

On Tuesday, April 14, 2020 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Chris Raftery	And: Melissa Fries-Seip, Mayor
	Sue Rogers	Thomas Gray, Administrator
	Sam Wiley	Ann Beck, Administrative Assistant
	Bob Whitacre	
	Craig Franklin	

Mark Rupp was not present at roll call and did not request to be excused.

Also attending: Chief Gary Lyons

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval to amend the agenda to include Ordinance 2020-16. Sue Rogers made the motion, seconded by Bob Whitacre, to approve the agenda as amended. Motion carried with no discussion.

DISPOSITION OF MINUTES

Sam Wiley made a motion, seconded by Craig Franklin, to approve the minutes from the March 10 regular Council meeting and March 26, 2020 special Council meeting. Motion carried with no discussion.

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sue Rogers, to approve the March financial reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None. Discussion to temporarily strike this from the agenda to encourage people to stay home during the COVID-19 pandemic. Mayor Fries-Seip asked Council if this was something they wanted to think over or were they okay with leaving it. Chris Raftery said she would recommend leaving it because they are looking to amend the rules of Council.

ADMINISTRATIVE REPORTS

Fiscal Officer – Ann Beck referred Council to Bonnie's report noting the Administrative staff is still working in the office and are rotating stay at home days. Even though the general public does not have access to the office we are still busy with the day to day operations. Council received a copy of a policy which was drafted regarding utility payments and shut offs. Council was asked for their approval of this. Sam Wiley made the motion to accept the policy seconded by Craig Franklin. Motion passed with no discussion. **Administrator** – Tom Gray referred Council to his report they received from him. In addition to that Tom noted that due to the crisis we have two employees whose anniversary dates have come up. Don Clark and Dustin Crabtree. Tom asked Council to consider a one-time exemption to the handbook rules and allow them to carry over their remaining vacation time to the 2020/2021 year. Each employee has 5 – 7 days remaining. Tom also indicated that as we go through this he's sure we will have other hourly employees with a similar situation and he will take them on a case by case basis. Chris Raftery made the motion to allow the carry over, seconded by Bob Whitacre. Sam Wiley asked Chief Lyons if this would affect his department and if so would he be looking to do the same. Chief Lyons said he would follow suit with Tom and take them on a case by case basis as well. More discussion. Motion carried with all voting yea. Tom provided information regarding this year's salt contract. Discussion regarding our annual usage, remaining stock and projected purchase. Further discussion. **Police** – Chief Lyons asked if there were any questions with his report. He indicated the activity has been slow, which was 99% due to the COVID-19 crisis. Chief Lyons indicated it was his understanding that the Norwalk PD and Ohio State Highway Patrol are not doing breath tests at this time. He said this was not something issued by the CDC or the Governor so for now his department will be taking it on a case by case basis. Their PPE's are adequate and they are awaiting some items through the Huron County EMA. He noted the numbers in our county and state are pretty promising and reiterated that every day we continue to use discipline with social distancing and using good common sense, it's saving a lot of lives. GATSO may be short staffed during this time as they've been slow to process tickets and people have said they try to call them and have not gotten return calls but he has been able to resolve most issues. **Mayor** – Mayor Fries-Seip had the opportunity to meet with the County Commissioners and they are as hopeful as we are with seeing good numbers with the COVID-19 compared to what we could have seen. Although there is still the possibility of it getting bad we are moving in the right

direction and hope it continues that way. The Mayor noted Council's next work session is April 28th and asked if the members would like to meet at this same location at the MAC building where there is ample room to practice social distancing or did they have other ideas. Discussion regarding the use of Facebook Live or Zoom. It was determined to continue using the community room at the MAC building. The Mayor stated there will also need to be a records retention meeting prior to the work session and Chris Raftery noted that a Finance committee meeting may need to be held as well. Mayor Fries-Seip was proud to announce that the Village has once again been recognized as a Tree City Community by Tree City USA. She stated that this is an honor our Shade Tree Commission works very hard for every year and we appreciate it.

BOARDS/COMMISSIONS REPORTS

HRJFD – Bob Whitacre reported on the HRJFD meeting held on April 1st. There were only 6 calls for March, which is good and they conducted their regular business.

ORDINANCES/RESOLUTIONS FOR FIRST READING

RES. 2020-15 MILAN AVE / RIVER RD RESURFACING

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the OPWC Milan Avenue/River Road Resurfacing Project Fund. Bob asked Tom if the County was paying for part of the estimated \$280,000 or was that just the Village's part. Tom indicated he would send Council the schedule of where the funds would be drawn from. Noting a Grant from the State, permissive taxes and the County. More discussion.

ORDINANCES/RESOLUTIONS FOR THIRD READING

RES. 2020-04 SOLICITOR FOR THE VILLAGE OF MONROEVILLE

A Resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with James C Barney, Esq, for the legal counsel services as a Solicitor for the Village of Monroeville. Chris Raftery made the motion, seconded by Sam Wiley to adopt Res 2020-09 on third and final reading. Motion carried with all voting "yea."

ORD 2020-01 SHADE TREE COMMISSION

An Ordinance repealing Ordinance 2004-32 and Ordinance 2009-08 regarding the establishment of the Shade Tree Commission for the Village of Monroeville. Chris Raftery made the motion, seconded by Bob Whitacre to adopt Ord 2020-01 on third and final reading. Motion carried with all voting "yea."

Mayor Fries-Seip asked for a motion to suspend the rules for the following legislation. Sam Wiley made the motion, seconded by Sue Rogers, to suspend the rules. Motion carried with no discussion.

RES 2020-11 MILAN AVENUE/RIVER RD RESURFACING PROJECT

A Resolution establishing a special revenue fund for the accounting of funds received from the Ohio Public Works Commission for the Milan Avenue/River Road resurfacing project, and declaring an emergency. Sue Rogers made a motion, seconded by Chris Raftery to adopt Res 2020-11 by title only.

RES 2020-13 LAW ENFORCEMENT FUND

A Resolution establishing a special revenue fund for the accounting of funds received and disbursed from the Law Enforcement Trust Fund, and declaring an emergency. Sam Wiley made a motion, seconded by Sue Rogers to adopt Res 2020-13 by title only. Motion carried with no discussion.

RES 2020-14 CAPITAL PROJECT FUND NEW CRUISER

A Resolution establishing a capital project fund for the accounting of loan proceeds and disbursements for the new cruiser, and declaring an emergency. Sam Wiley made a motion, seconded by Craig Franklin to adopt Res 2020-14 by title only. Motion carried with no discussion.

RES 2020-16 DOT ROAD SALT CONTRACT

A Resolution authorizing the Mayor and the Fiscal Officer to enter into an agreement with the Ohio Department of Transportation for participation in their winter contract (018-21) for road salt, and declaring an emergency. Bob Whitacre made a motion, seconded by Chris Raftery to adopt Res 2020-16 by title only. Motion carried with no discussion.

ORD 2020-07

AMENDING & SUPPLEMENTING APPROPRIATIONS

An Ordinance amending or supplementing certain funds for Appropriations Ordinance 2020-06, and declaring an emergency. Chris Raftery made a motion, seconded by Sue Rogers to pass Ord 2020-07 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sam Wiley made a motion, seconded by Bob Whitacre, to approve the bill summary of check #041960 to #042066 for a total of \$634,097.97. Motion carried with no discussion.

COUNCIL BUSINESS

Chief Lyons commented on the new Hybrid police cruiser in that he believes these will be adopted by other police departments. He is amazed by the battery life and gas mileage of the vehicle.

ADJOURNMENT

There being no further business to come before them, Sam Wiley made a motion, seconded by Craig Franklin, to adjourn. Motion carried with no discussion. Meeting adjourned at 6:27PM.

Ann Beck, Administrative Assistant

Melissa Fries-Seip, Mayor

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