

VILLAGE OF MONROEVILLE, OHIO
SIGN PERMIT

PERMIT NO. _____

VILLAGE OF MONROEVILLE, HURON COUNTY, OHIO _____, 20____.
(DATE)

THE UNDERSIGNED HEREBY APPLIES FOR A BUILDING/ZONING PERMIT FOR THE FOLLOWING USE, TO BE ISSUED ON THE BASIS OF THE REPRESENTATIONS CONTAINED HEREIN, ALL OF WHICH APPLICANT SAYS ARE TRUE:

1. LOCATION OF PROPERTY _____

2. NAME OF PROPERTY OWNER _____
ADDRESS _____
PHONE _____

3. PROPOSED SIGN:
____ NEW CONSTRUCTION ____ FREE STANDING SIGN ____ WALL MOUNT SIGN
____ POLE SIGN ____ WINDOW SIGN ____ ILLUMINATION
____ COLORS: _____, _____, _____, _____. MESSAGE: _____

A (RESIDENTIAL) (COMMERCIAL) (INDUSTRIAL) (AGRICULTURE) - CIRCLE CLASSIFICATION

4. DIMENSIONS OF SIGN BOARD:
____ FEET IN HEIGHT, BY ____ FEET IN LENGTH ____ FEET IN WIDTH

5. SITUATED ON THE _____ SIDE OF _____ STREET.

6. ESTIMATED COST \$ _____

7. CONTRACTOR
NAME _____
ADDRESS _____
PHONE _____

IF PERMIT APPLICATION IS FOR MORE THAN ONE SIGN, PLEASE LIST APPROPRIATE INFORMATION ON A SEPARATE SHEET.

FILED WITH ZONING INSPECTOR _____, 20____
(SIGNATURE) (DATE)

APPLICANT _____, 20____
(SIGNATURE) (DATE)

BUILDING/ZONING PERMIT

UPON THE BASIS OF APPLICATION NO. _____, THE STATEMENTS IN WHICH ARE MADE A PART HEREOF, THE PROPOSED USAGE IS FOUND TO BE IN / NOT IN ACCORDANCE WITH THE VILLAGE OF MONROEVILLE ZONING ORDINANCE AND IS HEREBY _____.

VILLAGE OF MONROEVILLE, HURON COUNTY, OHIO _____

DATE APPLICATION RECEIVED _____, 20____. FEE PAID \$ _____
ZONING INSPECTOR _____
DATE APPLICATION RULED ON _____, 20____.

IF APPLICATION REFUSED, REASON FOR REFUSAL _____

PLEASE LIST ALL SIGNS CURRENTLY IN USE ON THE PROPERTY

SIGN	MESSAGE	SQ FT
#1	_____	_____
#2	_____	_____
#3	_____	_____
#4	_____	_____
#5	_____	_____
#6	_____	_____
#7	_____	_____
#8	_____	_____
#9	_____	_____
#10	_____	_____

SIGNATURE OF APPLICANT

DATE

VILLAGE OF MONROEVILLE

REQUIREMENTS FOR SIGN PERMIT APPLICATION

1. Sign Location
Sketch the location of the building on the graph sheet provided and the location of the sign to be placed on the property. No sign shall be permitted closer than Ten (10) feet to the public right-of-way.
2. Square Footage
List the message of each sign and the square footage of each separately.
3. Drawing / Sketch
Provide a drawing or sketch or photo of each sign indicating design and color of the signs to be installed
4. Illumination
Indicate how, if any, the sign will be illuminated
5. Contractor
Provide the name, address, phone number and contact person for the firm or person performing the work.
6. Cost
Provide the cost of installation of the sign