

On Tuesday, August 11, 2020 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was then recited by those present. Due to the COVID-19 pandemic, the meeting was held at the American Legion.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Craig Franklin		Bonnie Beck, Fiscal Officer
	Chris Raftery		Tom Gray, Administrator
	Sam Wiley		Jim Barney, Solicitor
	Sue Rogers		
	Mark Rupp		

Also attending: Police Chief Gary Lyons.

The July financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

The Mayor asked for Council's approval of the agenda. Sue Rogers made a motion, seconded by Sam Wiley, to approve the agenda as presented. Motion carried with no discussion.

DISPOSITION OF MINUTES

Sam Wiley made a motion, seconded by Craig Franklin, to approve the minutes of the July 14, 2020 regular Council meeting as presented. Motion carried with no discussion.

APPROVAL OF JULY FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sam Wiley, to approve the July 2020 financial reports as presented. Motion carried with no discussion.

ADMINISTRATIVE REPORTS

Administrator - Tom reported that the Industrial Park sewer project was 50% complete. The drive-thru window and countertop are being installed at the MMC, and a punch list will be submitted to the contractor soon. The air conditioner is on, which will be beneficial for the newly installed doors so they won't swell. There are a lot of little things that need to be done yet, but we should be able to move in after Labor Day. Bob commented that the outside is beautiful. Tom added that the colors on the inside look great with the carpeting. The Mayor asked if we will need extra manpower when it's time to move in. Tom replied that we prefer doing that in-house so that recklessness will not be an issue. We have enough employees to make this work. Sam asked if the phone system will work in tandem, and Tom said there will be a small dead band while the systems are being transferred.

Fiscal Officer - Bonnie stated that her report was mostly informational, but she would like to have a committee formed to help determine the expenses and criteria for the CARES Act funds, as some of those funds could be used to assist the community. The Mayor noted that the County will be assisting small businesses as well. There are a couple options available for us, she added, as we could pool a percentage of our funds with the county, or do it on our own. The committee could make that decision as well. Bob asked how the money could be spent, and Bonnie referred to the list provided from OML that she had sent to Council members a couple weeks ago. The Mayor stated that guidelines will need to be established that will be fair and equitable. Bonnie added that we need to justify all expenses to the State Auditors. Tom interjected that touchless faucets will be installed in both recreational parks, as well as a UV unit in the MMC that will kill germs in the air. After some discussion, Sam, Chris and Sue volunteered to be on the ad-hoc committee. Bonnie reminded Council that the meeting notice will be sent to the Mayor and all Council members, so anyone can attend.

Police - Chief Lyons reported that they are still operating in COVID mode, but he has instructed his officers to start being more proactive. They will be doing an expired license plate sweep, and DUI's will be enforced. They will continue to be maintaining protocol regarding personal contact, such as approaching stops on the passenger side and having the driver read their license number to the officer. Officer Meyer has returned after his back surgery and seems to have recovered well. The Chief was going to ask for new policies to be approved tonight, but they haven't been reviewed yet by Jim. The Chief then asked if Council wanted to change the legislation for golf carts to include recreational vehicles. Jim Barney read the definition of a recreational vehicle from the Ohio RC. The Mayor asked if there was a more inherent danger with the RV's, and the Chief said they can roll over if the driver is going too fast. Jim interjected that they are limited to 35mph or less on roadways. The Chief added that they are required to have all the same requirements as a vehicle. Once approved by the PD, the driver takes the permit to the BMV to get a license plate. Chris stated that her Gator has all of those requirements and a license plate, so how

would her Gator be different from an RV without a license. She noted that the license came with the title. The Mayor suggested that this discussion be tabled for further discussion.

Mayor – Bonnie asked if she could speak again, as she didn't let Council know about the bid openings for two projects. Last Tuesday bids were opened for the Broad St Sanitary Sewer Project and the Water Meter Replacement Project. One bid was received for the water meter project for \$288,882.00, but it was rejected because it was more than 10% over the allowable amount for accepting bids, which was \$207,750.00. That project will need to be re-bid, and the new bid opening date is August 25th. Two bids were received for the Broad St project, one from UUI for \$923,591.25 and one from Dirt Dawg Excavating Inc for \$991,667.25. Poggemeyer is recommending awarding the project to UUI. Bonne said she prepared legislation for tonight to enter into an agreement with UUI for that project. Jim will review the contract before it is signed.

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD Board met on August 5th. There were 15 calls in July. Their chicken barbeque has been rescheduled for September 27th starting at 11AM. It will be done as a drive-thru to pick up the dinners. They are still looking at new trucks.

ORDINANCES/RESOLUTIONS FOR ADOPTION

Mayor Fries-Seip entertained a motion to suspend the rules for the following legislation. Sam Wiley made the motion, seconded by Craig Franklin. Motion carried with no discussion.

RES 2020-24 A Resolution authorizing the Mayor and Fiscal Officer to accept and enter into a Water Supply Revolving Loan Account (WSRLA) agreement on behalf of the Village of Monroeville for the Route 20 Waterline Replacement Project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sam Wiley, to adopt Resolution 2020-24 by title only. Motion carried with no discussion.

RES 2020-25 A Resolution establishing a Special Revenue Fund for the accounting of CARES Act funding for disbursements related to the COVID-19 pandemic, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Sue Rogers, to adopt Resolution 2020-25 by title only. Motion carried with no discussion.

RES 2020-26 A Resolution authorizing a cooperative agreement for the Broad Street Sanitary Sewer Improvements Project between the Village of Monroeville and the Ohio Water Development Authority, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Chris Raftery, to adopt Resolution 2020-26 by title only. Motion carried with no discussion.

RES 2020-27 A Resolution authorizing a cooperative agreement for the Water Meter Replacement Project between the Village of Monroeville and the Ohio Water Development Authority, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Bob Whitacre, to adopt Resolution 2020-27 by title only. Motion carried with no discussion.

RES 2020-28 A Resolution authorizing the Mayor and Fiscal Officer to enter into a contract with Underground Utilities Inc for the Broad Street Sanitary Sewer Improvement Project, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Bob Whitacre, to adopt Resolution 2020-28 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Chris Raftery, to approve the bill summary as presented, which includes memo expenses and check #042320 to #042404 for a total of \$735,862.21. Motion carried with no discussion.

COUNCIL BUSINESS

None

EXECUTIVE SESSION

Sam Wiley made a motion, seconded by Craig Franklin, to adjourn to executive session for the purpose of discussing the employment of a public employee. Motion carried with no discussion. The meeting adjourned to executive session at 6:36PM and reconvened at 7:12PM. No action was taken.

FINAL COMMENTS

Mayor Fries- Seip expressed her thanks to the Village employees for their involvement with the Sprowl family and the dedication to the LCpl James Sprowl highway. She commended the electric department employees for taking care of the recent power outage issues, and the street department employees for their hard work in picking up extra brush and limbs from the wind storms. She said she wanted to give all employees a shout out for consistently stepping up for the community.

ADJOURNMENT

There being no further business to discuss, Chris Raftery made a motion, seconded by Sam Wiley, to adjourn. Motion carried with no discussion. The meeting adjourned at 7:14PM.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor

***On July 22, 2020 the following e-mail poll was sent to all Council members:

“ Good morning,

Dave Hamons will be taking a two-week vacation starting Monday. As you know, full-time employees receive \$100 per week for being on call. In Dave’s absence, Bret will be on call; however, he is part-time and our Ordinance states that only full-time employees are entitled to call out pay. Typically, employees take vacation in one week increments, but being gone for two weeks presents a different perspective for being on call. Would Council be willing to make a one-time exception and allow Bret to receive the call out pay while Dave is away (out of state) for two weeks? Thank you for your consideration of this request.”

Sue Rogers, Sam Wiley, Bob Whitacre and Chris Raftery submitted “yes” responses. No reply from Mark Rupp or Craig Franklin. Bret was granted the one-time exception to be paid two weeks of on-call pay while Dave Hamons is on vacation.

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