

On Tuesday, February 11, 2020 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was then recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Susan Rogers		Bonnie Beck, Fiscal Officer
	Chris Raftery		Tom Gray, Administrator
	Craig Franklin		
	Sam Wiley		
	Mark Rupp		

Also attending: Chief Gary Lyons and Lt. Troy Kimball.

The January financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

Mayor Fries-Seip noted that the Finance Committee report will be added to the agenda, and asked for Council's approval of the amended agenda. Sam Wiley made the motion, seconded by Sue Rogers. Motion carried with no discussion.

DISPOSITION OF MINUTES

Chris Raftery made a motion, seconded by Sam Wiley, to approve the minutes of the January 14, 2020 regular Council meeting as presented. Motion carried with no discussion.

APPROVAL OF JANUARY FINANCIAL REPORTS

Sue Rogers made a motion, seconded by Sam Wiley, to approve the January 2020 financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Administrator – Tom stated that yesterday he and Bonnie met with Carol Knapp and Karmen Ross, from HCDC, to discuss the Ridge Street property across the street from the Ridgefield Township building, and 10 Monroe Street. The ownerships of these properties now belong to the Huron County Land Bank. Tom said we're headed in the right direction for the use of these properties, noting the potential use of 10 Monroe Street by Metals for Moms, and the potential use of 0 S. Ridge St by Rails to Trails. Tom then referred to the property maintenance issues we're now facing, specifically for the Rahrig property on Horseshoe Dr., the Shaver property on S. Ridge St. (which was damaged by fire in March of 2018), and the Scoggins property on Manchester St. Tom said that Rahrig has been talked to about his property as best he could, and Rahrig did move some things around. Jim Barney suggested getting some pictures to send to the probation officer and see if the court can help get some action done. Sue asked if he would be open to public assistance. Tom said that has already been offered, but he declined. Jim has stated that there is no seamless solution, but he wants to follow a more concise process this time and establish a shorter time frame for responses. Tom said he has been asked to engage Dave Mahl to deem the properties as nuisances. Jim will then draft letters, send them certified, and give a specific response time. Additional advisory letters may follow, but then it will involve the Police Department to cite misdemeanors to follow with court proceedings. The Ridge Street property now has junk vehicles on it, and he has learned that the Shavers are considering moving out of state. Mark asked if we could get the neighbors involved in support of the Village's proposed actions. Chief Lyons said that the neighbors' involvement with the Rahrig issue helped the case, so the S. Ridge St. neighbors will be notified. Tom pointed out that Dave Mahl can get on the properties without notification, as he is the Zoning Inspector. He will inspect all of the properties, including the one on Fulton Street with the outdoor heating unit issue.

Fiscal Officer - Bonnie asked for Council approval to **excuse \$124.10 of sewer charges** from account #03*1110*7. The property owner lost 24 th gallons of water from a leak, and our Water Department personnel confirmed that the water did not go into our sanitary sewer system. Sam Wiley made a motion, seconded by Craig Franklin, to approve the sewer charges as presented. Motion carried with no discussion. Bonnie asked what Council thought about having a **dog park** at either Marsh or Clark Park. Council members would like to know what other communities have these, and how successful they are. Bonnie will check into this and ask about liability as well. Mark asked if there was any land available at the reservoir, and Tom said there wasn't. Chris said that Norwalk has one, and she will contact Cathy Olak to see how this works for them. Bonnie asked Council if anyone was opposed to renewing the agreement with Jim Barney for our Solicitor, and pointed out the proposed small increase in his hourly rate. Bonnie was asked for a little more detail about the land bank properties. She stated that we have mowed the S. Ridge St. property for years. We have been unable to obtain a valid address for the property owner, so when the sidewalk was installed the Village paid for that cost. The property could be deeded over to the Rails to Trails group, as it is not buildable property and has no value to the Village, but it has to be surveyed

first. Tom explained that we would assume the title for the 10 Monroe St. property. He has spoken with the Metals for Moms group about remodeling the building, upgrading the upstairs apartments for a rental stream, and creating a store front with an active business. We would then sell or rent the property to them. We are in the preliminary stages for both properties. Bonnie will complete the paperwork for the application to acquire property and we will move forward. Craig mentioned that he would be attending the March 12th meeting of the Rails to Trails, and spoke of their many accomplishments. Police – Chief Lyons reported that January was a typical month with highs and lows. Officer Meyer and his wife had a baby girl, and shortly after that his mom passed away. The traffic photo enforcement cameras have started up again. It's been a jerky progress, but he has a call into Rich Kosina from Gatso. They're 12 days behind again, and are not consistent with getting information to him for citations. The Chief stated that when he first came here 7 years ago, he did a community survey. He would like to revisit a survey, which will be posted on their Facebook page. If Council would like to see anything particular on the survey he encouraged them to let him know. The new cruiser is working good. The Finance Committee talked about financing for another cruiser. The department maintains an accident map that traces the location of accidents. There are definite clusters of accident areas. The Chief said they will start making their presence known more, and will use the Dragon camera. One of the issues in the last survey was speeders. Mark asked how many questions were on the survey, and the Chief said about 40 right now, but he'd like to get it to 50. Mayor- The Mayor asked for Council's approval of **Sections 304, 306, 600, 602 and the 800's** of the proposed Police policies and procedures. Sam Wiley made the motion to approve, seconded by Craig Franklin. Motion carried with no discussion. The Mayor reminded everyone that the name tags have been received and they can get them tonight with payment. She also needs a couple more people to give her money for the employee Christmas luncheon.

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD met on February 5th. There were 6 calls in January. They are still hoping for the resolution of the ambulance situation. Craig asked if EMS was in the Village. Tom said not yet, but they do have a daytime presence. Chris reported that the Finance Committee met on January 20th to specifically discuss financing for the next new cruiser. Options were discussed as to whether to purchase or lease. Croghan Colonial Bank provided a draft of loan options for the Committee to review, and it was determined that we could put \$10,000 down from the Police capital reserve fund, and do a three year loan on the remaining balance of \$41,200. This would be acceptable for accounting purposes. The Chief brought up financing for a new security system in the new Police Department. RJ Beck has the best pricing and services, and the payment would be taken from drug fine monies. Furniture quotes for the new building are ongoing. Chris stated that the Finance Committee is recommending the financial option of a \$10,000 down payment and taking out a loan for the balance of the cost for a new cruiser. Sam Wiley made a motion to accept that recommendation as stated, seconded by Craig Franklin. Motion carried with no discussion.

ORDINANCES/RESOLUTIONS FOR FIRST READING

RES 2020-04 SOLICITOR AGREEMENT

A Resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with James C. Barney, Esq, for the legal counsel services as a Solicitor for the Village of Monroeville was presented for first reading. No discussion.

ORD 2020-01 SHADE TREE COMMISSION

An Ordinance repealing Ordinance 2004-32 and Ordinance 2009-08 regarding the establishment of the Shade Tree Commission for the Village of Monroeville was presented for first reading. No discussion.

The Mayor asked for a motion to suspend the rules for the following legislation. Sue Rogers made the motion to suspend, seconded by Chris Raftery. Motion carried with no discussion.

ORDINANCES/RESOLUTIONS FOR PASSAGE

RES 2020-02 HEARING OFFICER AGREEMENT

A Resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with Russell V. Leffler for the provision of the Administrative Hearing Officer for parking and speed enforcement appeals, and declaring an emergency was presented for adoption. Chris Raftery made a motion to adopt Resolution 2020-02 by title only. Motion carried with no discussion.

RES 2020-03 ADVERTISE FOR RIVER ROAD/MILAN AVE BIDS

A Resolution authorizing the Fiscal Officer to advertise and receive bids for the River Road/Milan Avenue Resurfacing Project, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Sam Wiley, to adopt Resolution 2020-03 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Craig Franklin made a motion, seconded by Sam Wiley, to approve the bill summary as presented. The summary was for memo expenses and check #041817 to #041875 for a total of \$386,175.60. Motion carried with no discussion.

COUNCIL BUSINESS

Bob asked if the drafting for the sidewalk replacement in the downtown area was still ongoing. Tom said Council will receive that information with the 2020 budget proposal.

ADJOURNMENT

There being no further business to discuss Craig Franklin made a motion, seconded by Sue Rogers, to adjourn the meeting. Motion carried with no discussion. The meeting adjourned at 6:41PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor

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