

On Tuesday, April 13, 2021 at 6:00PM Mayor Fries-Seip opened the Council meeting with a word of prayer, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:	Chris Raftery Sue Rogers Sam Wiley Bob Whitacre Craig Franklin	And:	Melissa Fries-Seip, Mayor Ann Beck, Administrative Assistant Tom Gray, Village Administrator Jim Barney, Solicitor
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Also attending: Chief Gary Lyons, Heather Alicea

APPROVAL OF AGENDA

Mayor Fries-Seip asked for Council's approval of the amended agenda which includes Ordinance 2021-08 for first reading as well as adding the discussion of the sale of Village owned property to the executive session. Sam Wiley made the motion, seconded by Sue Rogers. Motion carried with no discussion.

DISPOSITION OF MINUTES

Craig Franklin made a motion, seconded by Bob Whitacre, to approve the minutes from the March 23, 2021 Council meeting. Motion carried with no discussion.

APPROVAL OF FINANCIAL REPORTS

Chris Raftery made a motion, seconded by Sue Rogers to approve the March 2021 financial reports as presented. Motion carried with no discussion.

APPROVAL OF THE MONTHLY CREDIT CARD REPORTS

Craig Franklin made a motion, seconded by Sam Wiley, to approve the March credit card reports as presented. Motion carried with no discussion.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS COUNCIL

None

ADMINISTRATIVE REPORTS

Administrator – Tom Gray presented information on the Broad Street restoration that has begun. This includes sidewalks, driveways and curbs. On the 21st of April the entire street will be milled with paving to be done the 26th and 27th. With regards to the Rt 20 project, Tom noted the early start to the project due to an opening in Gerken and Smith's schedules. This will also allow for the completion to be ahead of schedule. Some of the activities taking place at this time include having crosswalks and ramps be ADA compliant which will allow for proper wheelchair access, slope, landing and rotating of a wheelchair, along with some sidewalk and curb areas being redone. He added that we will see a significant change in the crosswalk accesses thru the Village from Rt 99 to the bridge. As a result of this, changes will have to be made to allow for crossings on both sides of the bridge at Manchester Street and the South Main Street crossing by Clark Park. ODOT will be installing a fully featured crossing with rapid flashing beacons and a piano keyboard style crossing on the pavement. This is available through the Governor's Safety Grant Program. The Mayor asked for clarification that there would be crosswalks but no stopping of the oncoming traffic. Tom said he has expressed Council's concern regarding the crossing at Clark Park to ODOT and was informed that it may be possible after the installation of these to have the speed limit reviewed in that area. Sam Wiley questioned the drainage at Rt 99 and Rt 20. Tom stated that there would be some remediation of this. Bob Whitacre asked if we would have to dig up the new pavement for the new waterline installation. Tom replied that the dig would take place along the sidewalk on the west side of the road and we will not have to impact the new pavement. **Mark Rupp present at 6:12pm.** Alex Hoyt has completed his one-year probationary period and

Tom is recommending that he be advanced to a Grade 1 Water/Wastewater employee, allowing for a 50 cents per hour pay increase (0.25 now and 0.25 upon acquiring his CDL license). Sam Wiley made the motion, seconded by Craig Franklin to approve the advancement and pay increase. Motion carried with no discussion. A request was made to allow for one-time carry over of two weeks of vacation for Don Clark as he was covering for staff shortage due to COVID. Sam Wiley made the motion, seconded by Sue Rogers for the carry over. Motion carried with no discussion. Craig Franklin stated that he was pleasantly surprised to read about the trail link from Clark Park to the Rails to Trails. Tom noted that the survey had just been completed. We do not have the final carve out yet but all indications point that it can be done. Mayor Fries-Seip asked if Alex acquiring his CDL was at his cost. Tom replied that there is no reimbursement. She also asked if it was standard that when you obtain the CDL you get an increase in pay. Tom explained that obtaining a CDL is an entry level employee requirement. **Fiscal Officer** – A report was previously provided to Council by Bonnie Beck. Ann Beck presented a request from the Fiscal Officer for Council's approval to remove \$115.77 in water charges and \$160.04 in sewer charges from account 02*587*2 due to an issue from several years ago that was recently discovered. Chris Raftery made the motion, seconded by Sam Wiley. Motion carried with no discussion. **Police** – Chief Lyons reported that activity has begun to increase, however, the officers are still a bit handcuffed due to some of the Governor's mandates on expired plates and driver licenses. Currently there are about 15 guns that have been confiscated and will be turned over to the department. Some will be used as replacements of our own inventory. The Chief regretfully informed Council that Hooked-on-Fishing will have to be postponed. With the COVID infection rates up it is too much of a risk and liability. He hopes to be able to reschedule it for either July 4th or Labor Day, and Safety Town is still planned for August. Chief Lyons asked if Council had reviewed the survey he distributed to them and if there were any questions as he would like to get it out to our citizens. Sam stated that he would like the questions on the survey that ask of "how concerned" you are about something to "how much of a risk" you see about something. The Chief will go back and review this and present another draft. He also presented a request for changes to his policy to include sections #316 Missing Persons and #504 Impaired Driving and asked for Council's approval of this change. Craig Franklin made the motion, seconded by Sue Rogers to approve the change. Bob asked what the change was from before. Chief Lyons replied that these were new sections to the policy. Motion carried with no further discussion. **Mayor** – Mayor Fries-Seip noted that she has continued to be in contact with individuals with regards to the process of the Purple Heart Village program to get a date for their first meeting. She has spoken with Scott Sparks with the American Legion and hopes they will be on board with this as she would like to see it become an event in the Village.

BOARDS/COMMISSIONS REPORTS

HRJFD – Bob Whitacre reported on the HRJFD meeting held on April 7th. He reminded Council of the April 25th Chicken BBQ and encouraged their support of this event. There were eleven calls for the month of March.

ORDINANCES/RESOLUTIONS FOR FIRST READING

RES. 2021-13 FINANCIAL ASSISTANCE FOR RR SAFETY ENHANCEMENTS

A Resolution authorizing the Village Administrator to make application for financial assistance from the State of Ohio, acting by and through the railroad staff at the PUCO, for the S. Ridge St., S. Main St., and W. Monroe St. railroad safety enhancements, and for the Mayor and Fiscal Officer to enter into an agreement with said agency upon approval was presented for first reading. No discussion.

ORD 2021-08 ODOT MAINTAIN & REPAIR HIGHWAYS IN VILLAGE

Approval and granting consent to the Director of the Ohio Department of Transportation Authority to apply, maintain and repair standard longitudinal pavement markings and erect regulatory and warning signs on state highways inside village corporate limits was presented for first reading. No discussion.

ORDINANCES/RESOLUTIONS FOR SECOND READING

RES 2021-05 FUNDING ASSISTANCE FROM BWC FOR BODY ARMOR VESTS

A Resolution authorizing the preparation and submission of an application for funding assistance from the Ohio Bureau of Workers' Compensation for the purchase of body armor vests for Monroeville Police Department officers was presented for second reading. No discussion.

ORDINANCES/RESOLUTIONS FOR PASSAGE

ORD 2021-05 ESTABLISHING SALARIES FOR LEGISLATIVE AUTHORITY

An Ordinance repealing Ordinance 2015-02 and re-creating an ordinance establishing salaries for the legislative authority for Monroeville, OH was presented for third and final reading. Chris Raftery made a motion, seconded by Sam Wiley to pass Ordinance 2021-05. Motion carried with no discussion.

RES 2021-06 EMERGENCY MANAGEMENT SERVICE

A Resolution in the matter of determining emergency management service for the political subdivision of the Village of Monroeville was presented for third and final reading. Chris Raftery made a motion, seconded by Sam Wiley to adopt Resolution 2021-06. Motion carried with no discussion.

Mayor Fries-Seip asked for a motion to suspend the rules for the following emergency legislation. Sue Rogers made the motion, seconded by Craig Franklin. Motion carried with no discussion.

ORD 2021-07 AMENDING APPROPRIATIONS

An Ordinance amending or supplementing certain funds for Appropriations Ordinance No 2021-06, and declaring an emergency was presented for passage. Chris Raftery made a motion, seconded by Sam Wiley to pass Ordinance 2021-07 by title only. Motion carried with no discussion.

RES 2021-10 AMERICAN RESCUE PLAN ACT

A Resolution establishing federal grant fund 205 for the purpose of accountability of funds received for the American Rescue Plan Act, repealing Resolution 2016-13 in its entirety, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Sue Rogers to adopt Resolution 2021-10 by title only. Bob Whitacre asked what this was for. Ann replied it was Federal funding and there was a summary in the Fiscal Officer's report. Tom noted this would establish a fund for the money as it came in. Motion carried with no further discussion.

RES 2021-11 BIDS FOR THE RT 20 WATERLINE REPLACEMENT PROJECT

A Resolution authorizing the Fiscal Officer to advertise and receive bids for the Rt 20 Waterline Replacement Project, and declaring an emergency was presented for adoption. Sue Rogers made a motion, seconded by Chris Raftery to adopt Resolution 2021-11 by title only. Motion carried with no discussion.

RES 2021-12 ADVANCE MONIES FOR THE RT 20 WATERLINE PROJECT

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the Rt 20 Waterline Replacement Project, and declaring an emergency was presented for adoption. Sam Wiley made a motion, seconded by Chris Raftery to adopt Resolution 2021-12 by title only. Motion carried with no discussion.

RES 2021-14 ADVANCE MONIES FOR THE WATER METER PROJECT

A Resolution authorizing the Fiscal Officer to advance monies from the General Fund to the Water Meter Replacement Project, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sam Wiley to adopt Resolution 2021-14 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Bob Whitacre, to approve the bill summary as presented. The summary includes memo expenses and check #043047 to 043143 for a total of \$706,052.65. Motion carried with no discussion.

COUNCIL BUSINESS

Discussions were held regarding copyright issues if old photos of the Village were to be copied and put on display at the Municipal Complex. It was determined to possibly footnote where the photos originated. Discussions were also held regarding the Village's Ordinances on noise and mufflers/exhausts with regards to motorcycles and Jake breaks. Chief Lyons said they would have to be in the area when this type of noise occurred to deal with it.

EXECUTIVE SESSION

Sam Wiley made a motion, seconded by Craig Franklin, to adjourn to executive session for the purpose of discussing pending/imminent litigation, sale of Village owned property, and compensation of a public employee. Motion carried with no discussion. The meeting adjourned to executive session at 6:50pm. **Sam Wiley excused at 7:15pm.** The regular meeting reconvened at 7:25pm.

FINAL COUNCIL BUSINESS

Chris Raftery made a motion, seconded by Bob Whitacre, to suspend the rules for the following emergency legislation. Motion carried with no discussion.

RES 2021-09 AGREEMENT WITH BROWN REAL PROPERTY HOLDINGS, LLC

A Resolution authorizing the Mayor and the Fiscal Officer to enter into an agreement with Brown Real Property Holdings, LLC of Norwalk, Ohio, for the sale of 2 South Main Street, Monroeville, Ohio, and declaring an emergency was presented for adoption. Chris Raftery made a motion, seconded by Sue Rogers to adopt Resolution 2021-09 by title only. Bob Whitacre commented that if the sale is to be financed there will be more closing costs than anticipated and did not want the Village to be covering that cost. Jim Barney replied that he anticipates the closing costs to be split. Motion carried with no further discussion.

ADJOURNMENT

There being no other business to come before them, Sue Rogers made a motion, seconded by Chris Raftery, to adjourn. Motion carried with no discussion. Meeting adjourned at 7:33pm.

Ann Beck, Administrative Assistant

Melissa M. Fries-Seip, Mayor

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