

On Tuesday, March 23, 2021 at 6:00pm Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was then recited by those present.

The regular meeting of the Council for the Village of Monroeville was then called to order.

Present at roll call:	Bob Whitacre	And:	Melissa Fries-Seip, Mayor
	Craig Franklin		Bonnie Beck, Fiscal Officer
	Chris Raftery		Tom Gray, Administrator
	Sam Wiley		
	Sue Rogers		

Also attending: Ann Beck, and Chief Gary Lyons.

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval of the agenda. Sue Rogers made the motion, seconded by Sam Wiley. Motion carried with no discussion.

DISPOSITION OF MINUTES

Sam Wiley made a motion, seconded by Sue Rogers, to approve the minutes of the March 9, 2021 regular Council meeting as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Administrator - Tom said he had nothing to report at this time, and his comments would be reserved for the budget presentation.

Fiscal Officer - Bonnie asked if Council had any questions regarding the 2021 budget that she had sent to them last week. She referred to the "budget bits" that outlined a few of the budget specifics, and noted that the General Fund and Electric Fund were significantly higher this year. (FO Note: it had been explained to Council earlier that the entire amount of the advances for the three major projects would be appropriated in the GF, as the 2021 completion of all 3 projects is anticipated.) No questions were asked. Chris commented that she appreciated the color print indicating the separation of the fund amounts, as it was easier to follow. Bonnie noted that there was one more requisition to add to the list for Council approval, that being \$5000 to Poggemeyer Design Group for general electric engineering.

Police - The Chief asked Bonnie if she had sent the **grant application for the bullet proof vests** to Council, and she replied that she had not. She sent them the legislation to approve the grant application, but she would make sure they received a copy of the application. The Chief said he did not have a requisition for the purchase of the bulletproof vests, as they won't actually be purchased until next year. However, the grant application is due by the end of June. The grant will reimburse us for 75% of the cost of the vests. He stated that he did bump up the amount in case there were any surprises. Bonnie explained that the Resolution to approve the application was not presented as an emergency due to the June 30th due date. (The date of adoption on the Resolution is May 11th)

Mayor - The Mayor stated that she has been talking to Scott Sparks about the designation of Monroeville as a Purple Heart Village. She read about this in an edition of the Cities and Villages magazines, and would like to see a trail that symbolically recognizes recipients of the Purple Heart. The beginning stages have begun with talks to a person in charge in Ohio, and she will keep Council posted. A few citizen issues brought to her attention involve the **vacant property on N. Ridge St**, which will be looked into appropriately. Barb Smith, our Village's librarian, has asked about a partnership with the Friends of the Library to do a **book walk** in Monroeville. It's a costly endeavor as there are stations for interactive reading that would need to be set up. Some fund raising would be involved, and there are connections with New London for book exchanges. It would be an eye-catching thing to add to our parks. The Mayor then announced that Monroeville was once again designated as a **Tree City USA** for 2020. There will be an article placed in the paper regarding the award. She extended thanks to the Shade Tree Commission for their hard work in making this award possible. The Mayor thanked the staff who put together the latest newsletter, and asked for an executive session at the next meeting to discuss the bids for 2 S. Main St., and employee compensation.

ORDINANCES/RESOLUTIONS FOR FIRST READING

RES 2021-08

OBWC GRANT FOR BULLET PROOF VESTS

A Resolution authorizing the preparation and submission of an application for funding assistance from the Ohio Bureau of Workers' Compensation for the purchase of body armor vests for Monroeville Police Department officers was presented for first reading. No discussion.

ORDINANCES/RESOLUTIONS FOR SECOND READING

ORD 2021-05

SALARIES FOR LEGISLATIVE AUTHORITY

An Ordinance repealing Ordinance 2015-02 and re-creating an ordinance establishing salaries for the legislative authority for Monroeville, OH was presented for second reading. No discussion.

RES 2021-06 EMERGENCY MANAGEMENT

A Resolution in the matter of determining emergency management service for the political subdivision of the Village of Monroeville was presented for second reading. No discussion.

The following legislation was presented for passage. Craig Franklin made a motion, seconded by Chris Raftery, to suspend the rules. Motion carried with no discussion.

ORD 2021-06 ANNUAL APPROPRIATIONS

An Ordinance to make appropriations for expenses and other expenditures of the Village of Monroeville, State of Ohio, during the fiscal year ending December 31, 2021, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Sue Rogers, to pass Ordinance 2021-06 by title only. Motion carried with no discussion.

RES 2021-07 ADVANCE TO RT 20 WATERLINE PROJECT

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the Rt 20 Waterline Replacement Project Fund for professional services, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Craig Franklin, to adopt Resolution 2021-07 by title only. Motion carried with no discussion.

COUNCIL BUSINESS

Barb Smith has expressed concern about the inefficient parking in front of the library, especially for the elderly, and asked if signage could be installed for library parking only. Tom said he would look into this with the assistance of Jim Barney and Chief Lyons.

Bonnie asked if the requisitions could be approved. Sam Wiley made a motion, seconded by Chris Raftery, to approve the requisitions as presented. Motion carried with no discussion. The list of 23 requisitions are attached to these minutes and are hereby made a part hereof.

Sue Rogers brought a Picturesque Huron book to the meeting. She had gone through the book to find pictures of Monroeville; and thought maybe they could be arranged in a collage for the MMC walls. Discussion about copyright and copy clarity. Craig mentioned that there were two really nice apartments above the Masonic Temple that were for rent. The new business of Smash 180 was mentioned as being open now. Tom noted that the owner is a vet and the concept of releasing frustrations by smashing things is PTSD based. Discussion about historic buildings and businesses in the community.

The policy for Village owned devices was discussed. The Mayor said her issue is the individual's liability if a device broke. The devices are covered under our insurance policy. Vince said this was all new to him, so we need to make sure we're compliant through Vince and Jim Barney. Bonnie noted that the policy is all encompassing, covering all Village owned devices, not just the new tablets. She also noted that the definition of an e-mail as a public record still needs to be confirmed. Bonnie said the policy could be passed, and an amendment can be made once the e-mail issue has been satisfied. Bob said he doesn't understand what Council is trying to approve. The Mayor explained that the policy covers e-mail addresses, and Tom added that having a Village e-mail causes storage to be on the Village's server. Bob asked what was being gained. The Mayor replied that they could departmentalize the e-mails, making it cleaner so e-mails can go to one place. Bob said they can already do that. Sam disagreed, stating that he gets e-mails from the office on his personal account now, and having a tablet with a Monroeville e-mail address allows him to bring them with him (to meetings). Discussion. The Mayor asked for a motion to approve the policy for all Village owned devices. Sam Wiley made the motion, seconded by Sue Rogers. Motion carried.

The Mayor asked if Council wanted to discuss the Chief and Lieutenant job descriptions now or at another time. She noted that after comparing the current ones with the proposed ones, she was satisfied. The Chief wanted to include in the Lieutenant's job description the operational command of control functions where the Chief would have administrative commands. The Mayor said she thought they were ready for approval, except the terms of salary and benefits for the Chief needed to be removed from the job description. Bob asked what the major difference was, and the Mayor said they were basically the same, except that one of the requirements for a Chief went from 8 years to 5 years. Discussion. Sam asked what would happen with these a couple years down the road when position circumstances changed. The Mayor said they can be re-written. It was determined that it would be cleaner to wait until the positions have been approved before approving the revised job descriptions.

ADJOURNMENT

There being no further business to discuss, Sam Wiley made a motion, seconded by Bob Whitacre, to adjourn. Motion carried with no discussion. The meeting adjourned at 6:56pm.

Bonnie Beck, MMC, Fiscal Officer

Melissa M. Fries-Seip, Mayor