



Village of Monroeville  
 21 N Main St. ~ P.O. Box 156  
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**COMMONS PARK**  
**RENTAL AGREEMENT**

WHEREAS, the Village of Monroeville (“Village”) owns Common Park which consists of several monuments and a building dedicated to Monroeville residents and/or graduates who served the community and nation during times of war and world conflict, a water pump, several benches, and a gazebo;

WHEREAS, residents of the Village and persons or organizations may use Commons Park as availability permits;

WHEREAS, \_\_\_\_\_ (“Lessee”) desires to use Commons Park on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_.

THEREFORE, IT IS AGREED between Lessee and the Village as follows:

1. Lessee shall have exclusive and full use of Commons Park area and gazebo on the date and time listed above.
2. Lessee will pay a \$75.00 deposit upon the execution of this Agreement. The deposit shall be made to the Administrative Offices, 21 N Main Street, Monroeville, OH., where the deposit is paid.
3. The Park will be inspected by Village personnel prior to and immediately following the close of the scheduled event, and the deposit will be refunded on the following conditions:
  - (a) All trash has been removed from the park area;
  - (b) There is no destruction or damage to the monuments or gazebo; and
  - (c) There are no signs of vehicle ruts or other ground damage to the park area.

If these conditions are not met, the deposit will be kept by the Village and the additional cost to repair any damage or remove trash will be billed to the Lessee.

4. By signing this Agreement, all participants in the planned event agree to abide by the State and local laws, as well as the Rules and Regulations for Monroeville Parks (see attached). Lessee shall be held responsible for ensuring that participants understand these conditions herein and the Rules and Regulations.

\_\_\_\_\_  
 Name of Lessee

\_\_\_\_\_  
 Signature of Lessee

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Phone number of Lessee

\_\_\_\_\_  
 Address of Lessee

**\*PAYMENT MAY BE IN THE FORM OF CASH, CHECK, CERTIFIED CHECK, MONEY ORDER OR DEBIT/CREDIT CARD. MAKE CHECKS PAYABLE TO THE VILLAGE OF MONROEVILLE. DEBIT/CREDIT CARD PAYMENTS CAN BE MADE AT [WWW.GOVPAYNOW.COM](http://WWW.GOVPAYNOW.COM), USING PLC # 4996.**

**OFFICE USE ONLY**

Deposit payment received on: \_\_\_\_\_  
 DATE

Refund issued on: \_\_\_\_\_  
 DATE