bob reported that the HRJFD met on 10-2. There were 9 calls in September. The county-wide radio grant was approved. Trick or Treat will be on 10-27, and school inspections will be done this week.

#### **ORDINANCES/RESOLUTIONS FOR PASSAGE**

Sam Wiley made a motion, seconded by Sue Rogers, to suspend the rules for the following legislation. Motion carried with no discussion.

#### **ORD 2019-18**

#### **TRANSFER FUNDS FOR NEW CRUISER**

*An Ordinance authorizing the Fiscal Officer to transfer specific funds to the Police Capital Project Fund for the purpose of restoring resources for the acquisition of a new police cruiser, and declaring an emergency* was presented for passage. Sam Wiley made a motion, seconded by Sue Rogers, to pass Ordinance 2019-18 by title only. Motion carried with no discussion.

#### **ORD 2019-19**

#### **AMEND/SUPPLEMENT APPROPRIATIONS**

*An Ordinance amending or supplementing certain funds for appropriations Ordinance No 2019-06* was presented for passage. Chris Raftery made a motion, seconded by Sam Wiley, to pass Ordinance 2019-19 by title only. Motion carried with no discussion.

#### **APPROVAL OF BILL SUMMARY**

Sue Rogers made a motion, seconded by Sam Wiley, to approve the bill summary that included memo expenses and check #041458 to #041537 for a total of \$475,450.79. Motion carried with no discussion.

#### **COUNCIL BUSINESS**

Craig said that the Shade Tree Commission met last month and welcomed Doug Long and Karen Wagner as new members. Chris stated that the Red Cross will be working with the fire department on 10-19 to canvass the community to ensure smoke detectors are being used by our residents and businesses. This is critical, especially for people who don't realize their smoke detectors are not working.

#### **EXECUTIVE SESSION**

Sam Wiley made a motion, seconded by Craig Franklin, to adjourn to executive session for the purpose of discussing the compensation of a public employee. Motion carried with no objections. The police officers left the meeting. Council adjourned to executive session at 6:58PM and reconvened at 7:00PM.

#### **FINAL COUNCIL BUSINESS**

Craig Franklin made a motion, seconded by Sam Wiley, to remove the probationary status from Wes Brewer's employment, approve a 50 cent per hour pay increase retroactive to October 2, and approve five weeks of paid vacation. Motion carried with no discussion.

Tom announced that he just received today a mission critical notice from North Central EMS that they will no longer be providing emergency services to the Village as of 1-1-20. We will be totally without these services, and they are under no obligation to provide free emergency/medical services to the Village or the township. Their annual losses are significant, so they have established pay to play fees. The township has no obligation to pay for these services, and we can't shirthead off each other. This is a difficult pill to swallow, and there is no alternative. Our fee would be \$50,000 a year, with step increases each year. There is no alternative funding available. Ashley Ballah, from the EMS, will be attending the October work session to discuss this issue with Council. Tom suggested that we could pay monthly, if allowed to, in case an alternative came along. There's a 90-day cancellation clause in the contract. Discussion about funding. The fee could always be pulled from the Gatso monies, as this is about safety. Discussion.

#### **ADJOURNMENT**

There being no further business to discuss, Craig Franklin made a motion, seconded by Sue Rogers, to adjourn. Motion carried with no discussion. The meeting was adjourned at 7:20PM.

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Bonnie Beck, MMC, Fiscal Officer

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Melissa M. Fries-Seip, Mayor