

On Tuesday, May 12, 2020 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was then recited by those present. Due to the COVID-19 pandemic, the meeting was held at the Local School's MAC building, 101 West Street.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Craig Franklin		Bonnie Beck, Fiscal Officer
	Chris Raftery		Tom Gray, Administrator
	Sam Wiley		Jim Barney, Solicitor
	Sue Rogers		

Also attending: Police Chief Gary Lyons.

#### **EXCUSAL OF COUNCIL MEMBER**

With Mark Rupp's contact with the Administrative Offices, the Mayor asked for a motion to excuse Mark from the meeting. Sam Wiley made the motion, seconded by Craig Franklin. Motion carried with no discussion.

The April financial reports and bank reconciliations were previously distributed to Council via email.

#### **APPROVAL OF AGENDA**

Mayor Fries-Seip asked for Council's approval of the agenda. Sam Wiley made the motion, seconded by Chris Raftery. Motion carried with no discussion.

#### **DISPOSITION OF MINUTES**

Chris Raftery made a motion, seconded by Sam Wiley, to approve the minutes of the April 14, 2020 regular Council meeting as presented. Motion carried with no discussion.

#### **APPROVAL OF FIRST QUARTER CREDIT CARD REPORTS**

Craig Franklin made a motion, seconded by Sam Wiley, to approve the first quarter credit card reports as presented. Motion carried with no discussion. President pro-tem Chris Raftery signed the reports as approved.

#### **APPROVAL OF APRIL FINANCIAL REPORTS**

Sue Rogers made a motion, seconded by Chris Raftery, to approve the April 2020 financial reports as presented. Motion carried with no discussion.

#### **OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL**

None

#### **ADMINISTRATIVE REPORTS**

**ADMINISTRATOR** – Tom Gray reported that he is in conference with ODOT for the 2020/2021 US Rt 20 resurfacing project and the tie-in of **the proposed crosswalk at Clark Park**. Poggemeyer Design Group (PDG) is working with ODOT as well to facilitate the engineering and design of the crosswalk project. They will be preparing the materials needed to apply for the ODOT Safety Funds for the crosswalk and rapid flash beacon at the Clark park entrance. Tom asked for Council's approval of PDG's \$1400 fee. Sam Wiley made the motion to approve Tom's request, seconded by Chris Raftery. Sue Rogers expressed concern over the 45mph speed limit in that area. Tom said he could engage the State to see if they would consider a 10mph speed reduction. Gary Lyons mentioned there was an accident in that area last week. The Mayor stated that if the crosswalk project can't happen safely, then it just won't happen. Tom said things still need to be determined. Bonnie Beck mentioned that a study for the same thing was done several years ago when Clark Park was early in its development, and the State denied the request. Tom stated that this project would dovetail with the crosswalks at St. Joe's and the local schools. Chris Raftery noted that this would be money well spent, and Tom noted that we always have the right of refusal. Bob Whitacre stated that he's concerned about traffic being expected to stop for pedestrian crossing in a 45mph zone. There being no further discussion, the motion carried unanimously. **FISCAL OFFICER** – Bonnie Beck informed Council that she has been asked if the Village was still going to have the **June community-wide yard sales**. After a brief discussion, it was determined that the Village will not be promoting the village-wide yard sales this year, but if

people still wanted to have garage or yard sales at any time during the year, they could do so by registering with the office, and they will be responsible for following social distancing guidelines as long as that order is still in effect. Bonnie reminded Council that last month they had passed by motion a utility policy **regarding delinquencies and payment plans**. The policy states that it will be re-evaluated on a month-to-month basis. She created a renewal of that policy with approval signature lines for the next three months, and asked Council if they wished to approve it for the month of June. Sue Rogers made a motion, seconded by Chris Raftery, to approve the policy through the month of June as presented. Sue asked about the recent Facebook exchanges regarding a utility shutoff. The Mayor stressed the importance of public officials not engaging in social media. Bonnie noted that the COVID-19 utility policy has been posted on our website for over a month now. There being no further discussion, the motion carried. Bonnie informed Council that she had been notified by the Huron County Engineer's Office of our contribution amount for the Milan Ave/River Rd paving project, so she changed Ordinance 2020-08 to reflect the \$1400 PDG expense, and the \$47,000 in MVL permissive taxes for the paving project.

**POLICE** – The Chief stated that the April stats were down. The camera volume is down, and he recently rejected citations that were over 10 days old per Council's request, except for the flagrant violations. GATSO is starting to catch up now. He has asked his officers to start working the side streets with the Dragon camera. They recently had a domestic involving a gun and heroin, and an arrest was made. Yesterday the PD

PG 2

May 12, 2020 Council meeting

hosted a Pizza with Police at Clark Park. They gave away 98 pizzas from the 100 that were purchased by the police officers. He stated that the event was very well received, and kudos to the officers for paying for the pizzas themselves as their thanks to the community. The Chief stated that the saga concerning Officer Meyer's surgery is coming to a successful completion. There had been insurance complications that were worked out, and his surgery is now scheduled for Thursday. He could be off 4-12 weeks. Mr. Kaczor, the High School Principal, submitted a parade permit for May 31<sup>st</sup> at 12:30 for the graduating seniors. They will congregate at Eagle View and snake around all of the community. All 3 cruisers will need to be used, as the parade will be long and slow, lasting about one hour. The parade will go through parking lots so the community can cheer for them. There will be multiple cars, and social distancing will be enforced. **MAYOR** - Mayor Fries-Seip thanked the PD for caring enough to do the pizza giveaway on their own time and paying for the pizzas themselves. She noted that this was Police Officers Week, and she was aware that tomorrow they were doing donuts for the departments. The Mayor then stated that she was interested in the progress of the MMC, but learned that no one should be going through the building without the presence of the construction crew. If anyone wants to go through the building they should let Tom know. She asked about the status of the bricks, and Sue Rogers said she would get on that as soon as she knew the construction schedule to determine a deadline for ordering. It appears that September is the new completion date for the project, Tom stated. The Mayor stated that due to the COVID-19 issue, it was suggested that we meet as few times as possible. That being said, there will be no May work session. Administrative reports will still be sent to Council. She asked if everyone was ok with that, and no one objected. The Chief said he has more policies for review, and noted that anyone can contact whim with questions if needed. Mayor Fries-Seip said she would reach out to the school for the use of the MMC conference room for June.

#### **BOARD/COMMISSION REPORTS**

Bob Whitacre said the HRJFD Board met on May 6<sup>th</sup>. There were 8 April calls, and 23 pairs of new gloves and some hoses were received through grants. The gloves were \$85 a pair and the hoods were \$125 each.

#### **ORDINANCES/RESOLUTIONS FOR SECOND READING**

**RES 2020-15** *A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the OPWC Milan Avenue/River Road Resurfacing Project Fund* was presented for second reading. No discussion.

#### **ORDINANCES/RESOLUTIONS FOR PASSAGE**

**ORD 2020-08** *An Ordinance amending or supplementing certain funds for Appropriations Ordinance 2020-06 and declaring an emergency* was presented for passage. Chris Raftery made a motion, seconded by Craig Franklin, to suspend the rules. Motion carried with no discussion. Sue Rogers made a motion, seconded by Chris Raftery, to pass Ordinance 2020-08 by title only. Motion carried with no discussion.

#### **APPROVAL OF BILL SUMMARY**

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the bill summary as presented, which

Includes memo expenses and check # 042067 to #042330 for a total of \$2,752,133.54. Motion carried with no discussion.

#### **EXECUTIVE SESSION**

Sam Wiley made a motion, seconded by Craig Franklin, to adjourn to executive session to discuss the employment of a public employee. Motion carried with no discussion. The meeting adjourned to executive session at 6:40PM and reconvened at 7:05PM.

#### **COUNCIL BUSINESS**

Bob Whitacre stated that he never really knew where our revenue comes from. Bonnie Beck said she would provide that information for Council. She was asked about the payments for the MMC, and she told Council that right now we are only paying interest on the draws that we have done so far. Bob stated that he heard EMS got a lot of money from a grant, and suggested that maybe we need to look at that issue again. Tom Gray said he would talk to Ashley (Ballah) about this, adding that we still have levy money coming to us. Chris Raftery asked if this was coming through the Prosecutor's Office, and Jim Barney said it was. Sam Wiley asked Tom about the water pump that was down, and Tom replied that it will probably need to be removed. Sam then thanked the administration for keeping the Village running efficiently.

#### **ADJOURNMENT**

There being no further business to come before them, Bob Whitacre made a motion, seconded by Sam Wiley to adjourn. Motion carried with no discussion. The meeting adjourned at 7:11PM.

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Bonnie Beck, MMC, Fiscal Officer

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Melissa M. Fries-Seip, Mayor

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