

On Tuesday, October 14, 2020 at 6:00pm Mayor Fries-Seip opened the Council meeting in the MMC Council Chambers with a word of prayer, and the Pledge of Allegiance to the flag was then recited by those present. Social distancing was maintained.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Craig Franklin		Bonnie Beck, Fiscal Officer
	Chris Raftery		Tom Gray, Administrator
	Sam Wiley		Jim Barney, Solicitor
	Sue Rogers		
	Mark Rupp		

Also attending: Carol Knapp and Karmen Ross from the Huron County Development Council, Sandy Lonz, and Chief Gary Lyons.

The September financial reports and bank reconciliations were previously distributed to Council via email.

APPROVAL OF AGENDA

The Mayor asked for Council's approval of the agenda. Sam Wiley made a motion, seconded by Sue Rogers, to approve the agenda as presented. Motion carried with no discussion.

DISPOSITION OF MINUTES

Sam Wiley made a motion, seconded by Sue Rogers, to approve the minutes of the September 8th regular meeting and the September 15th, 2020 special Council meeting as presented. Motion carried with no discussion.

APPROVAL OF SEPTEMBER FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sue Rogers, to approve the September 2020 financial reports as presented. Motion carried with no discussion.

APPROVAL OF QUARTERLY CREDIT CARD REPORTS

Chris Raftery made a motion, seconded by Bob Whitacre, to approve the third quarter credit card reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

Sandy Lonz stated that she had lived in Monroeville almost all of her life, and she came to this meeting with a couple concerns. First, she brings her grandchild here for school and also visits the St. Joe's cemetery. She's noticed that the **Rahrig property** on Horseshoe Dr. has gotten worse lately. She sees Mr. Rahrig walking down the hill with a bucket, and returns with ice and trash. There is a refrigerator sitting open outside. She came to a Council meeting several years ago when Mike Adelman was the Mayor to issue a concern about the property next to her parents' home, and Council got behind her and the house was torn down. She said she understands that Mr. Rahrig has a hoarding problem, but something needs to be done because it's not a safe environment. Monroeville is still her home, so she said she would do whatever she can to help with this issue. Mayor Fries-Seip stated that this matter has not gone unnoticed or not acted upon. Ms. Lonz asked if the health department could get involved. The Chief stated that a misconduct citation was previously issued. Tom said the process needs to be started all over again. Ms. Lonz asked if a petition could be started to name this property as a public menace. Jim Barney stated that this is a very difficult issue to pursue. Previously they had to be creative to make this a criminal offense. Ms. Lonz asked why the Village will go after people for not mowing their lawns or for abandoned vehicles, but not for properties like this. Jim Barney stated that we lessened the problem for a while, then it came back with a vengeance. Mark asked if the county could do a wellness check and then condemn the house. Discussion. The Mayor said we can only go as far as the law allows us to go. Ms. Lonz asked if we could get help to help Mr. Rahrig get the property cleaned up. The Mayor said we will continue to work through this. Ms. Lonz stated that she served on the School Board for 16 years and is wondering why Council would adopt a new policy regarding the lack of police presence at the school in the morning and afternoons. She noticed that no one has been there for the last 2-3 weeks. The Chief stated that a lot of that has to do with them moving to the new building. Ms. Lonz asked if this was temporary, and the Chief said it was, and she'd start seeing them soon. The mayor said they wouldn't be there any how if there was an active call. Ms. Lonz thanked everyone and left the meeting.

PRESENTATION OF CARES ACT SMALL BUSINESS GRANTS

Carol Knapp stated that she always feels so welcome when she comes here. Karmen Ross had distributed a colored flyer about the grant applications, which Ms. Knapp indicated would be on the website and could be distributed. Guidelines, press releases and applications will be live on the HCDC website. This can also be linked to the Village's website. Ms. Ross commented that they have their own website, but they encourage the Village

to do their own push-out, and they will work along side us. Discussion about the 10-31 deadline. November 15th is the commitment date for the funds. With the receipt of the third round of CARES Act funds, the grants could be more substantial. Local needs should be addressed, then reach out to the community. Ms. Ross noted that businesses can apply for both the local and county grants as long as the funds are used for different needs. Ms. Knapp said they tried hard to keep the application process simple, but sometimes they just need to ask for more information. They will encourage a schedule for us to use. They have an updated list of businesses – emails would be the best way to reach out. The Mayor noted that there is legislation on the agenda to enter into an agreement with HCDC for this purpose. Ms. Knapp stated that we could always do a round 2 for the grants, but we don't want to overextend the funding. Ms. Knapp said the agreement will be sent tomorrow for DocuSign signatures.

ADMINISTRATIVE REPORTS

Administrator - Tom reported that the sewer tap-in to the main line sewer on Rt 20 from Broad Street is done. As soon as the concrete sets the cones will be gone on Rt 20. The traffic signal apparatus will be moved temporarily to the poles by the former police department building. The remainder of the stuff from the building will be moved then so the demo can get underway by November. **Fiscal Officer** – Bonnie asked for Council's approval to run an ad for either a cleaning service or an individual to clean the MMC. Council unanimously agreed to do this. Bonnie noted what Brenda, our current custodian, was earning per hour, and asked if Council wanted to set a rate or wait to see what kind of applicants we received. Council determined to wait. **Police** - The Chief stated that there wasn't much to report. They are being more active with traffic stops. They're not back up to where they were, but that will take some time. Officer Meyer is getting back into the groove, and Officer Eggleston saved a life with Narcan and rubbing the guy's chest before the squad showed up. (Firearms) qualifications have been completed, and everyone did good. There is some work that needs to be done yet for the move in. Bob asked what the status was on the traffic cameras, and Jim replied that he's been talking to the Judge, who doesn't want to tip his cards. Technically, there is still an injunction in place. There is a pre-trial coming up with a status conference. We're taking baby steps, but things are relatively up in the air while options are being explored. **Mayor** - Regarding the CARES Act funding, the Mayor would like to see the Council Chambers equipped with technology devices. Bonnie shared information provided by Vince Thompson, our IT person. The Mayor asked about the types of apps, and Bonnie said that would have to be determined by Council. Jim gave a scenario where Council members could pick up the apparatus before a Council meeting. Discussion. Mark asked if Council could vote using the laptops. Jim said Council can vote remotely until December 31st as long as the public has access to the information. He said he thinks the date will be extended. He reminded Council that everything in the laptops will be a public record. Discussion about use, access, remote meetings, etc. Craig said it would be nice to have them, while Mark said he doesn't see the need. Bob commented that most Council members read the meeting documents before the meetings. Tom, the Chief and Bonnie said they didn't need one. Sam said having them would eliminate printing, and Sue said we should only use them when they couldn't meet. The Mayor said we need to decide if we need them or not. Tom said they would allow for future proofing, and Council would have all the information in front of them. Sue Rogers made a motion, seconded by Chris Raftery, to purchase 8 of the Facetel Androids at \$179 each. Motion carried with no further discussion. Mayor Fries-Seip said we need to have policies in place before using them. She remarked that she's happy to see the new building functioning well, and she has only heard good things about it. She asked for Council's approval to appoint Bonnie Beck and Heather Alicea as the delegate and alternate for the RITA Regional Council of Governments so Monroeville has representation at the meetings. Sam Wiley made the motion to approve the appointment, seconded by Craig Franklin. Motion carried with no discussion. Bonnie said she has the approval form for the Mayor to sign at the end of the meeting. The Mayor said she publicly wanted to thank the newsletter staff for another great edition. She asked Council if they would like to hand out candy for Trick-or-Treating in the MMC parking lot. Social distancing would be enforced, and everyone can bring their own candy. Chris spoke about the distribution of the CARES Act funds, noting that we're still looking into a UV system for the MMC as well as some other important costs. The committee would like to put \$25 on each utility bill as a credit. Bob Whitacre made a motion, seconded by Sam Wiley, to approve this process. Motion carried with no discussion. It was recommended to call it a CARES Act credit so the community would know where the funds are from. This information can be updated into the proposed news article.

BOARD/COMMISSION REPORTS

Bob reported that the HRJFD Board met on October 7th. Six hundred chickens were sold at their barbeque. They are looking for a new chief, but are hoping that Curt Stang will stay. The pumper truck is ready for bid.

Chris reported that the CARES Act ad hoc committee met on September 15th and 22nd. They would like to salute Carol Knapp and Karmen Ross for their valued assistance with the small grants program implementation. A review committee will be needed for the business applications.

ORDINANCES/RESOLUTIONS FOR PASSAGE

Sue Rogers made a motion, seconded by Chris Raftery, to suspend the rules for the following legislation. Motion carried with no discussion.

RES 2020-35**HCDC AGREEMENT FOR GRANTS ADMINISTRATION**

A Resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with the Huron County Development Council (HCDC) for the administration of small grants funded by the CARES Act, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Sue Rogers, to adopt Resolution 2020-35 by title only. Motion carried with no discussion.

RES 2020-36**ESTABLISH NEW OWDA FUNDS**

A Resolution establishing two new capital project funds for the purpose of OWDA loan accounting for the RT 20 Waterline Extension and the Water Meter Replacement Projects, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sam Wiley, to adopt Resolution 2020-36 by title only. Motion carried with no discussion.

ORD 2020-16**AMEND/SUPPLEMENT APPROPRIATIONS**

An Ordinance amending, reducing or supplementing certain funds for Appropriations Ordinance No 2020-06, and declaring an emergency was presented for passage. Sue Rogers made a motion, seconded by Chris Raftery, to pass Ordinance 2020-16 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sam Wiley made a motion, seconded by Sue Rogers, to approve the bill summary that included memo expenses and check #042458 to #42560 for a total of \$749,186.46. Motion carried with no discussion.

EXECUTIVE SESSION

Sam Wiley made a motion, seconded by Craig Franklin, to adjourn to executive session for the purpose of discussing the employment of a public employee. Motion carried with no discussion. The meeting adjourned to executive session at 7:27pm and reconvened at 7:44pm.

FINAL COUNCIL BUSINESS

Craig Franklin made a motion, seconded by Sam Wiley, to appoint Heather Alicea to the full-time position of Administrative Specialist at \$16.00 per hour starting October 19, 2020. Motion carried with no discussion.

ADJOURNMENT

Sue Rogers made a motion, seconded by Chris Raftery, to adjourn the meeting. Motion carried with no discussion. The meeting adjourned at 7:45pm.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor

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